

# 2022

## INTAKE EXERCISE

*For GCE 'O' Level Holders*

Admission Booklet

**For Full-Time and  
Traineeship Courses**

3-Year *Higher Nitec*  
& 2-Year *Nitec*

**January  
2022 Intake**

2-Year *Higher Nitec*

**April  
2022 Intake**



***Institute of Technical Education***

Internet Address: [www.ite.edu.sg](http://www.ite.edu.sg)

## **INSTITUTE OF TECHNICAL EDUCATION**

The Institute of Technical Education (ITE) is a post-secondary education institution that provides GCE 'O' and 'N' Level graduates with a wide range of full-time and traineeship courses. The authentic learning at ITE equips students with deep technical skills to be career-ready, and important life skills to be world-ready.

All information contained in this booklet is accurate at time of publication
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## ITE CERTIFICATION SYSTEM (FOR FULL-TIME PROGRAMMES)

The ITE Certification System comprises three certification levels as follows:

- **National ITE Certificate (*Nitec*)** for courses that require completion of GCE 'O' Level or GCE 'N' Level as an entry requirement, with pre-requisites for certain courses.
- **Higher National ITE Certificate (*Higher Nitec*):**
  - 2-Year *Higher Nitec*** – for courses that require GCE 'O' Level or GCE 'N' (Academic) Level with pre-requisites as an entry requirement.
  - 3-Year *Higher Nitec*** – for courses that require completion of GCE 'N' Level or GCE 'O' as an entry requirement, with pre-requisites for certain courses. Students enrolled in 3-Year *Higher Nitec* courses will undertake broad-based foundation courses exposing them to fundamental skills needed for the relevant industry sector in Year 1. In Years 2 and 3, they will then take more specialised modules, leading to a *Higher Nitec* certification.
- **Technical Diploma** for courses that require relevant *Higher Nitec* or *Nitec* as an entry requirement.

## ITE FULL-TIME TRAINING SYSTEM

ITE offers a wide range of full-time courses at the Technical Diploma, *Higher Nitec* and *Nitec* levels. ITE's full-time courses are conducted in a Term-based Credit System of Training.

In each term, students take specific **modules** and are assessed on their performance in each module. On passing a module, credit points will be awarded to the students. Students who have accumulated the required number of credit points stipulated for the course of study will be awarded an ITE certificate.

## ITE COLLEGES

Under the 'One ITE System, Three Colleges' Model, ITE's curriculum is delivered across three Colleges in Singapore. All Colleges promote multi-disciplinary and cross-level learning.

To help students learn better, each ITE College is equipped with high-tech learning spaces that are conducive for digital learning approaches. Practical lessons are conducted in exciting, authentic learning environments that simulate actual work situations like aircraft hangars, well-equipped training kitchens and restaurants, sound stages, AR/VR studios, retail and healthcare labs, to name a few. Students also receive training from digital learning platforms, accessed through mobile devices and personal computers.

Our Colleges have extensive sports and recreational facilities too, such as swimming pools, gymnasiums and courts for volleyball, badminton, basketball and tennis. Students who are interested in Performing Arts have opportunities to hone their skills in black box theatres and dance studios.

Each College provides an environment for students to thrive, whether in their studies or in their areas of interest.

The locations of the three ITE Colleges are as follows:

**ITE College Central**

A College of Creativity & Innovation  
2 Ang Mo Kio Drive  
Singapore 567720



**ITE College East**

A College of Enterprise & Innovation  
10 Simei Avenue  
Singapore 486047



**ITE College West**

A College of Service & Innovation  
1 Choa Chu Kang Grove  
Singapore 688236



## 2022 INTAKE EXERCISE

### **Joint Intake Exercise ‘O’ (JIE ‘O’) for 3-Year *Higher Nitec* and 2-Year *Nitec* Courses**

The **January 2022 Joint Intake Exercise ‘O’ (JIE ‘O’)** is conducted to enable GCE ‘O’ Level holders to apply for **3-Year Higher National ITE Certificate (3-Year *Higher Nitec*)** and/or **2-Year National ITE Certificate (*Nitec*)** courses conducted by the Institute of Technical Education (ITE). Successful students who are offered a 3-Year *Higher Nitec* or 2-Year *Nitec* course will commence their training in January 2022. GCE ‘O’ Level holders can choose to take up a course under **Full-Time Education** or **Traineeship**.

You will receive this **ITE Admission Booklet** through your school on the day when the 2021 GCE ‘O’ Level examination results are released, and a **Form J** if you have sat for the 2021 GCE ‘O’ Level examination as a school candidate. The full-time 3-Year *Higher Nitec* and 2-Year *Nitec* courses under JIE ‘O’ you are eligible to apply based on your GCE ‘O’ Level results are indicated on the **Form J**. Offer of a course is based on merit and vacancy available.

To apply for a full-time 3-Year *Higher Nitec* or 2-Year *Nitec* course under JIE ‘O’, please follow the instructions given from page 26.

To apply for a **traineeship course**, please follow the instructions given from page 106.

### **Joint Admissions Exercise (JAE) for 2-Year *Higher Nitec* Courses**

The **April 2022 Joint Admissions Exercise (JAE)** is conducted jointly with the Ministry of Education to enable GCE ‘O’ Level holders with the **relevant pre-requisites** to progress to full-time **2-Year Higher National ITE Certificate (*Higher Nitec*)** courses conducted by ITE. Successful students who are offered a 2-Year *Higher Nitec* course will commence their training in April 2022.

You will receive MOE’s JAE **Form A** and this **ITE Admission Booklet** through your school on the day the 2021 GCE ‘O’ Level examination results are released. Please refer to page 75 of this booklet as well as **MOE’s JAE Information Booklet** for instructions on how to apply for the **2-Year *Higher Nitec*** courses at ITE. Students receiving JAE **Form A** may also apply for 3-Year *Higher Nitec* and 2-Year *Nitec* courses under JIE ‘O’.

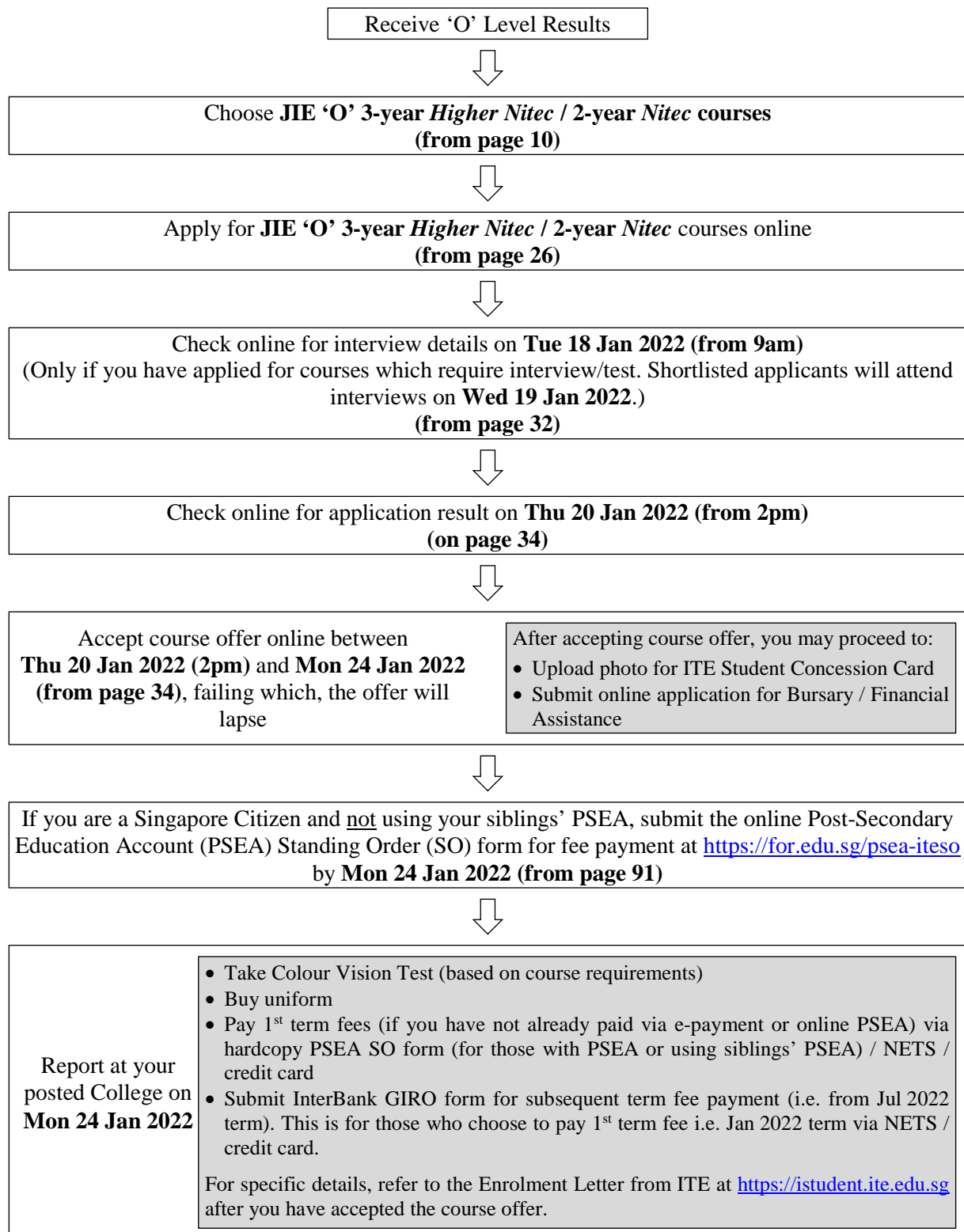
### **IMPORTANT**

**Please keep this booklet after you have submitted your application for ITE courses and note the following:**

- National Service (NS) liable males who wish to pursue full-time ITE courses in 2022 and were born in the year 2002 or earlier (for Secondary 4 Express and Secondary 4 Normal Stream students) or born in the year 2001 or earlier (for Secondary 5 Normal Stream students) will have to check their eligibility for NS Deferment at the Central Manpower Base (CMPB). Students who are not eligible for NS deferment will need to withdraw from the course that they are enrolled.
- If you have applied for 3-year *Higher Nitec* or 2-year *Nitec* courses with interview and are shortlisted for interview, the interview date is scheduled on **Wed 19 Jan 2022**.
- If you are posted to a full-time 3-year *Higher Nitec* or 2-year *Nitec* course under JIE ‘O’, please follow the instructions as given from page 34 to accept the offer. If you are posted to a full-time 2-year *Higher Nitec* course under JAE, please follow the instructions as given from page 77 to accept the offer.
- If you are not posted to a full-time course or wish to change your posted course or College, please follow the instructions as given to submit your appeal.
- All the dates and schedules in this booklet are tentatively planned. Please refer to latest changes (if any) in The Straits Times advertisement or ITE website following the release of the 2021 GCE ‘O’ Level Examination results.

## FLOWCHARTS FOR 2022 INTAKE EXERCISE

### **JANUARY 2022 JIE 'O' INTAKE EXERCISE FOR 3-YEAR *HIGHER NITEC* / 2-YEAR *NITEC* COURSES**

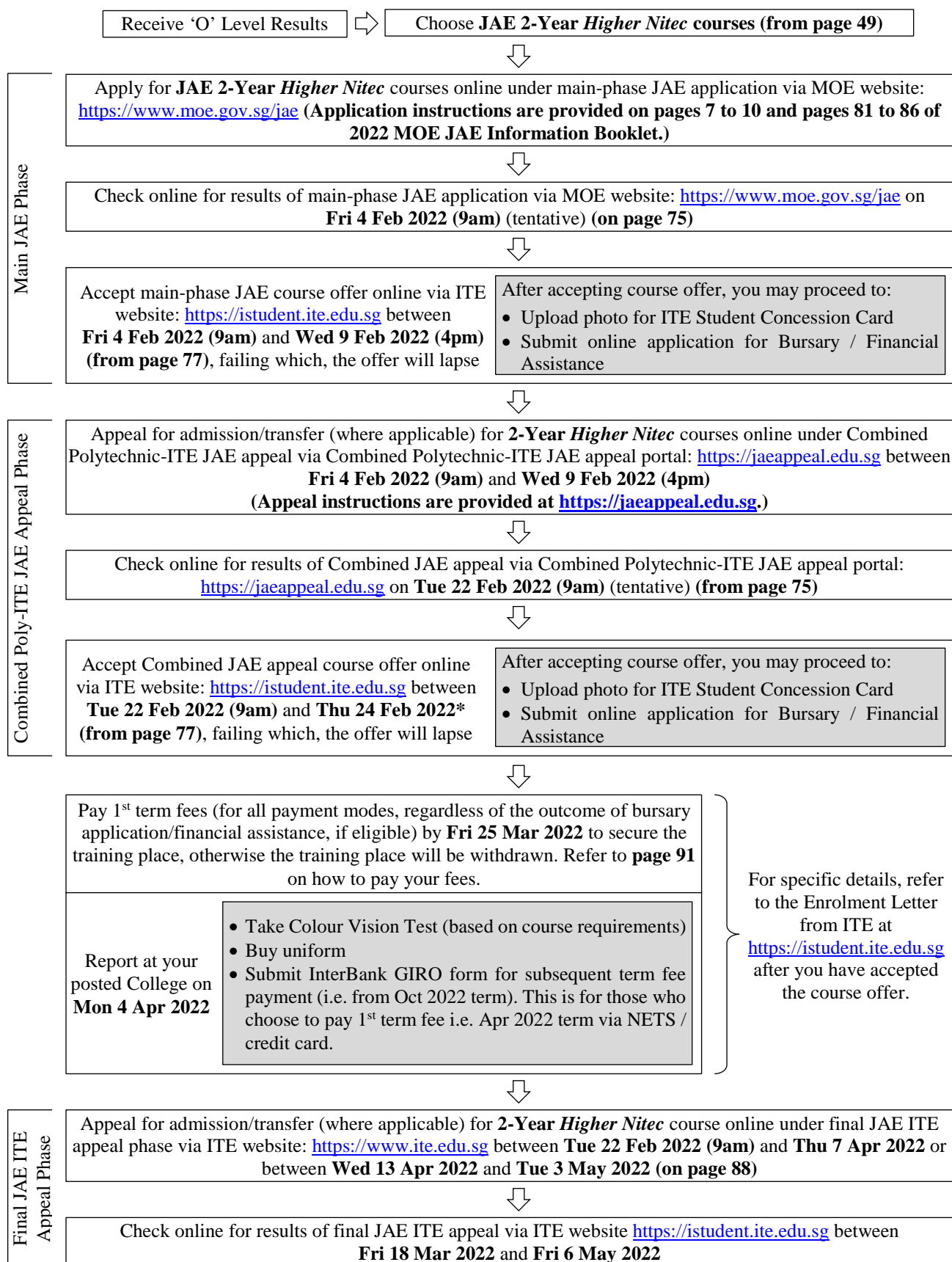


For Traineeship application, please refer from **page 103**.

**Note: All the above dates and schedules are tentatively planned. Please refer to the latest changes (if any) in The Straits Times advertisement or ITE website following the release of the 2021 GCE 'O' Level Examination results.**



## APRIL 2022 JAE INTAKE EXERCISE FOR 2-YEAR HIGHER NITEC COURSES



For specific details, refer to the Enrolment Letter from ITE at <https://istudent.ite.edu.sg> after you have accepted the course offer.

**Note: All the above dates and schedules are tentatively planned. Please refer to the latest changes (if any) in The Straits Times advertisement or ITE website following the release of the 2021 GCE 'O' Level Examination results.**

\* If you have already accepted the ITE 2-year *Higher Nitec* course offer online at [www.ite.edu.sg](https://www.ite.edu.sg) between **Fri 4 Feb 2022 (9am)** and **Wed 9 Feb 2022 (4pm)**, you need not accept your appeal offer as your ITE place will be confirmed automatically.

