PAYA LEBAR METHODIST GIRLS' SCHOOL (SECONDARY)

ICT Learning Platforms

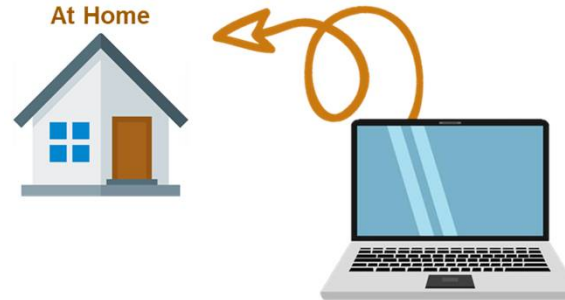# RATIONALE OF HAVING REGULAR HBL DAYS

Regular HBL Days will provide students with more opportunities to **learn at your own pace** and to be empowered to **take charge of your learning**.

SELF-DIRECTED

HOME-BASED LEARNING (HBL) SEC 1 - 5 SEM 1 2025

At Home

Term 1 2025: 3 HBL Days
- T1W6 – 12 Feb 2025 (Even Wed)
- T1W8 – 26 Feb 2025 (Even Wed)
  (Sec 1 collect PLD (tent), 2 – 5)
- T1W9 – 6 Mar 2025 (Odd Thurs)

Term 2 2025: 3 HBL Days
- T2W2 – 3 Apr 2025 (Even Thurs)
- T2W5 – 23 Apr 2025 (Odd Wed)
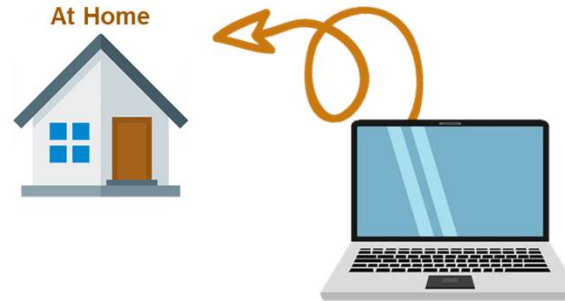- T2W7 – 7 May 2025 (Odd Wed)

Blue

2025

January

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

🔴 Public/Sch Hols   🔵 HBL

HOME-BASED LEARNING (HBL) SEC 1 - 5 SEM 2 2025

At Home

Term 3 2025: 5 HBL Days
- T3W3 – 15-17 Jul 2025 (Odd Tues-Thurs*)
  *Conduct of GCE Oral examinations
- T3W4 – 24 Jul 2025 (Even Thurs)
- T3W8 – 20 Aug 2025 (Even Wed)

Term 4 2025: 1 HBL Day
- T4W5 – 14 Oct 2025 (Odd Tues)

July

	M	T	W	T	F	S	S
1		1	2	3	4	5	6
2	7	8	9	10	11	12	13
3	14	15	16	17	18	19	20
4	21	22	23	24	25	26	27
5	28	29	30	31			

August

	M	T	W	T	F	S	S
5					1	2	3
6	4	5	6	7	8	9	10 Holi
7	11	12	13	14	15	16	17
8	18	19	20	21	22	23	24
9	25	26	27	28	29	30	31

September

	M	T	W	T	F	S	S
10	1	2	3	4	5	6	7
1	8	9	10	11	12	13	14
2	15	16	17	18	19	20	21
3	22	23	24	25	26	27	28
	29	30					

October

	M	T	W	T	F	S	S
3		1	2	3	4	5	
4	6	7	8	9	10	11	12
5	13	14	15	16	17	18	19
6	20	21	22	23	24	25	26
7	27	28	29	30	31		

November

	M	T	W	T	F	S	S
7						1	2 Hol 2
8	3	4	5	6	7	8	9 Hol 3
9	10	11	12	13	14	15	16 Hol 4
10	17	18	19	20	21	22	23
Hol 1	24	25	26	27	28	29	30

December

	M	T	W	T	F	S	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

● Public/Sch Hols   ● HBL

ICT - PLD ROUTINES

Regular lesson routines with the use of PLD

C — Charge PLD Fully
- Charge your PLD fully before coming to school
- Be ready with your PLD at the start of lesson