## IMPORTANT DATES FOR INTAKE ACTIVITIES

Please note the following important dates:

### **January 2022 Joint Intake Exercise ‘O’ (JIE ‘O’) for 3-Year *Higher Nitec* / 2-Year *Nitec* Courses**

Activity	Date
Application Period	The application will commence on the same day as the official announcement of the 2021 Singapore-Cambridge GCE ‘O’ Level Examination results. The application period will start from 3pm on the 1 <sup>st</sup> day of application and end at 4pm on 17 Jan 2022. The exact application period will be published in the media and ITE website following the release of the GCE ‘O’ Level Examination results.
Release of Course Interview Details	Tue 18 Jan 2022 (from 9am) - (Please refer from page 32)
Interview for Courses with interview requirements	Wed 19 Jan 2022
Release of Application Results	Thu 20 Jan 2022 (from 2pm)
Acceptance of Offer	Thu 20 Jan 2022 (2pm) to Mon 24 Jan 2022
Registration at Colleges and Commencement of Training	Mon 24 Jan 2022

### **April 2022 Joint Admissions Exercise (JAE) for 2-Year *Higher Nitec* Courses**

Activity	Date
Main-Phase JAE Application Period	The application will commence on the same day as the official announcement of the 2021 Singapore-Cambridge GCE ‘O’ Level Examination results. The application period is 6 calendar days, starting from 3pm on the 1 <sup>st</sup> day of application until 4pm on the last day of application. The exact application period will be published in the media and ITE website following the release of the GCE ‘O’ Level Examination results. For more information, please refer to MOE’s JAE website: <a href="https://www.moe.gov.sg/jae">https://www.moe.gov.sg/jae</a> .
Release of Main-Phase JAE Application Results via MOE’s JAE Website	Fri 4 Feb 2022 (9am) (Tentative)  Applicants posted to ITE 2-year <i>Higher Nitec</i> courses will be informed by ITE about the course acceptance dates via post within 3 working days, and via email on the day of release of application results (if valid email address is provided by applicants during the JAE application).
Acceptance of Main-Phase JAE Course Offer	Online course acceptance via ITE website ( <a href="https://istudent.ite.edu.sg">https://istudent.ite.edu.sg</a> ) between Fri 4 Feb 2022 (9am) and Wed 9 Feb 2022 (4pm)
Combined Polytechnic-ITE JAE Appeal Period	Online appeal via Combined Polytechnic-ITE JAE Appeal Portal ( <a href="https://jaeappeal.edu.sg">https://jaeappeal.edu.sg</a> ) between Fri 4 Feb 2022 (9am) and Wed 9 Feb 2022 (4pm)
Release of Combined Appeal Results via Combined Polytechnic-ITE JAE Appeal Portal	Tue 22 Feb 2022 (9am)  Appellants posted to ITE 2-year <i>Higher Nitec</i> courses will be informed by ITE about the course acceptance dates via email on the day of release of combined appeal results at the email address registered under their Combined Polytechnic-ITE JAE appeal account.
Acceptance of Combined JAE Appeal Course Offer	Online course acceptance via ITE website ( <a href="https://istudent.ite.edu.sg">https://istudent.ite.edu.sg</a> ) between Tue 22 Feb 2022 (9am) and Thu 24 Feb 2022
Final JAE ITE Appeal Period	Online appeal via ITE website ( <a href="https://www.ite.edu.sg">https://www.ite.edu.sg</a> ) between Tue 22 Feb 2022 (9am) and Thu 7 Apr 2022 <u>or</u> between Wed 13 Apr 2022 and Tue 3 May 2022
Release of Final JAE ITE Appeal Results via ITE Website	Between Fri 18 Mar 2022 and Fri 6 May 2022
Registration at Colleges and Commencement of Training	Mon 4 Apr 2022

### **Traineeship**

Activity	Date
Application Period	The application will start from 3pm on the day of the release of 2021 Singapore-Cambridge GCE ‘O’ Level Examination results and end at 5pm on 31 Jan 2022 for <i>Nitec</i> courses, and on 31 Mar 2022 for 2-year <i>Higher Nitec</i> courses. Shortlisted applicants need to attend an interview with the company as arranged by ITE.

**Note: All the above dates and schedules are tentatively planned. Please refer to the latest changes (if any) in The Straits Times advertisement or ITE website following the release of the 2021 GCE ‘O’ Level Examination results.**

## **JOINT INTAKE EXERCISE ‘O’ (JIE ‘O’)**

### **INFORMATION ON JOINT INTAKE EXERCISE ‘O’ (JIE ‘O’) FOR FULL-TIME 3-YEAR *HIGHER NITEC* AND 2-YEAR *NITEC* COURSES**

#### **[FOR GCE ‘O’ LEVEL HOLDERS]**

- \* List of 3-Year *Higher Nitec* / 2-Year *Nitec* Courses Offered under Jan 2022 JIE ‘O’
- \* Full-Time 3-Year *Higher Nitec* / 2-Year *Nitec* Courses and Entry Requirements
- \* Course Synopsis and Career Prospects
- \* Online Application, Acceptance of Offer and Appeal
- \* Instructions on Application
- \* Instructions on Checking of Course Interview Details
- \* Instructions on Acceptance of Offer & Fee Payment
- \* Instructions on Appeal

**LIST OF 3-YEAR *HIGHER NITEC* COURSES  
OFFERED UNDER JANUARY 2022 JIE ‘O’**

S/N	3-Year <i>Higher Nitec</i> Course	Course Code	College Code
1	Accounting	HF3AC	CC-AM CE-SM
2	Cyber & Network Security	HF3CN	CC-AM CW-CK
3	Electronics Engineering	HF3EC	CC-AM CW-CK
4	IT Systems & Networks	HF3IS	CC-AM CW-CK
5	Sport Management	HF3SM	CW-CK

For more details on the 3-year *Higher Nitec* full-time programme, please scan the QR code:



**LIST OF 2-YEAR NITEC COURSES OFFERED UNDER JANUARY 2022 JIE 'O'**

<b>S/N</b>	<b><i>Nitec Course</i></b>	<b>Course Code</b>	<b>College Code</b>
1	Aerospace Avionics	NFAAZ	CC-AM
2	Asian Culinary Arts	NFACZ	CW-CK
3	Applied Food Science	NFAFZ	CE-SM
4	Aerospace Machining Technology	NFAMZ	CC-AM
5	Aerospace Technology	NFATZ	CC-AM
6	Built Environment (Mechanical & Electrical Services)	NFBEM	CE-SM
7	Business Services	NFBSZ	CC-AM CE-SM
8	Chemical Process Technology	NFCPZ	CE-SM
9	Community Care & Social Services	NFCSZ	CE-SM
10	Digital & Precision Engineering	NFDPE	CC-AM
11	Electrical Technology (Power & Control)	NFELP	CE-SM
12	Hospitality Operations	NFHPO	CW-CK
13	Mechanical Technology	NFMTZ	CC-AM
14	Mechatronics & Robotics	NFMCR	CW-CK
15	Nursing	NFNSZ	CE-SM
16	Opticianry	NFOPZ	CE-SM
17	Pastry & Baking	NFPBZ	CW-CK
18	Retail Services	NFRSZ	CW-CK
19	Travel & Tourism Services	NFTTZ	CW-CK
20	Western Culinary Arts	NFWCZ	CW-CK

## FULL-TIME 3-YEAR *HIGHER NITEC* / 2-YEAR *NITEC* COURSES AND ENTRY REQUIREMENTS

Starting with selected courses in Academic Year 2022, ITE will offer a new curricular structure that will allow students to directly graduate with a *Higher Nitec* qualification after three years of training, instead of the current four years. The new 3-year *Higher Nitec* courses are open to students with GCE 'N' Level and GCE 'O' Level qualifications.

GCE 'O' Level holders can apply for the following full-time 3-year *Higher Nitec* and 2-year *Nitec* courses under January 2022 JIE 'O'. Posting to a course is based on the aggregate score of best 5 GCE 'O' subjects, including CCA bonus points where applicable and is subjected to availability of vacancy.

Under JIE 'O', applicants may choose up to a maximum of 12 choices, which can include 3-year *Higher Nitec* courses together with 2-year *Nitec* courses in the same application. Each choice will comprise the course and College, e.g. *Nitec* in Business Services conducted at ITE College Central and *Nitec* in Business Services conducted at ITE College East are taken as 2 choices. *Higher Nitec* in Accounting (3 years) course conducted at ITE College Central and *Nitec* in Business Services course conducted at ITE College Central are also taken as 2 choices.

3-Year <i>Higher Nitec</i> Courses by School	Course Code	College Code	Minimum Entry Requirements
BUSINESS & SERVICES			
Accounting ⑤	HF3AC	CC-AM CE-SM	2 GCE ‘O’ Grades (Grade 1-8) in any two subjects
Sport Management ①⑤ <i>Applicants should possess a strong interest for sports, good communication skills and a service mindset. Shortlisted applicants have to attend an <u>online</u> interview scheduled on <b>Wed 19 Jan 2022</b> and pass a prescribed medical examination.</i>	HF3SM	CW-CK	
ELECTRONICS & INFO-COMM TECHNOLOGY			
Cyber & Network Security ⑤	HF3CN	CC-AM CW-CK	2 GCE ‘O’ Grades (Grade 1-8) in any two subjects
Electronics Engineering ②⑤	HF3EC	CC-AM CW-CK	
IT Systems & Networks ⑤	HF3IS	CC-AM CW-CK	

2-Year Nitec Courses by School	Course Code	College Code	Minimum Entry Requirements
<b>APPLIED &amp; HEALTH SCIENCES</b>			
<b>Applied Food Science</b> ②⑤	NFAFZ	CE-SM	2 GCE 'O' Grades (Grade 1-8) in any two subjects
<b>Chemical Process Technology</b> ②⑤	NFCPZ	CE-SM	
<b>Community Care &amp; Social Services</b> ①③⑤ <i>In view of the nature of work in the community care and social services sectors, applicants should possess a caring attitude and a service-oriented mindset. Shortlisted applicants have to attend an <u>online</u> interview scheduled on <b>Wed 19 Jan 2022</b> and pass a prescribed medical examination.</i> <i>(Also offered under Traineeship)</i>	NFCSZ	CE-SM	
<b>Nursing</b> ①③⑤ <i>In view of the nature of work and demands in the healthcare industry, applicants should possess a caring attitude and a resilient mindset with good interpersonal skills. Shortlisted applicants have to attend an interview <u>on-campus</u> scheduled on <b>Wed 19 Jan 2022</b> and pass a prescribed medical examination.</i>	NFNSZ	CE-SM	
<b>Opticianry</b> ①⑤ <i>In view of the nature of work in the eyecare industry, applicants should possess a caring attitude, a service-oriented mindset and good interpersonal skills. Psychomotor ability is also an important consideration. Shortlisted applicants have to attend an interview and aptitude test <u>on-campus</u> scheduled on <b>Wed 19 Jan 2022</b>.</i>	NFOPZ	CE-SM	
<b>BUSINESS &amp; SERVICES</b>			
<b>Business Services</b> ⑤ <i>(Also offered under Traineeship)</i>	NFBSZ	CC-AM CE-SM	2 GCE 'O' Grades (Grade 1-8) in any two subjects
<b>Travel &amp; Tourism Services</b> ①⑤ <i>Applicants should possess a service-oriented mindset and good communication skills. Shortlisted applicants have to attend an <u>online</u> interview scheduled on <b>Wed 19 Jan 2022</b>.</i>	NFTTZ	CW-CK	
<b>Retail Services</b> ⑤ <i>(Also offered under Traineeship)</i>	NFRSZ	CW-CK	Completed GCE 'O' Level
<b>ENGINEERING</b>			
<b>Aerospace Avionics</b> ①②⑤ <i>In view of the nature of work in maintenance, repair &amp; overhaul activities, applicant should possess good work attitudes, safety awareness, a sense of responsibility and a strong interest for aviation. Shortlisted applicants have to attend an interview and aptitude test <u>on-campus</u> scheduled on <b>Wed 19 Jan 2022</b>.</i>	NFAAZ	CC-AM	2 GCE 'O' Grades (Grade 1-8) in any two subjects
<b>Aerospace Machining Technology</b> ①⑤ <i>In view of the nature of work in the Precision Engineering Industry, applicant should possess good work attitudes, safety awareness, a sense of responsibility and a strong interest for manufacturing of aerospace parts. Shortlisted applicants have to attend an interview and aptitude test <u>on-campus</u> scheduled on <b>Wed 19 Jan 2022</b>.</i>	NFAMZ	CC-AM	
<b>Aerospace Technology</b> ①②⑤ <i>In view of the nature of work in maintenance, repair &amp; overhaul activities, applicant should possess good work attitudes, safety awareness, a sense of responsibility and a strong interest for aviation. Shortlisted applicants have to attend an interview and aptitude test <u>on-campus</u> scheduled on <b>Wed 19 Jan 2022</b>.</i>	NFATZ	CC-AM	
<b>Electrical Technology (Power &amp; Control)</b> ②⑤	NFELP	CE-SM	

2-Year Nitec Courses by School	Course Code	College Code	Minimum Entry Requirements
ENGINEERING			
Digital & Precision Engineering ⑤	NFDPE	CC-AM	2 GCE ‘O’ Grades (Grade 1-8) in any two subjects
Mechatronics & Robotics ②⑤ (Also offered under Traineeship)	NFMCR	CW-CK	
Built Environment (Mechanical & Electrical Services) ②⑤ (Also offered under Traineeship)	NFBEM	CE-SM	Completed GCE ‘O’ Level
Mechanical Technology ⑤	NFMTZ	CC-AM	
HOSPITALITY			
Hospitality Operations ⑤ Shortlisted applicants have to pass a prescribed medical examination. (Also offered under Traineeship)	NFHPO	CW-CK	2 GCE ‘O’ Grades (Grade 1-8) in any two subjects
Pastry & Baking ①⑤ Applicants should possess a strong interest for food and good communication ability. Shortlisted applicants have to attend an <u>online</u> interview scheduled on <b>Wed 19 Jan 2022</b> and pass a prescribed medical examination.	NFPBZ	CW-CK	
Western Culinary Arts ①④⑤ Applicants should possess a strong interest for cooking and good communication ability. Shortlisted applicants have to attend an <u>online</u> interview scheduled on <b>Wed 19 Jan 2022</b> and pass a prescribed medical examination.	NFWCZ	CW-CK	
Asian Culinary Arts ①④⑤ Applicants should possess a strong interest for cooking and good communication ability. Shortlisted applicants have to attend an <u>online</u> interview scheduled on <b>Wed 19 Jan 2022</b> and pass a prescribed medical examination. (Also offered under Traineeship)	NFACZ	CW-CK	Completed GCE ‘O’ Level

#### ITE COLLEGES:

CC-AM: ITE College Central  
at Ang Mo Kio Drive

CE-SM: ITE College East  
at Simei Avenue

CW-CK: ITE College West  
at Choa Chu Kang Grove

For general course advising, applicants may make an appointment online with one of our Education & Career Guidance (ECG) Counsellors via <https://for.edu.sg/ecg>.

The offer of an ITE course to applicants is subject to them being physically, medically and mentally fit to pursue the course. This is to ensure that all students can benefit from ITE training in a safe and conducive environment. Applicants or students assessed by ITE as being unfit can be withdrawn from the course. Where appropriate, they may be considered for other courses if there are suitable ones. The Learning Accessibility Office (LAO) at each ITE College will provide support to students with special educational needs in their learning process at ITE. Applicants with special educational needs are strongly encouraged to seek prior academic course advising from the respective College(s) via <https://for.edu.sg/LAO> before selecting their choice of application.

#### Notes:

- ① Applicants who are applying for the following courses: **Aerospace Avionics; Aerospace Machining Technology; Aerospace Technology; Asian Culinary Arts; Community Care & Social Services; Nursing; Opticianry; Pastry & Baking; Sport Management; Travel & Tourism Services; and Western Culinary Arts** that are offered under Aptitude-Based Admissions are strongly encouraged to seek course counselling at the Colleges offering these courses during the application period so as to understand the course requirements. Applicants must first meet the ITE aggregate point for these courses to be shortlisted. Shortlisted applicants will be required to attend **one interview** (see page 32) to assess their suitability for the course. Shortlisted applicants who are not successful at course interview will be considered for their



**remaining choices without interview** based on merit and choice. Priority in selection will be given to **first-choice applicants** based on their results for these courses. **Applicants applying for these courses are advised to indicate them as their first choice.** For all other courses, selection will be by merit and choice based on the results of applicants.

The following courses will conduct **online** interview:

- Asian Culinary Arts
- Community Care & Social Services
- Pastry & Baking
- Sport Management
- Travel & Tourism Services
- Western Culinary Arts

**Microsoft Teams** is the platform that will be used for the **online** interview, and is available at <https://www.microsoft.com/en-sg/microsoft-365/microsoft-teams/download-app>. If you are applying for the above courses, please install the Microsoft Teams app on your device (e.g. laptop, PC, smartphone etc.) before the interview, and ensure that the front-facing camera and microphone permissions are enabled for the app. If you are shortlisted for interview, the interview invitation and details will be sent to you via email. Please **update your email address during application**.

- ② In line with industry requirements, applicants for the following courses must ensure that they do not have colour appreciation deficiency: **Aerospace Avionics; Aerospace Technology; Applied Food Science; Built Environment; Chemical Process Technology; Electrical Technology (Power & Control); Electronics Engineering; and Mechatronics & Robotics**. Colour vision test will be conducted for applicants enrolled into these courses. Colour Vision Test is available over the Internet at <https://colormax.org/color-blind-test/> and at the ITE Colleges conducting these courses. Please take the test before submitting your application if you are not sure whether you are free from colour appreciation deficiency.

- ③ Due to the special requirements of the healthcare profession and in the delivery of direct patient care, all applicants have to pass a pre-admission medical examination and be free from physical and mental handicap to ensure suitability. Whilst not comprehensive, the following medical conditions will lead to non-acceptance into the course:

- Epilepsy
- Legal Blindness
- Active Tuberculosis
- Profound Deafness
- Psychiatric Condition
- Uncontrolled Diabetes
- Uncontrolled Hypertension
- Uncontrolled Asthma
- Mobility Restricted (Hindering Performance)
- Physical Dependence upon Mobility Equipment

- ④ Successful students will be required to purchase Training Materials (which will cost about \$300 for Asian Culinary Arts and \$300 for Western Culinary Arts) for the 2-year courses. This is in addition to the course fees. Financial assistance is available to eligible students subject to terms and conditions. Students can keep their materials at the end of the course.

- ⑤ For all courses:

- (I) The 3-year *Higher Nitec* courses comprise 3 months of Industry Attachment in Year 2 and 6 months of Industry Attachment in Year 3. The 2-year *Nitec* courses comprise 3 or 6 months of Industry Attachment, except for Nursing which comprises 9 months of on-the-job clinical training.
- (II) As all ITE courses will incorporate online learning as part of lesson delivery, students are advised to have access to a PC/Laptop for their learning. Financial assistance is available to eligible students under ITE Opportunity Fund to purchase PC/Laptop subject to terms and conditions. For details, turn to page 98.

## Bonus Points

The table below shows the bonus points available for CCA participation. Please note that these bonus points are not taken into account when considering whether applicants are eligible for courses. The CCA bonus points will only come into effect when the applicant has been deemed eligible and is being considered for posting based on merit.

Types of Bonus Points	Number of Bonus Points Awarded
For applicants with the following CCA grades:	
a) Excellent or Grades of A1 – A2	2 points
b) Good or Grades of B3 – C6	1 point

## COURSE SYNOPSIS AND CAREER PROSPECTS

(Please visit ITE website: <https://for.edu.sg/nitec-and-3-year-higher-nitec-courses> for more information on the course curriculum and graduate employment survey results)

### **Higher Nitec in Accounting (3 years)**

#### **Understand a business through numbers.**

To cater to industry demand, the new 3-year curriculum structure comprises the specialised and deepened skills sets built upon broad-based foundation skills in the accounting sector. You will learn to prepare final accounts and cost accounts for various entities. You will be equipped with the skills to perform various accounting tasks to support the accounting department for work in the commercial, industrial or public sectors. You will also learn to use accounting software and apply accounting concepts to different business scenarios. Applicants for the course should preferably have a keen sense for numbers and accuracy and organisational skills.

*Higher Nitec* in Accounting graduates are employed by government agencies, statutory boards and private sector companies. Some job titles held are Accounts Assistant, Accounts Associate and Finance Assistant. Graduates can advance in their careers (e.g. Accounts Executive, Senior Accounts Executive) once relevant experience and higher-level accounting skills are acquired.



### **Higher Nitec in Cyber & Network Security (3 years)**

#### **Are you game enough to be a cyber defender in securing our network servers and devices against online threats?**

To cater to industry demand, the curriculum structure encompasses the specialised skills sets built upon broad-based foundation skills sets for the Infocomm Technology (ICT) sector. Join this course and be a champion for security to enhance cybersecurity defence for businesses. You will learn to support cyber security operations in end-user devices, network, and server in an enterprise IT / cloud environment for cyber security services. You will also learn to analyse security-related events and escalate incidents for validation and remediation.

*Higher Nitec* in Cyber & Network Security graduates are employed in public and private sector organisations to administer networks and operating systems, monitor the network for security events, assist to manage virtualization infrastructure and perform cyber security operations. Some of the job titles held by graduates include Cyber Security Associate, Technical Support Associate, IT Security Specialist, Network Security Specialist, Systems and Security Administrator.



### **Higher Nitec in Electronics Engineering (3 years)**

**The key to the future of a smart nation is leveraging the fundamentals of Microelectronics, IoT, AI, Automation, smart devices and systems.**

To cater to industry demand, the new 3-year curriculum structure comprises the specialised and deepened skills sets built upon broad-based foundation skills sets for the electronics sector. Be immersed in the innovation and evolution of microchips, smart devices and systems (autonomous robotic systems, smartphones, wearables, home appliances, microelectronics, smart audio visual systems, sound and video recording and others). Gain strong foundations and essential skills in electronics and a good head start in your careers in numerous sectors:

- AI & Automation
- Audio Visual Systems
- IoT and Communications
- Microelectronics

*Higher Nitec* in Electronics Engineering sets your career in an industry with boundless opportunities in autonomous robotic systems, AI-Powered autonomous systems, audio visual systems, consumer electronics, Internet of Things (IoT), smart nation and communication systems, Microelectronic manufacturing and semiconductor industries.

With strong industrial partnerships, our students are provided with a wide array of internship opportunities and projects collaboration. Our student-centric and authentic learning approaches produce highly skilled, versatile and professional graduates, who are sought after by the industry.

Career opportunities include Engineering Assistant, Technical Specialist, Junior Autonomous Vehicle Engineer, Quality Technical Support, IoT Assistant Engineer, Audio Visual Specialist, Communication Equipment Assistant Engineer, Junior Robotics Engineer, Assistant Sales Engineer, Assistant Field Customer Engineer and Computer Services Assistant Engineer.



*Note:*

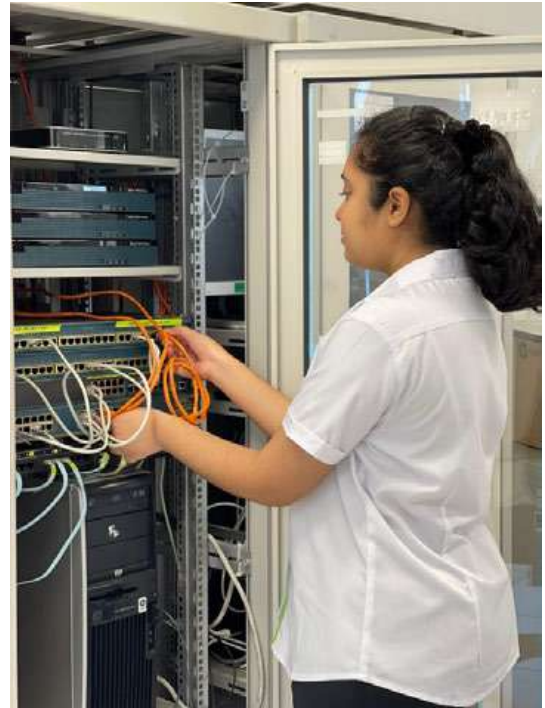
Specialisation	College Offering
IoT and Communications	College Central College East College West
Microelectronics	College Central
Audio Visual Systems	College Central
AI & Automation	College East College West

### **Higher Nitec in IT Systems & Networks (3 years)**

**Are you enthusiastic about how computer systems communicate with other computers and peripherals in a networked environment? Do you want to know how to manage server operating system and implement secured wireless and wired networking environment?**

To cater to industry demand, the new 3-year curriculum structure comprises the specialised and deepened skills sets built upon broad-based foundation skills sets for the Infocomm Technology (ICT) sector. You will learn how to set up, maintain and troubleshoot end-user computing devices, network, server and application in a hybrid infrastructure environment. You will also implement wireless LAN and network security, as well as assist in the support of IT project development to ensure smooth operations of Infocomm hardware and software in the organisation.

*Higher Nitec in IT Systems & Networks* graduates can be employed by Information Technology (IT) users and supplier organisations. The IT users are public or private organisations using computer systems (networked or stand-alone) in their business operations. The IT suppliers are companies providing computer hardware / software and IT services. Some of the job titles held by graduates include IT Specialist, IT Technician, Network Support Specialist, IT Technical Support Specialist, Associate System Administrator, Desktop Support Engineer and Network Traffic Engineer.



### **Higher Nitec in Sport Management (3 years)**

**Do you want to clinch that dream job in the vibrant sporting industry?**

The role that sports has in our society is pivotal. To cater to industry demand, the new 3-year curriculum structure comprises specialised and deepened skills sets built upon broad-based foundation skills of the sports and fitness sector. Upon the successful completion of the course, you will be able to find suitable employment in the fitness and sports industry. You will acquire the practical skills to help you in sports events and marketing and motivating clients to reach their fitness and sports goals.

In addition, the Sports Science and Sports Coaching concepts covered in this course will also provide you the viable opportunity to become a successful fitness instructor or sports coach in public or commercial domains across the fitness and sports industry. Applicants for the course should preferably have a strong background and passion for sports and be physically fit and active.

*Higher Nitec in Sport Management* graduates are employed in public or commercial domains. Some job titles held are Sports & Fitness Executive, Recreational Assistant, Fitness Assistant, and Sports Event Coordinators. Career advancement prospect will improve when graduates acquire experience and upgrade their skills and knowledge with higher-level courses.





### **Nitec in Aerospace Avionics**

**See the world from above! Train on modern instrumentation, electrical, and avionics systems that are applicable to both manned and unmanned aircraft.**

In this course, you will learn to maintain and repair modern avionics systems on-board various aircraft types housed in our very own aircraft hangar. With our latest Unmanned Aircraft (UA) also known as drone, students will have a deeper understanding of piloting a drone. You will be equipped with high tech skills to maintain and operate both manned and unmanned aircraft.

Our graduates are employed by aerospace companies, which maintain and repair aircraft instrumentation, communication, navigation and electrical systems. The job titles held by graduates include Aircraft Technician (Avionics), Aircraft Maintenance Technician and Unmanned Aircraft Operator.



### **Nitec in Aerospace Machining Technology**

**Do you know that an aeroplane is made up of many precise components of different materials and shapes?**

Aerospace is a rapidly developing field with many new discoveries each year. Join this course now and you will learn to manufacture components, using the state-of-the-art machines and software to monitor precision machine operations, as well as perform quality checks.

Nitec in Aerospace Machining Technology graduates are highly valued and sought after. Graduates can look forward to a rewarding career in areas such as aerospace manufacturing, oil & gas, precision machining, biomedical manufacturing and precision tooling and machine systems. Furthermore, students will embark on industrial attachments to engineering companies to give them the valuable industry experience while diversifying their career options.

The job titles held by graduates include Manufacturing Specialist, Aerospace Machining Specialist and Precision Specialist.



### **Nitec in Aerospace Technology**

**Millions of people across the world fly every day. They put their lives in the hands of the skilled technicians who keep the aircraft airworthy.**

Join this course and equip yourself with the technical knowledge and skills on how to maintain and repair aircraft aero-structures and engine systems in the growing aerospace industry.

Nitec in Aerospace Technology graduates are employed by aerospace companies providing airframe maintenance, engine maintenance and structural system repair. Some of the job titles held by graduates include Aircraft Maintenance Technician, Aircraft Engine Technician, Aircraft Structural Repair Technician, Aircraft Sheet Metal Technician and Aircraft Technician (Airframe and Engine).

This is a Singapore Airworthiness Requirements Part-147 (SAR-147) course currently approved by Civil Aviation Authority of Singapore (CAAS).



### **Nitec in Applied Food Science**

**Have you wondered how new food is created, tested, manufactured, packed and finally served on your plate?**

Well, you can discover and experience the answer in this course! You will learn how new food is developed, analysed, processed, packaged and served, while adhering to strict regulatory requirements in the food industry.

*Nitec in Applied Food Science* graduates are employed by companies in food manufacturing and food and beverage (F&B) sectors where they could contribute significantly in ensuring resilient, safe and quality food supply for consumers. Some of the job titles held by graduates include Food Technician, Food Production Technician and Food Processing Technician.



### **Nitec in Asian Culinary Arts**

**Still trying to figure out what ingredients went into the fantastic dinner you had last night?**

Fire up taste buds with the *Nitec in Asian Culinary Arts* course! Learn to cook exciting Asian cuisine, such as Chinese, Japanese and South East Asian dishes! You will be trained in an Asian kitchen (non-halal) using various cooking methods such as braising, steaming, deep-frying, pan-frying and stir-frying with a wide range of meats (such as poultry, pork, beef, game meat, fish and seafood) and alcoholic items.

This course includes a six-month enhanced internship at one of the many renowned restaurants and hotels that ITE partners with.

*Nitec in Asian Culinary Arts* graduates are employed by food and beverage establishments and hotels. Some of the job titles held by graduates include Assistant Cook and Commis Cook.



### **Nitec in Built Environment (Mechanical & Electrical Services)**

**Do you know that a building needs to be serviced, inspected and maintained regularly in order to preserve its good health? You can be the ‘doctor’ of a building!**

Buildings are increasingly becoming more sophisticated and incorporating the latest cutting-edge technologies. Great opportunities and a stable career awaits those who have the relevant technical skills in this challenging and exciting field of building services maintenance.

You will join a team of highly demanded building specialists. Be the first to “diagnose” problems and provide first line and planned maintenance for buildings. You will learn to undertake servicing work on building systems such as air-conditioning systems, intelligent building management system, as well as fire detection and protection systems.

*Nitec in Built Environment (Mechanical & Electrical Services)* graduates are employed by companies providing building management and maintenance services in private residences, offices, malls, hotels, airports and integrated resorts. Some of the job titles held by graduates include Building Maintenance Specialist, Building Services Specialist and Air-Conditioning Engineering Specialist.





### **Nitec in Business Services**

**You could be working anywhere: corporate settings, government agencies, schools, hospitals, you name it!**

You could play an important role in any organisation by taking up this course. You will learn to handle front-desk services and sales engagements, organise business events, and provide service recovery in business functions. If you enjoy going the extra mile for your clients, this is definitely the course for you!

With the expanding digital economy, services are becoming increasingly seamless and digital. The right knowledge and skillsets become vital for a successful career in the service industry.

You will be kept abreast of the fast-changing digital landscape through modules like Introduction to Data Analytics & Cyber Security, Social Media Marketing and Customer Relationship & System.

*Nitec* in Business Services graduates are employed in many sectors. Some of the job titles held by graduates include Executive Assistant, Sales Coordinator, Receptionist, Telesales Officer and Customer Service Representative.



### **Nitec in Chemical Process Technology**

**Join us and discover the wonders of bio-pharma and chemical sciences!**

This course prepares you for a profession in the bio-pharma and petrochemical processing field. You will acquire current and emerging skills to convert basic raw materials into useful intermediates or products such as fuels, plastics, cosmetics, vaccines and medicines.

This course focuses largely on operating, monitoring and controlling of continuous and batch processes. It also incorporates in-depth learning of the safety and health management system, as well as the knowledge in environmental and product quality control.

*Nitec* in Chemical Process Technology graduates are employed by companies in the bio-pharma and petrochemical industries. Some of the job titles held by graduates include Process Technician, Plant Technician, Operation Technician and Maintenance Technician.



### **Nitec in Community Care & Social Services**

**You love to extend your helping hands to others in need and want to do your part for the society.**

If this statement describes you, you should join the *Nitec* in Community Care & Social Services course and you will learn to plan and implement community-based activities/events, and organise and facilitate meaningful activities for clients/patients and their families. You will also learn to provide assistance in the rehabilitation, care and support of clients/patients.

*Nitec* in Community Care and Social Services graduates are employed in Nursing Homes, Community Hospitals, Community Rehabilitation Centres, Integrated Rehabilitation Centres and Day Care Centres. Some of the job titles held by graduates include Social Service Assistant, Assistant Programme Coordinator, Programme Assistant, Assistant Welfare Officer and Activities Officer.



### **Nitec in Digital & Precision Engineering**

**Have you wondered how parts of an appliance are being manufactured? Learn about it and apply the latest digital-enabling technologies and engineering applications to make the part.**

Join us and learn how digital and smart technologies which are part of our daily lives can be used in a 'Smart factory'. In this course you will gain the skills necessary to manufacture tools and components through precision engineering assisted by mixed and virtual reality technologies, as well as train in digital manufacturing systems using mobile devices to monitor machines and deployment of Autonomous Mobile Robots for material delivery.

Nitec in Digital & Precision Engineering graduates are employed by high value manufacturing industries, in particular the Aerospace, Medical Manufacturing, Oil & Gas, Precision Modules & Components and Machinery & Systems sectors. Some job titles held by graduates include Manufacturing Specialist, CNC Programmer, CAD/CAM Specialist and Engineering Technician.



### **Nitec in Electrical Technology (Power & Control)**

**Can you imagine how chaotic our life will be without electricity? You could be the important person to depend on for reliable and quality power systems.**

Apply for this course and be an expert in installing, maintaining, operating and troubleshooting electrical installations, control circuits, electrical equipment and systems in domestic premises, commercial buildings and industrial plants as well as maintain sustainable energy systems involving Photovoltaic Solar System, EV charging installation and Smart Homes.

Nitec in Electrical Technology (Power & Control) graduates are employed by government departments, statutory boards, electricity generation, transmission and distribution companies, manufacturing plants, and companies dealing in M&E consultancy services, electrical engineering works and building services. Some of the job titles held by graduates include Electrical Technician, Electrical Installation Technician, Electrical Power Technician and Electrical Equipment Manufacturing. Graduates with 2 years of relevant work experience are eligible to apply for Licensed Electrical Worker (LEW) licensed Electrician issued by the Energy Market Authority, which qualifies one to work, test and endorse a completed electrical installation up to 45kVA.