H — Highlight issues to Peers, Teachers or ICT Support Team
- Seek help from peers
- Ask teachers if assistance is needed
- Approach ICT Support Team to troubleshoot technical issues

A — Alert in Safeguarding PLD & School Materials
- Do not leave your PLD unattended
- Protect PLD via Device Care Management
- Use a 1-bag system to place PLD & all lesson materials

M — Manage Wi-Fi, Email & Online Lessons
- Check that your Wi-Fi is turned on and check your email regularly
- Actively learn and be self-directed
- Access online lessons & complete them promptly

P — Protect Password
- Remember your password and keep it safe
- If you forgot your MIMS Password, reset it on https://mims.moe.edu.sg

S — Screen Down Fully & Listen to Instructions
- Place your screen down fully when teacher is giving instructions

PuLSE Timeline

TERM 1 | **TERM 2** | **TERM 3**

Week 7 PuLSE Briefing

SIL - link to PuLSE info guide in school website

Week 9 HBL Day Submission of PuLSE Proposal

Weeks 2 & 5 HBL Day Carry out PuLSE

Week 7 HBL Day Mid-point check for PuLSE

Sec 4/5s to complete PuLSE Journey by end Term 2

Weeks 3 & 5 HBL Day Carry out PuLSE

Week 8 HBL Day Uploading and Sharing of PuLSE Journey

What must I do on a HBL day?

Before 7.30 a.m. (Wed) / **Before** 8.30 a.m. (Thur)	**Have your breakfast**
7.45 a.m. (Wed) /	**Go through the Google/SLS drive for the task assigned**
8.30 a.m. (Thur)	**Plan your time for the day**
7.45 a.m. /8.45 a.m. – 12.00 p.m. (Wed/Thur)	**Complete assigned HBL Tasks based on Subjects in Timetable** **Take proper breaks and meals**
12.00 - 1.00 p.m. (Wed/Thur) **After 1.00 p.m. (Wed/Thur)**	**Do Student Initiated Learning (SIL)** **Complete your assignments** **Online consultation with subject teacher**

Note: No Chapel session on Wednesday HBL days

Expectations

HBL Days	Expectations
A normal school day. Just that you **learn from home**.	The subjects you would need to cover are according **to your class timetable**. You may plan your learning according to your preference. It need not be in accordance to your timetable. BUT you are to complete the learning for **all** the timetabled subjects on each HBL day. You will be required to perform the subjects' HBL tasks **at your own home**. You are **not** allowed to gather at each other's homes.
It is **not** a school holiday or a late day.	HBL day is **not** a day for you to sleep in. Do wake up early and complete your learning **in the day**. Teachers will be **closely monitoring** the completion of the HBL tasks.

Consequences

If, we were to come across a PL-Lite who shows that she is unable to cope with HBL or need close physical supervision, she will be asked to report to school on the subsequent HBL Days to complete the tasks.

Preparation required by students for HBL Days

PL(Sec) Home-based Learning (HBL)

Before HBL Days (Preparation)
Students should

- Be able to access learning platforms such as **SLS** and **school's email** @plmgss.edu.sg
- Know what are the **lessons** (class timetable) on HBL day
- Understand from the subject teachers the **instructions of the HBL tasks** and the required platform (e.g SLS, Google Classroom) to access the assignment

On HBL Days
Students should

- Complete the assigned HBL/SIL tasks in the day, preferably **before 2.00 p.m.**, unless you have a valid reason. If you are unwell, please inform your FTs/Subject teachers.
- Do have regular breaks and proper meals at home.
- Manage your screen time, have regular 'eye-breaks' in between assignments.

Support

1. Request for **MIMS/SLS Account/PLMGSS email** password reset, please go to: **https://bit.ly/33OaoRO**

2. **TECHNICAL ASSISTANCE HELPDESK**
By phone during office hours: 8.00 a.m – 4.30 p.m
ICT Manager: IT_support@plmgss.edu.sg

3. **General Enquiry**
Email: IT_support@plmgss.edu.sg