### **Nitec in Hospitality Operations**

#### **Want to unearth the art of hospitality and serve delightfully?**

This course focuses on the technical skills of food and beverage service and provides students with the foundation knowledge of effective management of hospitality operations on hotel guest services and housekeeping. Students will experience a combination of food and beverage theory reinforced by practical sessions. There will be emphasis on the interpersonal skills needed to manage service situations and their impacts on the customers. Students will understand and appreciate the critical areas of effective hospitality operations. Areas of training include skills essential to food and beverage service, with a focus on developing barista and mixology skills and knowledge, appreciation of food and its different ingredients, exposure to events and conventions and an introduction to hotel guests services and facility maintenance.



Students in the *Nitec* in Hospitality Operations will also undergo a six-month enhanced internship with one of the many hospitality establishments that partner with ITE. Our work-ready and world-ready graduates are sought after by many hospitality and service establishments. Some job titles held by graduates include F&B Captain, Bell Captain, Guest Service Agent, Mixologist, Barista and Commis Sommelier.

### **Nitec in Mechanical Technology**

#### **You have always been interested in machines. You have the desire to do something hands-on and even take things apart just to satisfy your curiosity.**

If these statements describe you, you should apply for this course! You will learn to install, service, troubleshoot and repair machinery, pumping systems, pneumatic and hydraulic systems, perform computer-aided design & drafting, 3D Printing, Internet of Things (IoT), predictive maintenance of engineering system and rectification of basic electrical faults. In the workplace, you will ensure the smooth and efficient operation of machinery and engineering equipment by carrying out preventive and predictive maintenance, inspection as well as re-conditioning of machine parts.



*Nitec* in Mechanical Technology graduates are employed by diverse industries such as Automation Processes, Aerospace, Automotive, Oil & Gas and Manufacturing (Precision Engineering) related industries. Some job titles held by graduates include Maintenance Technician, Mechanical Engineering Technician and Industrial Machinery Technician.

### **Nitec in Mechatronics & Robotics**

**Are you amazed with what autonomous machines such as automated guided vehicles, driverless cars and robots can do and how they work? Looking for courses that offer wide range of exciting career opportunities or further study choices? If you are, this 3-in-1 course is for you!**

Mechatronics & Robotics is a 3-in-1 course, a composition of mechanical, electrical/electronics and microcomputer controlled system, integrated with robots to equip you with essential knowledge and skills of the multidisciplinary fields to enable you to install, set up, operate, maintain and service industrial automated production equipment and systems. You will also learn to perform computer-aided drafting and design, construct and assemble mechanical support, and rectify basic electronics and electrical faults.

*Nitec* in Mechatronics & Robotics graduates are generally employed by companies in the high-technology automation engineering and servicing industries. Some of the job titles held by graduates include Automation Technician, Automated Equipment Maintenance Technician and Mechatronics Technician. The increasing demand in widely used robotics and automation technology in healthcare, construction, manufacturing and logistics industries enhances the career opportunities and prospects for Mechatronics & Robotics graduates.



### **Nitec in Nursing**

**Nursing - The Caring Heartbeat of Our Nation.**

Be a part of an extraordinary profession – Nursing, join the *Nitec* in Nursing course. The healthcare industry is growing with a wide range of career opportunities for school leavers. You will learn to assist in administering medications, perform specific nursing procedures, treatment orders and teach patients self-care. The *Nitec* in Nursing course comprises of two components – 15 months of full-time training at ITE College East and 9 months of supervised clinical attachment at healthcare institutions which includes shifts and weekend duties. Students are assigned to healthcare institutions according to vacancies available. Students are also expected to achieve the compulsory 100% attendance during their supervised clinical practice. In order to be eligible for enrolment with the Singapore Nursing Board as an Enrolled Nurse, students are required to complete all the theoretical and practical components of the course successfully.

*Nitec* in Nursing graduates are employed as Enrolled Nurses in various healthcare organisations and hospitals. They may work to assist healthcare professions in many disciplines such as paediatrics, gerontology, oncology, radiology, general, surgical and many others.



### **Nitec in Opticianry**

**Our eyes are the windows to the world.**

Make a real transformation in people's lives by helping them see better when you join the *Nitec* in Opticianry course!

As an Optician (eyecare practitioner), you will learn to test a person's vision, measure spectacle prescriptions and take various ocular measurements in order to fit a pair of glasses. This course will teach you to cut ophthalmic lenses and fit them into frames to make spectacles. An Optician is also trained to recommend the correct type of lenses and frames, to suit a person's visual needs, style and facial shape.

Upon graduation, *Nitec* in Opticianry graduates can register under the *Optometrists & Opticians Board (OOB)* to become provisionally licensed Opticians.

*Nitec* in Opticianry graduates are employed in a variety of settings, such as independent or joint practices, hospitals, eye care centres, optical laboratories or optical retail stores. Some of the job titles held by graduates include Optician, Dispensing Optician and Dispensing & Refraction Optician.



### **Nitec in Pastry & Baking**

**You walk past a bakery shop and can't help but take a deep breath of the fragrant aroma coming from it. Have you ever wanted to bake pastries and breads for others to enjoy?**

In this course, you will be trained to prepare a range of cakes, desserts, pastries, chocolates and bakery products. You will be exposed to a variety of ingredients, both halal and non-halal, to create and produce a range of gourmet pastries. We will also equip you with theoretical knowledge of the industry pastry production.

This course also includes a six-month enhanced internship at one of the renowned Pastry and Bakery establishments that ITE partners with.

*Nitec* in Pastry & Baking graduates are employed in hotels, restaurants and bakeries. Some of the job titles held by graduates include Commis Pastry Cook and Assistant Baker.





### **Nitec in Retail Services**

**Would you like to “wow” customers with excellent service? Engage and excite them with retail technologies?**

In this course, we teach our students to promote goods and services by assisting customers with their queries.

You will learn to promote and display merchandise, engage customers and perform a variety of retail operations. In addition, you will learn how to integrate and make use of retail technologies to enhance customers’ experiences.

*Nitec in Retail Services* graduates will have employment opportunities across various retail channels within the industry. Some of the job titles held by graduates include Retail Sales Associate, Retail Assistant, Customer Service Associate, Sales Executive and E-commerce Associate.



### **Nitec in Travel & Tourism Services**

**You love meeting people from all over the world and being a part of Singapore’s most dynamic industry.**

Upon completion of this course, you will be equipped with the knowledge and skills to coordinate inbound and outbound tours, membership sales, deliver commentaries, perform hosting and guiding, use of digital technologies for attractions operation, demonstrate effective implementation of safety measures, coordinate logistics for events at attractions venues and effectively communicate with both tourists and locals alike.

*Nitec in Travel & Tourism Services* graduates are employed by companies in the travel and tourism sector. Some of the job titles held by graduates include Guest Relations Officer, Tour & Travel Consultant, Ticketing Officer, Attraction Host and Park Operations Crew.



### **Nitec in Western Culinary Arts**

**Do you enjoy creating delicacies in the kitchen? Are you thrilled when others enjoy your culinary creations?**

Join this course and you will be introduced to kitchen practices and be taught to whip up a wide range of stocks, sauces, soups, and accompaniments to side dishes, as well as mouth-watering main courses. You will be trained in a Western kitchen (non-halal) where a wide range of meats (such as poultry, pork, beef, game meat, fish and seafood) and alcoholic items will be used in the cooking lessons.

This course includes a six-month enhanced internship at one of the renowned restaurants and hotels that ITE partners with.

*Nitec in Western Culinary Arts* graduates are employed by food and beverage establishments and hotels. Some of the job titles held by graduates include Assistant Cook and Commis Cook.

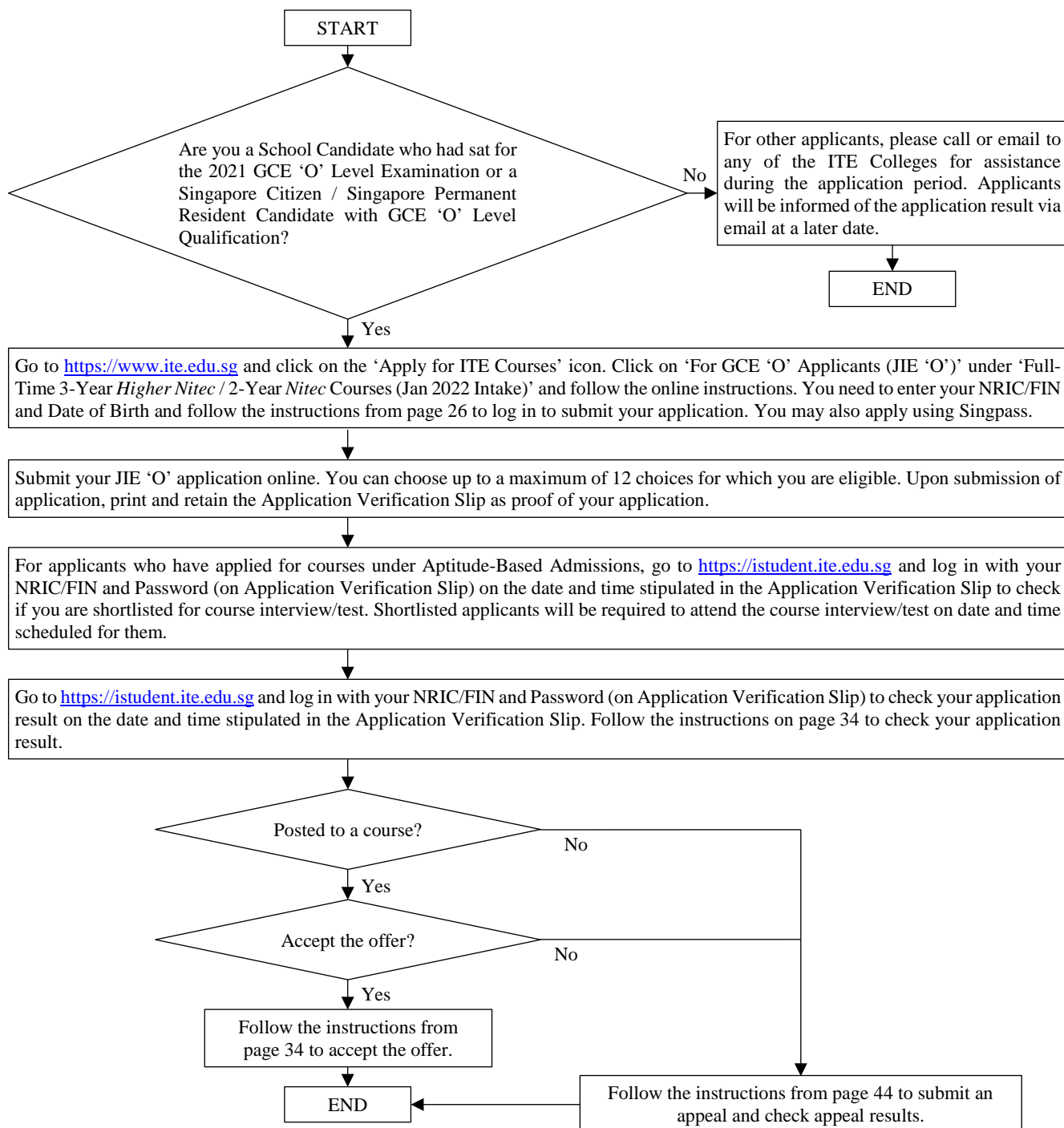


## ONLINE APPLICATION, ACCEPTANCE OF OFFER AND APPEAL FOR FULL-TIME 3-YEAR *HIGHER NITEC* AND 2-YEAR *NITEC* COURSES (JIE ‘O’)

Application, acceptance of offer and appeal for full-time courses can be submitted through the Internet. If you do not have access to a computer, you can call or email to any of the Customer & Visitor Centre of ITE Colleges listed on page 117 for assistance within the application, acceptance and appeal periods.

If you need help with your application, acceptance of offer or appeal, you can call or email to any of the ITE Colleges for assistance within the application, acceptance and appeal periods. The operating hours of ITE Colleges for application are from 8.30am to 6.00pm on Monday to Friday (please check via <https://www.ite.edu.sg> for any changes). Please refer to The Straits Times advertisement or ITE website following the release of 2021 GCE ‘O’ Level Examination results for the exact application period.

Procedures for application, acceptance of offer and appeal are shown in the following flowchart:



**INSTRUCTIONS ON APPLICATION  
FOR FULL-TIME 3-YEAR *HIGHER NITEC* AND 2-YEAR *NITEC* COURSES  
(FOR JIE 'O' INTAKE)**

The web application will commence following the release of the 2021 Singapore-Cambridge GCE 'O' Level Examination results. The application period is 6 calendar days, starting from 3pm on the 1<sup>st</sup> day of application (same day as GCE 'O' Level results release) until 4pm on the last day of application. Please refer to The Straits Times advertisement or ITE website following the release of 2021 GCE 'O' Level Examination results for the exact application period.

If you encounter difficulties with online application, please call or email to any of the Customer & Visitor Centre of ITE Colleges listed on page 117 for assistance within the application period.

The Form J is to help you with your application for ITE courses through the Internet. Please follow the instructions below.

Part 1 - Particulars of Applicant

- **Home and Mobile Phone and Email**  
Please update your home, mobile phone number and email address through the Internet where applicable when you apply for ITE courses. You are advised to provide a valid mobile phone number and email address to facilitate correspondence by ITE. If you do not have an email, you can register for an email account online (e.g. Google, Yahoo).
- **Home / Mailing Address and Postal Code**  
Please update your home / mailing address through the Internet where applicable when you apply for ITE courses.
- **National Service (NS) Status**  
Please update your NS status through the Internet where applicable when you apply for ITE courses. For NS deferment requirement, please refer to details on page 3.

Part 2 - Choice of Training

If you opt for **FULL-TIME TRAINING**, you can select up to 12 choices of Courses and Colleges. Before making your choices, you are advised to:

- Read the information on courses offered.
- Visit ITE website: <https://for.edu.sg/nitec-and-3-year-higher-nitec-courses> for further information on ITE courses.
- Make sure that the courses you choose are the ones you are eligible for.
- Make sure that you are free from **colour appreciation deficiency** if the course you are applying for has this requirement (see Note ② on page 13).
- Enter your choices in **order of preference**.

Use pages 10 to 12 to help you fill in the **correct Course and College codes** of your choice of Courses and Colleges.

## **Guide to Internet Application for JIE ‘O’ Full-Time 3-Year *Higher Nitec* / 2-Year *Nitec* Courses**

Please follow the instructions given carefully. You may also refer to the screenshots (for Steps 1 to 6) on the next page.

- **Microsoft Edge and Google Chrome** are recommended. Mobile devices are not recommended.
- Go to <https://www.ite.edu.sg> and click on the ‘**Apply for ITE Courses**’ link to view the list of intake exercises.
- Click on ‘**For GCE ‘O’ Applicants (JIE ‘O’)**’ under ‘**Full-Time 3-Year *Higher Nitec* / 2-Year *Nitec* Courses (Jan 2022 Intake)**’.
- Click ‘**Apply Now**’ to link you to the application website. You may click the links to other ITE webpages to find out more about ITE courses and Colleges before you make your application.

### **Step 1**

- Enter your NRIC / FIN and Date of Birth.
- Click ‘**I WANT TO SUBMIT AN APPLICATION**’.  
(or you may also apply using Singpass)

### **Step 2**

- Read instructions on the screen.
- You must pass the colour vision test if you wish to apply for **Aerospace Avionics; Aerospace Technology; Applied Food Science; Built Environment; Chemical Process Technology; Electrical Technology (Power & Control); Electronics Engineering; and Mechatronics & Robotics** courses. To find out if you are free from colour appreciation deficiency, go to <https://colormax.org/color-blind-test/> to do a self-check.
- Otherwise, click ‘**NEXT**’ to proceed.

### **Step 3a**

- Check through the particulars displayed on the screen. You may make changes to your NS status (if required).
- Click ‘**NEXT**’ to continue.

### **Step 3b**

- Update your address, home & mobile phone numbers and email address. Your email address will be used to provide you with details of your application; notification of interviews / tests (if shortlisted) and your Enrolment Letter (if successful).
- Click ‘**NEXT**’ to continue.

### **Step 3c**

- Click ‘**NEXT**’ to continue.

### **Step 4**

- **Enter your choices in order of preference.** You are allowed to select up to 12 choices. Select your preferred courses and Colleges. Check through your choices.
- After that, click ‘**SUBMIT**’.

### **Step 5**

- Click ‘**YES – SUBMIT**’ to confirm and submit your application.

### **Step 6**

- You will see on the screen a verification slip with the choices you have made and your web ID and password. Click ‘**PRINT**’ at the bottom of the page to **print a copy of the verification slip for your reference**. You will need your web ID and password to view the result of your application.

*Please note the following:*

- *You are advised to keep your web ID and password confidential.*
- *You are allowed to make changes to your application only once over the Internet. Please follow the instructions in the verification slip for making changes to your application over the Internet. For subsequent changes to application, you have to call or email to any of the Customer & Visitor Centre of ITE Colleges listed on page 117 for assistance within the application period.*

## **Application Results**

If you have applied for course(s) under Aptitude-Based Admissions, you are required to check at <https://istudent.ite.edu.sg> on **Tue 18 Jan 2022 (from 9am)** if you are shortlisted to attend a course interview/test conducted on **Wed 19 Jan 2022**.

Selection for full-time courses is based on merit, taking into account the pre-requisite subjects where applicable. **You must check your final application result and decide whether to accept the offer at <https://istudent.ite.edu.sg> using the given web ID and password between Thu 20 Jan 2022 (from 2pm) and Mon 24 Jan 2022 (any change in date will be communicated over the web). You need not call or write to ITE about your application before the results are released.**

## Screenshots for Steps 1 to 6 of Online Application (JIE 'O' Intake Exercise)

**Step 1:** Enter your NRIC/FIN and Date of Birth. Click 'I WANT TO SUBMIT AN APPLICATION'. You may also apply using Singpass.



### Admissions Application Form - FULL-TIME(JIEO) Admit Term: 2022 January

The application for Joint Intake Exercise 'O' (2022 January) is open from 12/01/2022 (3:00PM) to 17/01/2022 (4:00PM). You can only apply for courses that you are eligible for based on your GCE 'O' Examination results.

You are requested to declare all information truthfully. Any false declaration will render you liable to appropriate action, including withdrawal from the course offered.

Admission is based on merit and choice of courses. You are advised to select your choice of courses carefully and fill up all the choices, where applicable.

Note : ITE Early Admissions Exercise (EAE) applicants with confirmed EAE course offers are not allowed to participate in this intake exercise or transfer to another course or College.

If you encounter difficulties with your application over the Internet, please call or email to any of the Customer & Visitor Centre of the ITE Colleges or call the ITE Customer Service Hotline on Tel 1800 2222 111 for assistance.

You can apply using your **NRIC/FIN** and **Date of Birth** or using **Singpass**.

To apply using **NRIC/FIN** and **Date of Birth**, fill in the details below and then click on "I WANT TO SUBMIT AN APPLICATION".

\*NRIC/FIN

\*Date of Birth



(in DD/MM/YYYY format, example: 31/12/2000)

I WANT TO SUBMIT AN APPLICATION

Or

To apply using Singpass, click on

Log in with singpass

**Step 2:** Read instructions on screen. Click 'NEXT' to proceed.



### Admissions Application Form - FULL-TIME(JIEO) Admit Term: 2022 January

#### **Important Notes**

Applicants for the following courses must ensure that they do not have colour appreciation deficiency:


- |                                |                            |
|--------------------------------|----------------------------|
| 1) Aerospace Avionics          | 6) Electrical Technology   |
| 2) Aerospace Technology        | 7) Electronics Engineering |
| 3) Applied Food Science        | 8) Mechatronics & Robotics |
| 4) Built Environment           |                            |
| 5) Chemical Process Technology |                            |

Test for colour appreciation deficiency is available [HERE](#)

NEXT



**Step 3a:** Check through the personal particulars displayed on the screen. You may make changes to your NS status (if required). Click ‘NEXT’ to continue.



### Admissions Application Form - FULL-TIME(JIEO) Admit Term: 2022 January

#### Personal Details

1 2 3 4 5

[Populate MyInfo](#)

Please check and/or fill the following fields. You may make changes to your NS status (if required).

\*Complete Name

NRIC/FIN

\*Date of Birth  (example: 31/12/2000)

\*Gender  Male

\*Citizenship Status  Singapore Citizen

\*Nationality  Singapore

\*Race (as in NRIC/FIN)  CHINESE


\*NS Status  Not Called Yet

Fields with (\*) cannot be left blank. **Please check through your particulars for accuracy.** If you are unable to update any of the fields and would like to do so, please seek assistance from any of the ITE Colleges. **For change in Citizenship / Race, please inform ITE before term commencement, so that fees can be adjusted promptly.**

**National Service (NS) liable males** who wish to pursue full-time ITE courses in 2022 and were born in the year 2002 or earlier (for Secondary 4 Express and Sec 4 Normal Stream students) or born in the year 2001 or earlier (for Secondary 5 Normal Stream students and ITE Graduates seeking progression to Higher Nitec courses) will have to check their eligibility for NS Deferment at the Central Manpower Base (CMPB). Students who are not eligible for NS deferment will need to withdraw from the course that they are enrolled.

[NEXT](#)

**Step 3b:** Update your address, home & mobile phone numbers and email address. Your email address will be used to provide you with details of your application, notification of interviews / tests (if shortlisted) and your Enrolment Letter (if successful). Click ‘NEXT’ to continue.



### Admissions Application Form - FULL-TIME(JIEO) Admit Term: 2022 January

#### Contact Details

1 2 3 4 5

Please check and update your contact details, where appropriate.

##### Addresses

Address Type	Address	
Home/Mailing	555 ANG MO KIO AVE 5 05-555 555555	<a href="#">edit</a>

[ADD A NEW ADDRESS TYPE](#)

##### Phones

*Phone Type	Telephone	Delete
Home	61234567	
Mobile Phone	91234567	<a href="#">delete</a>

[ADD A NEW PHONE TYPE](#)

##### Email Addresses

Email Type	Email Address
Personal	55@yahoo.com

[ADD A NEW EMAIL TYPE](#)

**Applicants are strongly encouraged to provide a valid mobile phone number to facilitate correspondence by ITE. Details of your application, including your password, will be sent to your email account. Applicants shortlisted for interviews / tests will be notified via email and mobile phone. The Enrolment Letter for successful applicants will be sent to their email account. If you do not have a valid email address, you can register for an email in the Internet (e.g. Google, Yahoo). You may call the customer hotline at 1800 2222 111 for assistance if you encounter difficulties in registering for an email.**

☒ Yes, I have checked my contact details and updated them as necessary.

Your information will be accessed by ITE for communication purposes with regard to administrative issues, security and matters pertaining to you. This may be done through the following modes of communication: Voice call/Phone call, SMS/MMS, Whatsapp or any data applications (text messages), Fax, Mail and Electronic Mail.

[PREVIOUS](#) [NEXT](#)

**Step 3c:** Click 'NEXT' to continue.



## Admissions Application Form - FULL-TIME(JIEO) Admit Term: 2022 January

### Last School / Course Details

1 2 3 4 5

#### ▼ Entry Qualification

Entry Qualification GCE O Level  
Stream EXPRESS

#### ▼ Last School Details

MOE School - Completed GCE Education MOE3621  
(for private candidates, please indicate your last MOE secondary school)

Graduation Year 2021  
(Please indicate the year of graduation from your last MOE secondary school. If you did not attend a MOE secondary school, please indicate the year which you obtained your qualification.)

PREVIOUS NEXT

**Step 4:** Enter your choices in order of preference. You are allowed to select up to 12 choices. Select your preferred courses and Colleges. Check through your choices. After that, click 'SUBMIT'.



## Admissions Application Form - FULL-TIME(JIEO) Admit Term: 2022 January

### Choices

1 2 3 4 5

Please select courses accordingly in the order of your choice. The order of your choices and number of choices will determine the course offered (01 for 1st choice, 02 for 2nd choice, 03 for 3rd choice, 04 for 4th choice, etc).

Choice Order	Course		College	
01	HF3AC	HNitec Accounting 3yrs	CE-SM	ITE College East
02	NFBSZ	Nitec Business Services	CE-SM	ITE College East
03	NFBSZ	Nitec Business Services	CC-AM	ITE College Central
04	HF3AC	HNitec Accounting 3yrs	CC-AM	ITE College Central
05	HF3CN	HNitec Cyber & NtwkSec 3yrs	CW-CK	ITE College West
06	HF3CN	HNitec Cyber & NtwkSec 3yrs	CC-AM	ITE College Central
07	NFATZ	Nitec Aerospace Technology	CC-AM	ITE College Central
08	NFAAZ	Nitec Aerospace Avionics	CC-AM	ITE College Central
09	NFCPZ	Nitec Chemical Process Tech	CE-SM	ITE College East
10	NFAFZ	Nitec Applied Food Science	CE-SM	ITE College East
11	NFTTZ	Nitec Travel & Tourism Svcs	CW-CK	ITE College West
12	NFELP	Nitec ELT (Power & Control)	CE-SM	ITE College East

PREVIOUS SUBMIT

**Step 5:** Click 'YES – SUBMIT' to confirm and submit your application.



## Admissions Application Form - FULL-TIME(JIEO) Admit Term: 2022 January

You are about to submit your application. Upon clicking "Yes", you will confirm your application. Click "No" to edit your application details.

NO - RETURN TO EDIT YES - SUBMIT

**Step 6:** You will see on the screen a verification slip, showing the choices you have made and your web ID and password. Click **'PRINT'** at the bottom of the page to print a copy of the verification slip for your reference. You will need your web ID and password to view the result of your application.



## Admissions Application Form - FULL-TIME(JIEO) Admit Term: 2022 January

### Verification Slip

submitted on :

#### PERSONAL DETAILS

Thank you for applying to ITE. Your submission for course(s) under Joint Intake Exercise 'O' (2022 January) has been received. You should print a copy of the verification slip for reference by clicking on Print Button at the bottom of the page. After printing the verification slip, click on Sign Out at the top right corner to end this application.

#### Complete Name

#### NRIC/FIN

Country Singapore

Blk/House No 555

Street Name ANG MO KIO AVE 5

Unit No # 05-555

Postal 555555

Home Phone 61234567

NS Status Not Called Yet

Mobile 91234567

Email Address 55@yahoo.com

#### COURSES APPLIED

Choice Order	Course	College
01	HNitec Accounting 3yrs	ITE College East
02	Nitec Business Services	ITE College East
03	Nitec Business Services	ITE College Central
04	HNitec Accounting 3yrs	ITE College Central
05	HNitec Cyber & NtwkSec 3yrs	ITE College West
06	HNitec Cyber & NtwkSec 3yrs	ITE College Central
07	Nitec Aerospace Technology	ITE College Central
08	Nitec Aerospace Avionics	ITE College Central
09	Nitec Chemical Process Tech	ITE College East
10	Nitec Applied Food Science	ITE College East
11	Nitec Travel & Tourism Svcs	ITE College West
12	Nitec ELT (Power & Control)	ITE College East

#### USER ID AND PASSWORD

Please use this User ID and Password to check the outcome of your application.

User ID:

Password:

\* Your User ID and Password will also be sent to your email address.

\*\*Warning: Do not reveal your password to anybody to prevent unauthorised access and transaction over the web.

#### ADDITIONAL INFORMATION

Please verify the choice(s) of the courses and Colleges that you have applied. If you wish to amend your application after this, only ONE amendment is allowed and you can do through the Internet between 12/01/2022 (03:00PM) and 17/01/2022 (04:00PM) by following the instructions below:

1) Go to the application page for Joint Intake Exercise 'O' (2022 January)

2) Enter your NRIC/FIN & Date of Birth

3) Click on your verification slip to view it

4) Click on 'Amend Application Form' button below the verification slip

5) Enter the password issued to you or your existing password to proceed with amendments

Note: You can only make up to one amendment per application through the Internet. Subsequent changes to application must be done at any of the ITE colleges between 12/01/2022 and 17/01/2022.

If you have indicated course(s) with interview / test as your choice(s), you are required to check whether you are shortlisted for interview / test at <https://istudent.ite.edu.sg> on 18/01/2022 from 9:00AM. The interview / test will be conducted on 19/01/2022. The website will also display the interview date / time / venue. The steps to check your interview results are: Login with your User ID and Password > Click 'Self-Service' > Click 'Student Admission' > Click 'View Application Results'. Applicants shortlisted for interview will also be notified via email and mobile phone if the contact information is provided. If you are shortlisted, you should report for interview / test on the date and time stipulated, otherwise the training place will be withdrawn.

You may follow the steps to check your application results at <https://istudent.ite.edu.sg> on 20/01/2022 from 2:00PM. The matriculation (acceptance) period for successful applicants is from 20/01/2022 to 24/01/2022. The offer of training place to you will be withdrawn if you do not accept the offer by 24/01/2022 or do not make training payment for the first term fees by 24/01/2022. Details of the payment procedure will be provided to you together with the release of the application results.

#### IMPORTANT NOTES

Applicants for the following courses must ensure that they do not have colour appreciation deficiency:

- 1) Aerospace Avionics
- 2) Aerospace Technology
- 3) Applied Food Science
- 4) Built Environment
- 5) Chemical Process Technology
- 6) Electrical Technology
- 7) Electronics Engineering
- 8) Mechatronics & Robotics

Test for colour appreciation deficiency is available [HERE](#)

PRINT

## INSTRUCTIONS ON CHECKING OF COURSE INTERVIEW DETAILS

If you have applied for the following course(s) under Aptitude-Based Admissions as your choice(s), you may be shortlisted to attend one interview on **Wed 19 Jan 2022**. For courses under Aptitude-Based Admissions, applicants must first meet the ITE aggregate point for the course to be shortlisted. For Jan 2022 intake, the mode of interview is as follows:

(I) <b>On-Campus</b> Interview	(II) <b>Online</b> Interview via Microsoft Teams
<ul style="list-style-type: none"><li>• Aerospace Avionics</li><li>• Aerospace Machining Technology</li><li>• Aerospace Technology</li><li>• Nursing</li><li>• Opticianry</li></ul>	<ul style="list-style-type: none"><li>• Asian Culinary Arts</li><li>• Community Care &amp; Social Services</li><li>• Pastry &amp; Baking</li><li>• Sport Management (3 years)</li><li>• Travel &amp; Tourism Services</li><li>• Western Culinary Arts</li></ul>

You are required to check if you are shortlisted for course interview at <https://istudent.ite.edu.sg> on Tue 18 Jan 2022 (from 9am). Shortlisted applicants will be required to attend one interview on Wed 19 Jan 2022 to assess their suitability for the course. Shortlisted applicants who are not successful at the course interview will be considered for their remaining choices without interview based on merit. Applicants applying for other courses are not required to attend interview unless otherwise indicated.

Shortlisted applicants who have provided a valid email address and/or mobile phone number during application will also be notified to check their interview details via email and/or mobile phone on Tue 18 Jan 2022 (from 9am).

The results of application and course interview will be released on Thu 20 Jan 2022 (from 2pm).

If you encounter difficulties checking interview details over the Internet, please call the ITE Customer Service Hotline on 1800 2222 111 for assistance.

### Guide to Checking of Course Interview Details

Please follow the instructions given carefully.

- **Microsoft Edge and Google Chrome** are recommended. Mobile devices are not recommended.
- The Internet address for the checking of admission interview details is <https://istudent.ite.edu.sg>.

#### Step 1

- Enter your web ID and password.
- Click 'Sign In'.

#### Step 2

- Click 'Self-Service'.
- Click 'Student Admission'.
- Click 'View Application Results'.

#### Step 3

- Click 'Sign Out' at the top right corner of the page to end the session.

## **Instructions to Shortlisted Applicants for Course Interview**

If you are shortlisted for the course interview/test, please refer to the details below.

### **(I) On-Campus Interview**

#### **Instructions to Applicants Shortlisted for *Nitec in Nursing Course***

Your admission to the course is subject to you passing an interview scheduled on **Wed 19 Jan 2022** and a prescribed medical examination.

**You are to report to your posted College for a course interview on the date and time given to you at <https://istudent.ite.edu.sg>. Otherwise, you will not be considered.**

Please bring with you the following items for the interview:

- Your NRIC/Passport
- Your GCE 'O' Level Examination Result Slip/Certificate
- Your Report Book from secondary school

#### **Instructions to Applicants Shortlisted for**

#### ***Nitec in Aerospace Avionics / Nitec in Aerospace Machining Technology / Nitec in Aerospace Technology / Nitec in Opticianry Courses***

Your admission to the course is subject to you passing an interview and aptitude test scheduled on **Wed 19 Jan 2022**.

**You are to report to your posted College for a course interview on the date and time given to you at <https://istudent.ite.edu.sg>. Otherwise, you will not be considered.**

Please bring with you the following items for the interview:

- Your NRIC/Passport
- Your GCE 'O' Level Examination Result Slip/Certificate
- Your Report Book from secondary school

### **(II) Online Interview**

#### **Instructions to Applicants Shortlisted for**

#### ***Higher Nitec in Sport Management (3 years) / Nitec in Asian Culinary Arts / Nitec in Community Care & Social Services / Nitec in Pastry & Baking / Nitec in Travel & Tourism Services / Nitec in Western Culinary Arts Courses***

Your admission to the course is subject to you passing an interview scheduled on **Wed 19 Jan 2022**. For the *Higher Nitec in Sport Management (3 years)*; *Nitec in Asian Culinary Arts*; *Community Care & Social Services*; *Pastry & Baking* and *Western Culinary Arts* courses, you need to pass a prescribed medical examination.

**Online interview will be conducted.** Microsoft Teams is the platform that will be used for the online interview, and is available at <https://www.microsoft.com/en-sg/microsoft-365/microsoft-teams/download-app>. If you are applying for the above courses, please install the Microsoft Teams app on your device (e.g. laptop, PC, smartphone etc.) before the interview, and ensure that the front-facing camera and microphone permissions are enabled for the app. If you are shortlisted for interview, the interview invitation and details will be sent to you via email. Please update your email address during application.

**You are to attend the interview on the date and time emailed to you by the course. Otherwise, you will not be considered.**

Please get ready the following items for the online interview:

- Your NRIC/Passport
- Your GCE 'O' Level Examination Result Slip/Certificate
- Your Report Book from secondary school

## INSTRUCTIONS ON ACCEPTANCE OF COURSE OFFER AND FEE PAYMENT (FOR JIE 'O' INTAKE EXERCISE)

There are **2 stages** under acceptance of course offer:

**Stage 1: Check Your Application Results and Accept Course Offer** – this is for applicants to check and accept or reject a course offer



**Stage 2: Bursary/Financial Assistance Application / Photo Upload / Submit Post-Secondary Education Account (PSEA) Standing Order (SO) form** – upon course acceptance, applicants who are eligible for financial assistance may submit their application online. All applicants are required to upload passport size colour photo for the application of ITE Student Concession Card. Singapore Citizens who are not using siblings' PSEA may submit online PSEA SO form for fee payment.

Details of the 2 stages are provided below.

### **Stage 1 – Check Your Application Results and Accept Course Offer**

The application results will be released on Thu 20 Jan 2022 at 2pm. You are required to check your application results. If you are offered a full-time course, you must accept it through the Internet between **Thu 20 Jan 2022 (from 2pm) and Mon 24 Jan 2022**. You are to follow the instructions on registration and payment details upon the acceptance of offer. Otherwise, your training place will be withdrawn and offered to other applicant.

**Note:** Applicants who are not successful in getting a place in any of their registered choices of course, may be manually posted to another suitable course with vacancies subject to applicants meeting the course's minimum entry requirements.

If you encounter difficulties accepting the course offer over the Internet, please call or email to any of the Customer & Visitor Centre of ITE Colleges listed on page 117 for assistance within the acceptance period.

- **Microsoft Edge and Google Chrome** are recommended. Mobile devices are not recommended.
- The Internet address for the checking of application results and acceptance of course offer website: <https://istudent.ite.edu.sg>

Please follow the steps below to check your application results and accept course offer:

- 1) Login with your User ID and Password. The login User ID and Password would have been provided to you in the verification slip upon completion of your application.
- 2) Click 'Self-Service' > 'Student Admission' > 'View Application Results' to view your application results.
- 3) If you are offered a course and would like to accept the course offer, you are required to verify / provide your personal particulars and health declaration before you can accept the course offer. **Please get ready the information as given in the table below before you proceed to accept the course offer.** You may save the information entered by clicking the 'Save As Draft' button at any time, exit the panel and resume later. **If you do not provide the necessary information and complete the course acceptance process within the course acceptance period, you will be deemed to have withdrawn your training place and the training place will be offered to other eligible applicants appealing for a place in the course.**

### **Information Required to Complete the Acceptance Process**

1	Parent(s) / guardian particulars (if you are not staying with your parent(s), please provide your guardian's particulars)	Fields required are: 1) Name 2) NRIC / FIN 3) Citizenship 4) Contact No. 5) Email (optional)
2	No. of family members in your household (including yourself)	-
3	Total gross household monthly income	In Singapore dollars, round-off to nearest hundred
4	Details of personal particulars	Birth Country, Marital Status, Religion, House Type
5	Details of personal health condition	-

- 4) Once you have completed the course acceptance process, click on the button provided at the bottom of the webpage to proceed to Stage 2.

## **Stage 2 – Bursary/Financial Assistance Application (for eligible students who meet income criteria) / Photo Upload / Submit PSEA SO Form**

### **(i) Bursary/Financial Assistance Application**

Applicants who meet income criteria (see from page 94) and are eligible for bursary/financial assistance may submit their application online. You need to provide the following information of all family members in the same household:

- |                       |                        |
|-----------------------|------------------------|
| - Name                | - Occupation/School    |
| - Relationship to you | - Marital Status       |
| - Age                 | - Gross Monthly Income |

Alternatively, you may exit the browser at any time and submit the online bursary/financial assistance application later at <https://myportal.ite.edu.sg/regsubmission> from the next day after course acceptance.

After submitting the application for bursary/financial assistance, you will be notified via email on the procedure to provide one supporting income document (e.g. latest payslips of not more than 3 months old or CPF contribution statement or latest income tax statement or letter from employer indicating income) for each working adult to complete your application for bursary/financial assistance.

### **(ii) Photo Upload**

All applicants are required to upload a passport size photo for the application of ITE Student Concession Card. The guidelines for the photo are that it must:

- Be in colour, taken against white background without shadow
- Be taken within the last 3 months
- Show the full face without headgear
- Show that your hair is neatly combed or tied up, and must be of natural colour
- Not show any outrageous earrings

The photo image requirements are:

- JPEG format and to be named as: NRIC.jpg (e.g. T1234567A.jpg)
- Dimensions must be in 240 × 320 pixels
- File size should be about 150 kilobytes

You may make use of the image editing tools to resize your photo at this link:

<https://for.edu.sg/ite-student-card>.

Once you are done, click 'Exit' to close the browser.

Alternatively, you may exit the browser at any time and submit your photo online later at <https://myportal.ite.edu.sg/regsubmission> from the next day after course acceptance.

### **(iii) Submit PSEA SO Form**

Singapore Citizens who are using their own PSEA to make fee payment for ITE full-time courses can submit the online PSEA Standing Order (SO) form at <https://for.edu.sg/psea-iteso> by **Mon 24 Jan 2022**. If you are below 21 years of age, your parent will need to submit the online PSEA SO form on your behalf via <https://for.edu.sg/psea-iteso> using his/her Singpass. If you are at least 21 years of age, you can use your Singpass to access <https://for.edu.sg/psea-iteso> to submit the online PSEA SO form. Singpass account can be registered at <https://www.singpass.gov.sg>. An acknowledgement email will be sent to the email address provided in the online PSEA SO form upon submission. You can call the PSEA enquiry line (6260 0777) to check your PSEA balance.

Alternatively, you may exit the browser at any time and submit the online PSEA SO form later at <https://for.edu.sg/psea-iteso> from the next day after course acceptance. Please submit the online PSEA SO form by **Mon 24 Jan 2022**.

**Please call or email to any of the Customer & Visitor Centre of ITE Colleges listed on page 117 for assistance within the course acceptance period, if you encounter difficulties to complete the information for acceptance of course offer.**



## Screenshots for Steps 1 to 17 of Checking Application Results, Acceptance of Course Offer and Bursary/Financial Assistance Application / Photo Upload / Submit PSEA SO Form (for JIE 'O' Intake Exercise)

### Stage 1 – Check Your Application Results and Accept Course Offer

**Step 1:** Enter your User ID and Password. Click 'Sign In'.

**Student**

User ID

Password

Sign In

[Forgot Password? \(For New Applicant\)](#)

**Important Notes:**

1. For existing students, please use the Portal login.
2. The account will be locked after multiple unsuccessful login attempts.

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**Step 2:** Click on 'Self-Service', followed by 'Student Admission', then 'View Application Results' and 'Proceed to Accept Offer'.

**View Admission Application Results**

To print this page for reference, please right-click your mouse button on this page and select Print.

Intake Type	Course Level	Term	Course	Choice	College	Application Nbr	Application Date	Application Status
JIEO	NITEC	2022 January	HNitec Accounting 3yrs	1	ITE College East	00718105	12/01/2022	Successful

PROCEED TO ACCEPT OFFER AND CONTINUE

DECLINE OFFER

Your application for the HNitec Accounting 3yrs course at ITE College East is SUCCESSFUL. You are required to click on the button above to proceed to accept or decline the course offer.

**If you do not accept the offer by 24/01/2022, you are deemed to have withdrawn from your training place and the training place will be offered to other eligible applicants appealing for a place in the course. Please note that you can only accept ONE course for the intake and course fees will be charged upon your acceptance of course offer.**

**IMPORTANT INSTRUCTIONS**

If you would like to proceed to accept the course offer, you are required to provide your personal particulars, parent(s) information, health conditions and other records following the 4 steps below to complete the course acceptance process:

Step 1 – View your application results, click 'PROCEED TO ACCEPT OFFER'

Step 2 – Fill in your particulars

Step 3 – Provide your parent(s) / guardian information

Step 4 – Declare your health conditions and other records

**Note: Successful applicants for the Nitec in Asian Culinary Arts, Nitec in Beauty & Wellness, Higher Nitec in Beauty & Wellness Management, Nitec in Community Care & Social Services, Higher Nitec in Early Childhood Education, Nitec in Hospitality Operations, Nitec in Nursing, Nitec in Pastry & Baking, Higher Nitec in Paramedic & Emergency Care, Higher Nitec in Sport Management and Nitec in Western Culinary Arts courses have to pass a prescribed medical examination. If you are posted to any of these courses, you can download the medical form [HERE](#) and do the medical examination at any of the listed SATA or Healthway Medical Group clinics. Alternatively, you may do the medical examination at any other clinics of your choice. Successful applicants for Higher Nitec in Culinary Arts and Higher Nitec in Pastry & Baking may have to pass a pre-admission medical examination as advised by ITE College West. For more information, please contact ITE College West.**

**IMPORTANT NOTES**

Applicants for the following courses must ensure that they do not have colour appreciation deficiency:

- 1) Aerospace Avionics
- 2) Aerospace Technology
- 3) Applied Food Science
- 4) Built Environment
- 5) Chemical Process Technology
- 6) Electrical Technology
- 7) Electronics Engineering
- 8) Mechatronics & Robotics

Test for colour appreciation deficiency is available [HERE](#)

**Step 3:** Update Student Particulars.

**View Admission Application Results**

**Student Particulars**

\*Citizenship Status: Singapore Citizen

\*Race: CHINESE

\*Birth Country: Singapore

\*Marital Status: Single

\*Religion: No Religion

\*House Type: HDB 4 room flat

\*Email Address: ss@yahoo.com

\*Total number of family members (including yourself): 6

This refers to the total no. of all the family members including relatives who are living in the same household with you.

\*Total Gross Monthly Household Income (In S\$): 4000

This refers to total gross monthly income of all your family members living in the same household with you.

\*Do you have a computing device (e.g. PC, laptop, tablet) at home? Yes No

\*Does your computing device have access to internet at home? Yes No

\*Do you own a smartphone? Yes No

\*Does your smartphone come with data plan? Yes No

\* Mandatory fields

Please check through your particulars for accuracy. If you are unable to update any of the fields and would like to do so, please seek assistance from any of the ITE Colleges. For change in Citizenship / Race, please inform ITE before term commencement, so that fees can be adjusted promptly.

SAVE AS DRAFT PREVIOUS NEXT



#### Step 4: Update Parent(s)/Guardian Information.

**View Admission Application Results** 1 2 3 4

**Parent(s)/Guardian Information**

Please provide your father/mother/guardian particulars.

**Profile #1**

\*Name: XXXXXXXX

\*Citizenship Status: Singapore Citizen \*Relationship: Father

\*ID: S1111111D \*Emergency Contact No.: 95555555

Email Address: 66@yahoo.com

**Profile #2**

\*Name: YYYYYYYY Clear

\*Citizenship Status: Singapore Citizen \*Relationship: Mother

\*ID: S2222222E \*Emergency Contact No.: 96666666

Email Address: 77@yahoo.com

\* Mandatory fields  
Note: Email address(es) may be used for correspondence purpose by ITE

SAVE AS DRAFT PREVIOUS NEXT

#### Step 5: Update Student's Declaration (Health & Other Records). Upon completion, click 'Submit' to accept the course offer.

**View Admission Application Results** 1 2 3 4

**Student's Declaration (Health & Other Records)**

Do you have any existing special needs, physical or medical health conditions? Yes No ☐ ☒

Students with special needs are encouraged to declare them so that appropriate support services can be provided, including facilitation to be considered for other suitable course if available, should there be difficulties meeting the requirements of the posted course. If you have answered "Yes", please indicate your condition below:

Do you smoke currently? Yes No ☐ ☒

Do you have a criminal record in Singapore or in any other country? Yes No ☐ ☒

Are you currently being investigated or required by the authority to assist in the investigation of any criminal offences? ☐ ☒

**Student's Declaration and Acknowledgement**

☒ I confirm that all information provided by me is true and accurate to the best of my knowledge and I have not deliberately omitted any relevant facts. I understand that any false declaration will render me liable to appropriate action, including withdrawal from the course offered.

☒ I have viewed and noted the contents of the Enrolment Letter. The Enrolment Letter can be viewed [HERE](#). A copy of the Enrolment Letter was sent to your Email Address provided during application.

☒ I understand and acknowledge that:-

(i) the personal data that I provide to ITE shall be treated as confidential. Such data may include but not limited to personal particulars, family data, and assessment records;

(ii) the personal data shall be used by ITE for communication purposes with regards to administrative issues, security and matters pertaining to myself and any programmes I may sign up for as facilitated by ITE, through the following modes of communication: Voice Call/Phone call, SMS/MMS (Text messages), Whatsapp or any other data applications (Text messages), Mail and Electronic Mail, and Fax;

(iii) the personal data shall be used to facilitate the carrying out of activities by ITE as an educational institution, which would include without limitation, publication or release of information that is customary by educational institutions, such as the awarding of prizes, medals, scholarships, and other marks of distinction whether internally or otherwise, and student or graduation status; and

(iv) my data may be used for prescribed evaluative purpose that may include, but is not limited to, evaluation for admissions to institutions of higher learning (eg, the Polytechnics), for the selection and/or disbursement of scholarships/ and/or bursaries/ and/or loans and other support schemes administered by ITE or external organisations.

All fields are mandatory

SAVE AS DRAFT PREVIOUS SUBMIT

#### Step 6: Click 'YES' to confirm your choice.

**View Admission Application Results** 1 2 3 4

Please click "Yes" to confirm Acceptance of Offer for HNitec Accounting 3yrs at ITE College East.

PREVIOUS YES

**Step 7:** Softcopy of the **Enrolment Letter** will be sent to your personal email address (which you have provided during application). View and print this Online Acceptance Form. Thereafter, click on the button provided at the bottom of this webpage to proceed to the next stage.

#### Online Acceptance Form

1 — 2 — 3 — 4

To print this page for reference, please right-click your mouse button on this page and select Print.

Intake Type	Course Level	Term	Course	Choice	College	Application Nbr	Application Date	Application Status
JIEO	NITEC	2022 January	HNitec Accounting 3yrs	1	ITE College East	00718105	12/01/2022	Accepted Offer

We are pleased that you have accepted admission for the HNitec Accounting 3yrs course at ITE College East and look forward to welcoming you to the Institute of Technical Education. An acknowledgement email will be sent to your personal email address as provided in this course acceptance. Should you need further assistance, you may contact your posted college as follows:

ITE College Central - 65902211  
ITE College East - 65902262  
ITE College West - 65902628

Please ensure that your bio-data and contact details are up-to-date in our System. You may access the ITE Student Portal at [www.ite.edu.sg](http://www.ite.edu.sg) by logging on using your NRIC/FIN and the same password used for your course acceptance, from the next day after you have accepted your course offer, to check and update your bio-data and contact details.

The offer of an ITE course to applicants is subject to them being physically, medically and mentally fit to pursue the course. This is to ensure that all students can benefit from ITE training in a safe and conducive environment. Applicants or students assessed by ITE as being unfit can be withdrawn from the course. Where appropriate, they may be considered for other courses if there are suitable ones.

#### **IF YOU ARE A SINGAPOREAN OR SINGAPORE PERMANENT RESIDENT**

You are to report to your posted college to register for your course on the date and time stipulated in your Enrolment Letter. A copy of the Enrolment Letter will be sent to your personal email provided during application.

Please click [HERE](#) to obtain instructions to view your fees payable and the payment modes.

**If you do not pay your first term fees by 24/01/2022, you will be deemed to have forfeited your training place and the training place will be offered to other eligible applicants appealing for a place in the course.**

#### **IF YOU ARE AN INTERNATIONAL STUDENT**

You are required to obtain clearance from the Immigration & Checkpoints Authority (ICA) for issuance of Student Pass to study in ITE. Details on the procedure to apply for Student Pass will be sent to you separately.

**Your enrolment in the HNitec Accounting 3yrs course at ITE College East has been confirmed.** You are now leaving the course acceptance webpage. Please click on the button below to proceed to the next stage.

**APPLY FOR FINANCIAL ASSISTANCE / UPLOAD PHOTO / SUBMIT PSEA SO FORM**

**If you do not have the info to apply for financial assistance, do photo upload and submit online PSEA SO form, you can do the submission later at <https://myportal.ite.edu.sg/regsubmission> from the next day after you have accepted the course offer.**

Only for applicants who are eligible for financial assistance

Upon completing course acceptance, you will also receive an **acknowledgement email** at your personal email provided in the course acceptance:

Dear ZZZZZZZZ

This is to confirm that you have accepted offer for HNitec Accounting 3yrs course in ITE College East for 2022 January intake.

This is a system generated email. Please do not reply to this email. If you need further assistance, please approach any of the ITE Customer & Visitor Centre.

## Stage 2 – Bursary/Financial Assistance Application (only for those who are eligible for bursary/financial assistance) / Photo Upload / Submit PSEA SO Form

**Step 8:** If you are eligible for bursary/financial assistance, click on ‘Apply for Financial Assistance/Bursary’ and continue from Step 9 at the next page.

Otherwise, click on ‘Photo Upload’ and continue from Step 12 at page 41.



You have accepted the offer of an ITE full-time course.

Please click the buttons below to apply for financial assistance, upload your photo and submit the online PSEA Standing Order Form. If you do not have the info at this point, you can do the submission later at <https://myportal.ite.edu.sg/regsubmission> from the next day after you have accepted the course offer. You are advised to complete all submissions before the end of the College registration exercise.

<a href="#">Apply for Financial Assistance/Bursary</a>	<p>If you are a Singapore Citizen, you can apply for a bursary or financial assistance if your Gross Monthly Household Income (GHI) is \$9,000 or below, or if your Gross Monthly Household Per Capita Income (PCI) is \$2,250 or below. Your PCI is calculated by dividing the total gross monthly income of immediate and non-immediate family members staying in the same household (i.e. with same home address) by the total number of immediate family members, and non-immediate family members living in the same household.</p>
<a href="#">Photo Upload</a>	<p>All applicants are required to upload a passport size photo for the application of ITE Student Concession Card.</p>
<a href="#">Submit PSEA Standing Order</a>	<p>For Singapore Citizens who would like to use their own PSEA to make fee payment for ITE full-time courses. <u>If you are below 21 years of age, your parent will need to submit the online PSEA SO form on your behalf at <a href="https://for.edu.sg/psea-iteso">https://for.edu.sg/psea-iteso</a> using his/her Singpass.</u> If you are at least 21 years of age, you can use your Singpass to access <a href="https://for.edu.sg/psea-iteso">https://for.edu.sg/psea-iteso</a> to submit the online PSEA SO form. Singpass account can be registered at <a href="https://www.singpass.gov.sg">https://www.singpass.gov.sg</a>. An acknowledgement email will be sent to the email address provided in the PSEA SO form upon submission. You can call the PSEA hotline number (62600777) to check your PSEA balance.</p>

If you require further assistance, please approach your College when you report to ITE for the College registration exercise and training.

Click 'Exit' to end the session.

Exit

**Step 9:** Fill in the relevant information online and click **‘Submit’**. After submitting the application for bursary/financial assistance, you will be notified via email on the procedure to provide one supporting income document (e.g. latest payslips of not more than 3 months old or CPF contribution statement or latest income tax statement or letter from employer indicating income) for each working adult to complete your application for bursary/financial assistance.



To apply for Bursary / Financial Assistance, please provide the information of family members staying with you in the same household, in the table below. Both your parents' information is compulsory and must be completed.

I would like to apply for ITE's Bursary / Financial Assistance. Details of family members staying with me are as below:

<input checked="" type="checkbox"/>	Name of Family Member	Relationship	Age	Occupation/School	Marital Status	Gross Monthly Income
<input checked="" type="checkbox"/>	AAAAA	Father	45	Security Officer	Married	1500
<input checked="" type="checkbox"/>	BBBBB	Mother	42	Admin Officer	Married	1500
<input checked="" type="checkbox"/>	CCCCC	Brother	25	Waiter	Single	1000
<input checked="" type="checkbox"/>	DDDDD	Brother	19	National Service	Single	0
<input checked="" type="checkbox"/>	EEEEE	Sister	16	Student	Single	0

[Add Family Member's Details](#) [Remove Family Member's Details - Applies to checked box only](#)

☒ I declare that all the information provided by me is true and accurate to the best of my knowledge. I understand that any false declaration will render me liable to disciplinary action including withdrawal of the bursary/financial assistance.

[Submit](#)

If you do not have the info at this point, you can apply for Bursary/Financial Assistance later at <https://myportal.ite.edu.sg/regsubmission> from the next day after you have accepted the course offer. You can also approach the Student Service Centre for at your College for help when you report to ITE for the College registration exercise and training.

Click 'Exit' to end the session.

[Exit](#)

**Step 10:** Click on **‘Exit’** to close the acknowledgement screen.



Thank you. This is to acknowledge that we have received your bursary / financial assistance submission.

You will be receiving an email on the instructions for the income documents to be submitted.

Click 'Exit' to end the session.

[Exit](#)

**Step 11:** After returning to the screen at Step 8, click on **‘Photo Upload’** to proceed to upload photo for the application of your ITE Student Concession Card.

**Step 12:** Click 'Next' after reading the guidelines to submit a digital photograph image file for the making of your ITE Student Concession Card.



To ensure that you receive your ITE Student Concession Card timely, you must now submit a digital photo image file. The guidelines for the photo are that it must:

- ✓ Be in colour, taken against **plain white background** without shadow;
- ✓ Be taken within the last 3 months;
- ✓ Show the full face without headgear (**see sample photo on the right**);
- ✓ Show that your hair is neatly combed or tied up and must be of natural colour; and
- ✓ Not show any outrageous earrings.



Click 'Next' to continue.

Next

**Step 13:** Upload a passport size photo (coloured) for the making of your ITE Student Concession Card. Click 'Submit Photo'.



Please select and upload your photo. Do ensure your photo meets these TransitLink's requirements:

- ✓ The photo must be saved in this format: NRIC.jpg (eg. T1234567A.jpg);
- ✓ The dimension of the photo image must be **240 X 320 pixels**; and
- ✓ The file size should be about 150 Kbytes.

**Do note that you cannot change the photo once submitted.**



Browse...

Your photo image must meet TransitLink's requirements. Otherwise, your application may be delayed or rejected.

Click 'Submit Photo' to upload your photo image.

Submit Photo

If you do not have an acceptable photo at this point, you can upload your photo later at <http://myportal.lite.edu.sg/regsubmission> from the next day after you have accepted the course offer. You can also approach the Student Service Centre at your College for help when you report to ITE for the College Registration Exercise and training. Click 'Exit' to end the session.

Exit

**Step 14:** Click on 'Exit' to close the acknowledgement screen.



Thank you. This is to acknowledge that we have received your photo submission for the making of your ITE Student Concession Card. We will inform you when the card is ready for collection.

Click 'Exit' to end the session.

Exit

**Step 15:** After returning to the screen at Step 8, click on 'Submit PSEA Standing Order' if you are a Singapore Citizen, and using your own PSEA to make fee payment for the course. If you are below 21 years old, you will need your parent to login via his/her Singpass to submit the online PSEA SO form on your behalf. If you are 21 years old or above, login with your Singpass.

**Step 16:** Click on 'Log in with Singpass' to fill in and submit your PSEA SO form.





**Step 17:** Complete the required fields, then click on ‘**Submit**’ to submit your PSEA SO form. An acknowledgement email will be sent to the email address provided in the PSEA SO form.

#### Instructions

The Post-Secondary Education Account (PSEA) is opened automatically FOR ALL ELIGIBLE SINGAPOREAN and can be used to help pay for post-secondary education.

The Standing Order (SO) for use of PSEA is a one-time application and the SO instructions will apply to all future withdrawals from PSEA until the SO is terminated or replaced, regardless of which institution you attend. To check if you are eligible for PSEA, visit: <https://go.gov.sg/psea-usage>.

This online form is for PSEA holder who wishes to use his/her own PSEA for approved fees and charges conducted by the institution. The form is to be completed by either:

- i. the account holder (the student), if he/she is 21 years old or above; OR
- ii. a parent, if the account holder (the student) is below 21 years old.

**NOTE:**

Do not use the online form if you are:

- i. Intending to use sibling's PSEA, or
- ii. a Guardian

If you are a guardian or intend to use sibling's PSEA, please fill in the hardcopy application form and submit to your/your child's institution. Click on the link to download the form:

<https://go.gov.sg/psea-so-hardcopy>

**1. Declaration**

If you are a student below 21 years old, please close this window and request your parent to log in with his/her SingPass account so he/she can apply on your behalf.

- ☒ I acknowledged that I am a parent and using my own SingPass account and applying on my child's behalf.
- ☐ I acknowledged that I am a student (age 21 years old and above as of today) and applying for myself.

#### Parent Details

**2. Name**

ZZZZZZZZZZ

If the above "Name" is the same as the "Name of Student (According to NRIC)", the application will be rejected.

#### Student Details

**3. Name of Student (According to NRIC)**

YYYYYYY

**4. NRIC Number of Student**

**5. Authorisation**

Please check the box to authorise.

- ☒ Under Section 16(D) of the Education Endowment and Savings Schemes Act, I hereby authorise the PSE Scheme Administrator to make deductions from my/ my child's PSEA to pay fees or charges incurred by myself/ my child at any approved institution. I declare that, to the best of my knowledge, all the information in this form is true and accurate. In connection with this application, I will furnish to the PSE Scheme Administrator any documents which the PSE Scheme Administrator may require for verification purposes and also authorise the PSE Scheme Administrator to obtain from the relevant authorities/ persons any information or documents which may be required for such purposes.

#### Contact Details

**6. Contact Number of Student or Parent**

12345678

**7. Email (Confirmation)**

[Do not reply to this email] An acknowledgement email will be sent to this email address.

55@yahoo.com

SUBMIT

## **Instructions to Successful Applicants Who Have Accepted 3-Year *Higher Nitec* or 2-Year *Nitec* Course**

### **For Singapore Citizens/Singapore Permanent Residents**

You are required to report to your posted College on **Mon 24 Jan 2022** to register for your course and commence training. The Enrolment Letter, which contains registration details, will be sent to the email address that you have provided during application. You can also view your Enrolment Letter by following these steps: Login with your User ID and Password at <https://istudent.ite.edu.sg> > Click 'Self Service' > 'Student Admission' > 'View Enrolment Letter'.

The 1<sup>st</sup> term fees payable is indicated on page 93. For your convenience, you may pay your 1<sup>st</sup> term fees via a number of payment modes which is explained on page 91. **If you do not pay your fees by Mon 24 Jan 2022, you will be deemed to have withdrawn your training place and the place will be offered to other eligible applicants appealing for a place in the course.**

For successful *Higher Nitec* in Sport Management (3 years); *Nitec* in Asian Culinary Arts; *Nitec* in Community Care & Social Services; *Nitec* in Hospitality Operations; *Nitec* in Nursing; *Nitec* in Pastry & Baking; and *Nitec* in Western Culinary Arts applicants who have passed the medical examination, you are required to submit your medical report when you report at your College.

You are to report to your posted College on **Mon 24 Jan 2022 at the time as indicated in your enrolment letter**, in white top and black bottom to commence training. Please bring your NRIC on that day.

### **For International Students**

You are required to apply for a Student Pass via SOLAR+ by **Mon 24 Jan 2022**. A separate letter will be sent via email to inform you of the details. **Your admission to the course is subject to clearance by the Immigration & Checkpoints Authority (ICA) for the issuance of a Student Pass to study in ITE.**

Upon obtaining your Student Pass, you are to call or email to the Customer & Visitor Centre of your posted College to make an appointment to report to the College, pay your 1<sup>st</sup> term fees and register for the course. **You are also required to submit the completed Application Form for InterBank GIRO (attached at the end of this booklet) for payment of subsequent term (i.e. from Jul 2022 term) fees and medical report (if you are posted to a course that requires medical examination).** The payment modes are explained on page 91 and the 1<sup>st</sup> term fees payable are indicated on page 93. **You are allowed to commence your training only after you have obtained the Enrolment Letter from the Customer & Visitor Centre of your posted College, paid your 1<sup>st</sup> term fees and submitted the completed Application Form for InterBank GIRO.**

If you do not report to the College to commence training by **Mon 14 Feb 2022**, your training place will be withdrawn and offered to other eligible applicant appealing for a place in the course.

The courses for January 2022 term will start on **Mon 24 Jan 2022**.

### **Change of Citizenship**

Fees are charged based on Citizenship at the point of term commencement. Students who have officially informed ITE of their Citizenship change to Singapore Citizen or Singapore Permanent Resident **before** the term commencement will have their fees adjusted to the Singapore Citizen / Singapore Permanent Resident rate for that term. However, for students who inform ITE officially of their Citizenship change to Singapore Citizen or Singapore Permanent Resident **after** the term commencement, their fees will be adjusted to the Singapore Citizen / Singapore Permanent Resident rate only **with effect from the next term**.



## INSTRUCTIONS ON APPEAL FOR ADMISSION OR TRANSFER (FOR JIE 'O' INTAKE EXERCISE)

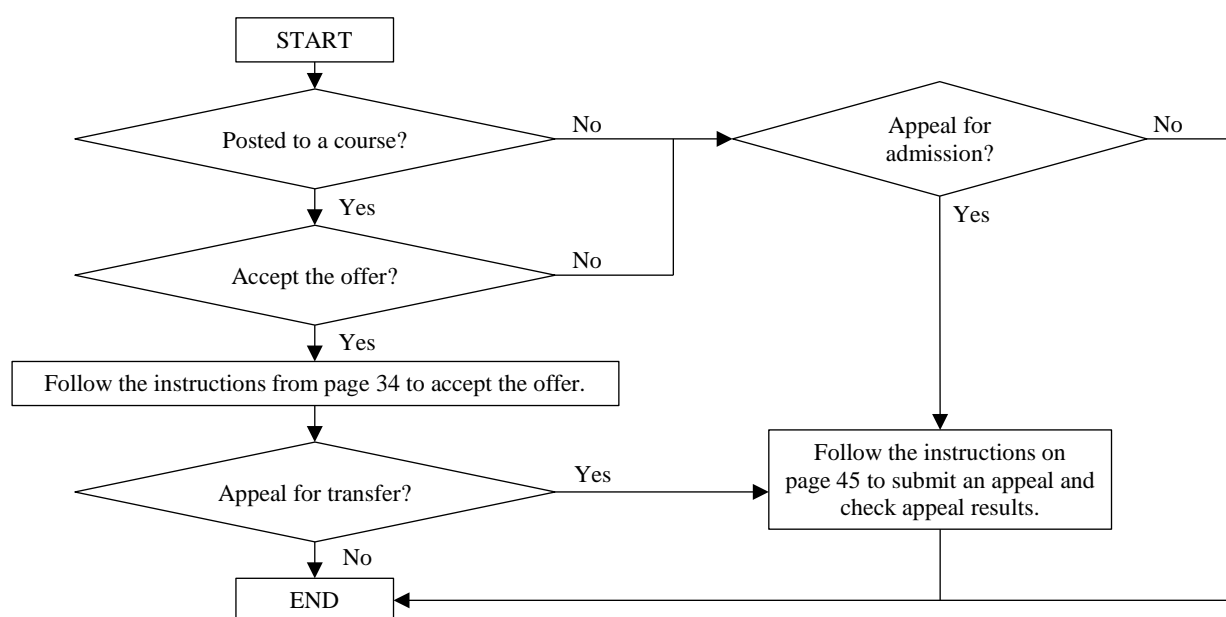
If you are offered a full-time course, you are advised to accept it through the Internet before appealing for a change of course or College. Otherwise, your place will be offered to those who are eligible and have appealed for the course. To appeal for transfer to another course, you should accept the course offered and submit another online application. If you require course advising, you may make an appointment online with one of our ECG Counsellors via <https://for.edu.sg/ecg>.

If you have applied and are **not offered a course**, you may submit an appeal for admission through the Internet for the courses you are eligible to appeal for. Alternatively, you may consider applying for a Traineeship course. For more details on Traineeship courses and application procedure, please go to pages 103 to 115.

You have to submit your appeal from **Thu 20 Jan 2022**. Please note that you must meet the minimum entry requirements for the course before you can submit your appeal. While all eligible appeals will be given due consideration, meeting the minimum entry requirements does not guarantee you a place in the course, as admission is also subject to available vacancies in open competition.

If you encounter difficulties submitting your appeal for a full-time course over the Internet, please call or email to any of the Customer & Visitor Centre of ITE Colleges listed on page 117 for assistance within the application/appeal period.

Procedures for appeal are shown in the following flowchart:



## **Guide to Internet Appeal for Admission to Full-Time 3-Year *Higher Nitec* / 2-Year *Nitec* Courses for GCE 'O' Level Holders**

Please follow the instructions below carefully:

- **Microsoft Edge and Google Chrome** are recommended. Mobile devices are not recommended.
- Go to <https://www.ite.edu.sg> and click on the 'Apply for ITE Courses' link to view the list of intake exercises.
- Click on 'For GCE 'O' Applicants (JIE 'O')' under 'Full-Time 3-Year *Higher Nitec* / 2-Year *Nitec* Courses (Jan 2022 Intake)'.
- Click 'Apply Now' to link you to the application website.

### **Step 1**

- Enter your NRIC / FIN and Date of Birth.
- Click 'I WANT TO SUBMIT AN APPLICATION'.  
(or you may also apply using Singpass)

### **Step 2**

- Read instructions on the screen.
- You must pass the colour vision test if you wish to apply for: **Aerospace Avionics; Aerospace Technology; Applied Food Science; Architectural Technology; Automotive Technology; Built Environment; Chemical Process Technology; Digital Animation; Electrical Technology; Electronics Engineering; Fashion Apparel Production & Design; Interior & Exhibition Design; Mechatronics & Robotics; Product Design; Rapid Transit Technology; Security System Integration; Urban Greenery & Landscape; Video Production; and Visual Communication** courses. To find out if you are free from colour appreciation deficiency, go to <https://colormax.org/color-blind-test/> to do a self-check.
- Otherwise, click 'NEXT' to proceed.

### **Step 3**

- Enter your choice of course.
- After that, click 'SUBMIT'.

### **Step 4**

- Click 'YES – SUBMIT' to confirm and submit your application.

### **Step 5**

- You will see on the screen a verification slip with the choice you have made and your web ID and password. Click 'PRINT' at the bottom of the page to **print a copy of the verification slip for your reference**. You will need your web ID and password to view the result of your application.

*You are allowed to make changes to your application only once over the Internet. Please follow the instructions in the verification slip for making changes to your application over the Internet. For subsequent changes to application, you have to call or email to any of the Customer & Visitor Centre of ITE Colleges listed on page 117 for assistance within the application/appeal period.*

## **Result of Appeal**

You must check the result of your appeal at <https://istudent.ite.edu.sg> using the given web ID and password between **Thu 20 Jan 2022 and Mon 14 Feb 2022** (any change in date will be communicated over the web). You need not call or write to ITE about your appeal before the results are released.

## **JOINT ADMISSIONS EXERCISE (JAE)**

### **INFORMATION ON JOINT ADMISSIONS EXERCISE (JAE) FOR FULL-TIME 2-YEAR *HIGHER NITEC* COURSES**

- \* List of 2-Year *Higher Nitec* Courses Offered under April 2022 JAE
- \* Full-Time 2-Year *Higher Nitec* Courses Offered under April 2022 JAE and Entry Requirements
- \* Course Synopsis and Career Prospects
- \* Instructions on JAE Application, Acceptance of Offer and Appeal
- \* Instructions on Acceptance of Offer and Fee Payment
- \* Instructions on Appeal for Admission or Transfer under Combined Polytechnic-ITE JAE Appeal
- \* Instructions on Appeal for Admission or Transfer under Final JAE ITE Appeal

**LIST OF 2-YEAR *HIGHER NITEC* COURSES OFFERED UNDER  
APRIL 2022 JAE INTAKE**

S/N	<i>Higher Nitec Course</i>	MOE JAE & Combined JAE Appeal Course Code ①	ITE Course Code for Final Appeal Phase ①	ITE College Code
1	Accounting	V39 V27 V90	HF2AC	CC-AM CE-SM CW-CK
2	AI Applications ( <i>New course in JAE</i> )	V25	HF2AI	CW-CK
3	Architectural Technology	V10	HFATG	CC-AM
4	Business Information Systems	V49	HF2BI	CE-SM
5	Broadcast & Media Technology	V95	HFBMZ	CC-AM
6	Biotechnology	V18	HFBTZ	CE-SM
7	Beauty & Wellness Management	V54	HFBWM	CE-SM
8	Early Childhood Education	V42	HFCHZ	CC-AM
9	Cyber & Network Security	V22 V47 V74	HF2CN	CC-AM CE-SM CW-CK
10	Civil & Structural Engineering Design	V23	HFCSZ	CE-SM
11	Chemical Technology	V44	HFCTZ	CE-SM
12	Data Engineering	V20	HFDEG	CW-CK
13	Electronics Engineering	V11 V29 V68	HF2EC	CC-AM CE-SM CW-CK
14	Electrical Engineering	V28 V67	HFEEZ	CE-SM CW-CK
15	Engineering with Business	V84	HFEUZ	CC-AM
16	Event Management	V40 V41	HFEVZ	CC-AM CE-SM
17	Filmmaking (Cinematography)	V93	HFFLZ	CC-AM
18	Facility Management	V88 V89	HFFMZ	CE-SM CW-CK
19	Financial Services	V52	HFFSV	CC-AM
20	Games Art & Design	V45	HFGAD	CC-AM
21	Games Programming & Development	V99	HFGPD	CC-AM
22	Hospitality Operations	V64	HFHPZ	CW-CK
23	Human Resource & Administration	V91 V92	HFHRZ	CC-AM CE-SM
24	IT Applications Development	V61 V87 V63	HF2IA	CC-AM CE-SM CW-CK
25	Integrated Mechanical & Electrical Design	V24	HFIMD	CE-SM
26	Interactive Design	V94	HFIDZ	CC-AM
27	International Logistics	V81	HFILO	CE-SM
28	IT Systems & Networks	V26 V30 V70	HF2IS	CC-AM CE-SM CW-CK
29	Landscape Management & Design	V60	HFLMZ	CE-SM
30	Leisure & Travel Operations	V65	HFLTZ	CW-CK
31	Maritime Business	V86	HFMBZ	CC-AM

S/N	Higher Nitec Course	MOE JAE & Combined JAE Appeal Course Code ①	ITE Course Code for Final Appeal Phase ①	ITE College Code
32	Mechatronics Engineering	V13 V73	HFMCZ	CC-AM CW-CK
33	Mechanical Engineering	V21 V35 V78	HFMEZ	CC-AM CE-SM CW-CK
34	Motion Graphics	V14	HFMOG	CC-AM
35	Marine & Offshore Technology	V72	HFMOZ	CC-AM
36	Marine Engineering	V71	HFMZ	CC-AM
37	Offshore & Marine Engineering Design	V75	HFOMZ	CC-AM
38	Performance Production	V97	HFPPZ	CC-AM
39	Passenger Services	V82 V80	HFPSZ	CC-AM CE-SM
40	Retail & Online Business	V66	HFRBZ	CC-AM
41	Robotics & Smart Systems	V98	HFRSS	CC-AM
42	Rapid Transit Engineering	V96	HFRTZ	CW-CK
43	Security System Integration	V77	HF2SI	CW-CK
44	Sport Management	V12 V19 V85	HF2SM	CC-AM CE-SM CW-CK
45	Service Management	V62	HFSVZ	CW-CK
46	Visual Merchandising	V55	HFVMZ	CC-AM
47	Visual Effects	V15	HFVFX	CC-AM

**ITE COLLEGES:**

CC-AM: ITE College Central  
at Ang Mo Kio Drive

CE-SM: ITE College East  
at Simei Avenue

CW-CK: ITE College West  
at Choa Chu Kang Grove

Note:

① Please refer to footnotes 6 and 7 on page 53.



## FULL-TIME 2-YEAR *HIGHER NITEC* COURSES AND ENTRY REQUIREMENTS

To be eligible for consideration for admission to the 2-Year *Higher Nitec* courses under JAE, applicants must have the minimum results as shown in the table of courses for this section. To apply under the Main-Phase JAE application period conducted by MOE, applicants must also have sat for at least 5 GCE ‘O’ level subjects over a maximum of 2 years. Otherwise, applicants could apply under the Final JAE ITE Appeal period in second half of February 2022. CCA cannot be used to meet the minimum entry requirements.

The “**Net Aggregate Range for Previous (2021) JAE**” in the table below shows the **net aggregate scores of the highest to lowest ranked students who were admitted to these courses in the 2021 Joint Admissions Exercise (JAE)**. These aggregate scores are meant as a reference for applicants applying to these courses, and **do not** constitute the admission scores for subsequent admission exercises. The net aggregate scores for the courses are not pre-determined by MOE or ITE before posting. The eventual course aggregate scores for the 2022 JAE may vary from previous years, depending on students’ GCE ‘O’ Level examination results and their course choices during the JAE.

2-Year <i>Higher Nitec</i> Courses By School	ITE College	MOE JAE & Combined JAE Appeal Code ⑥	Net Aggregate Range for Previous (2021) JAE	JAE Aggr Type ⑧	ITE Course Code for Final Appeal Phase ⑦	Minimum Entry Requirements
APPLIED SCIENCES						
Biotechnology ⑤	CE-SM	V18	11 to 28	ELR2B2	HFBTZ	3 GCE ‘O’ Grades: <b>Grade 1 to 8</b> in English Language <b>Grade 1 to 7</b> in Mathematics (Elementary/Additional) <b>Grade 1 to 8</b> in one of the following subjects: <ul style="list-style-type: none"><li>• Biology</li><li>• Biotechnology</li><li>• Chemistry</li><li>• Combined Science</li><li>• Human &amp; Social Biology</li><li>• Integrated Science</li><li>• Physics / Engineering Science</li><li>• Science (Chemistry, Biology)</li><li>• Science (Physics, Biology)</li><li>• Science (Physics, Chemistry) / Physical Science</li><li>• Science (Physics, Biology, Chemistry)</li></ul>
Chemical Technology ⑤	CE-SM	V44	13 to 31	ELR2B2	HFCTZ	
BUSINESS & SERVICES						
Accounting ⑤	CC-AM CE-SM CW-CK	V39 V27 V90	17 to 30 18 to 37 19 to 33	ELR1B3	HF2AC	3 GCE ‘O’ Grades: <b>Grade 1 to 7</b> in English Language <b>Grade 1 to 8</b> in Mathematics (Elementary/Additional) <u>or</u> Principles of Accounts* <b>Grade 1 to 7</b> in one other subject  <b>Note:</b> * <i>To be eligible for selection, you must also have sat for Mathematics (Elementary/Additional).</i>
Event Management ⑤	CC-AM CE-SM	V40 V41	17 to 38 17 to 31	ELR1B3	HFEVZ	
Financial Services ⑤	CC-AM	V52	20 to 37	ELR1B3	HFFSV	
Human Resource & Administration ⑤	CC-AM CE-SM	V91 V92	14 to 26 17 to 39	ELR1B3	HFHRZ	
International Logistics ⑤	CE-SM	V81	20 to 34	ELR1B3	HFILO	

2-Year Higher Nitec Courses By School	ITE College	MOE JAE & Combined JAE Appeal Code ⑥	Net Aggregate Range for Previous (2021) JAE	JAE Aggr Type ⑧	ITE Course Code for Final Appeal Phase ⑦	Minimum Entry Requirements
BUSINESS & SERVICES						
Maritime Business ⑤	CC-AM	V86	18 to 38	ELR1B3	HFMBZ	3 GCE 'O' Grades: <b>Grade 1 to 7</b> in English Language <b>Grade 1 to 8</b> in Mathematics (Elementary/Additional) <u>or</u> Principles of Accounts* <b>Grade 1 to 7</b> in one other subject  <b>Note:</b> * To be eligible for selection, you must also have sat for Mathematics (Elementary/Additional).
Retail & Online Business ⑤	CC-AM	V66	19 to 30	ELR1B3	HFRBZ	
Service Management ⑤ <i>(Also offered under Traineeship)</i>	CW-CK	V62	16 to 37	ELR1B3	HFSVZ	
Sport Management ②⑤	CC-AM CE-SM CW-CK	V12 V19 V85	18 to 27 19 to 36 16 to 33	ELR1B3	HF2SM	
Beauty & Wellness Management ②⑤	CE-SM	V54	13 to 35	ELB4	HFBWM	3 GCE 'O' Grades: <b>Grade 1 to 7</b> in English Language <b>Grade 1 to 7</b> in two other subjects  <b>Note:</b> To be eligible for selection, you must also have sat for Mathematics (Elementary/ Additional).
Leisure & Travel Operations ⑤	CW-CK	V65	17 to 36	ELB4	HFLTZ	
Passenger Services ⑤	CC-AM CE-SM	V82 V80	16 to 34 16 to 37	ELB4	HFPSZ	
BUSINESS & SERVICES (Conducted by the National Institute of Early Childhood Development in collaboration with ITE)						
Early Childhood Education ③⑤	CC-AM	V42	11 to 28	ELB4	HFCHZ	3 GCE 'O' Grades: <b>Grade 1 to 6</b> in English Language <b>Grade 1 to 6</b> in two other subjects  <b>Note:</b> To be eligible for selection, you must also have sat for Mathematics (Elementary/ Additional).
DESIGN & MEDIA						
Filmmaking (Cinematography) ①⑤	CC-AM	V93	16 to 29	ELR1B3	HFFLZ	3 GCE 'O' Grades: <b>Grade 1 to 7</b> in English Language <b>Grade 1 to 8</b> in Mathematics (Elementary/Additional) <u>or</u> Principles of Accounts* <b>Grade 1 to 7</b> in one other subject  <b>Note:</b> * To be eligible for selection, you must also have sat for Mathematics (Elementary/Additional).
Performance Production ①④⑤	CC-AM	V97	12 to 35	ELR1B3	HFPPZ	
Interactive Design ①⑤	CC-AM	V94	12 to 38	ELR1B3	HFIDZ	3 GCE 'O' Grades: <b>Grade 1 to 8</b> in English Language <b>Grade 1 to 7</b> in Mathematics (Elementary/Additional) <u>or</u> Principles of Accounts* <b>Grade 1 to 8</b> in one other subject  <b>Note:</b> * To be eligible for selection, you must also have sat for Mathematics (Elementary/Additional).
Visual Effects ①⑤	CC-AM	V15	20 to 34	ELR1B3	HFVFX	

2-Year <i>Higher Nitec</i> Courses By School	ITE College	MOE JAE & Combined JAE Appeal Code ⑥	Net Aggregate Range for Previous (2021) JAE	JAE Aggr Type ⑧	ITE Course Code for Final Appeal Phase ⑦	Minimum Entry Requirements
DESIGN & MEDIA						
Architectural Technology ①⑤	CC-AM	V10	21 to 29	ELR2B2	HFATG	3 GCE ‘O’ Grades: <b>Grade 1 to 8</b> in English Language <b>Grade 1 to 7</b> in Mathematics (Elementary/Additional) <b>Grade 1 to 8</b> in one of the following subjects: • Biology • Biotechnology • Chemistry • Combined Science • Computing / Computer Studies • Design & Technology • Electronics / Fundamentals of Electronics • Human & Social Biology • Integrated Science • Physics / Engineering Science • Science (Chemistry, Biology) • Science (Physics, Biology) • Science (Physics, Chemistry) / Physical Science • Science (Physics, Biology, Chemistry)
Motion Graphics ①⑤	CC-AM	V14	14 to 24	ELB4	HFMOG	3 GCE ‘O’ Grades: <b>Grade 1 to 7</b> in English Language <b>Grade 1 to 8</b> in two other subjects  <b>Note:</b> <i>To be eligible for selection, you must also have sat for Mathematics (Elementary/ Additional).</i>
Visual Merchandising ①⑤	CC-AM	V55	13 to 31	ELB4	HFVMZ	
ELECTRONICS & INFO-COMM TECHNOLOGY						
AI Applications ⑤ <i>(New course in JAE)</i>	CW-CK	V25	-	ELR2B2	HF2AI	3 GCE ‘O’ Grades: <b>Grade 1 to 8</b> in English Language <b>Grade 1 to 7</b> in Mathematics (Elementary/Additional) <b>Grade 1 to 8</b> in one of the following subjects: • Biology • Biotechnology • Chemistry • Combined Science • Computing / Computer Studies • Design & Technology • Electronics / Fundamentals of Electronics • Human & Social Biology • Integrated Science • Physics / Engineering Science • Science (Chemistry, Biology) • Science (Physics, Biology) • Science (Physics, Chemistry) / Physical Science • Science (Physics, Biology, Chemistry)
Broadcast & Media Technology ①⑤	CC-AM	V95	17 to 34	ELR2B2	HFBMZ	
Business Information Systems ⑤	CE-SM	V49	17 to 29	ELR2B2	HF2BI	
Cyber & Network Security ⑤	CC-AM CE-SM CW-CK	V22 V47 V74	11 to 28 15 to 34 16 to 34	ELR2B2	HF2CN	
Data Engineering ⑤	CW-CK	V20	4 to 29	ELR2B2	HFDEG	
Electronics Engineering ①⑤	CC-AM CE-SM CW-CK	V11 V29 V68	20 to 31 30 to 30 19 to 32	ELR2B2	HF2EC	
Games Art & Design ⑤	CC-AM	V45	19 to 29	ELR2B2	HFGAD	
Games Programming & Development ⑤	CC-AM	V99	13 to 30	ELR2B2	HFGPD	
IT Applications Development ⑤	CC-AM CE-SM CW-CK	V61 V87 V63	19 to 33 26 to 31 23 to 30	ELR2B2	HF2IA	
IT Systems & Networks ⑤	CC-AM CE-SM CW-CK	V26 V30 V70	16 to 36 22 to 32 26 to 26	ELR2B2	HF2IS	
Security System Integration ①⑤	CW-CK	V77	17 to 28	ELR2B2	HF2SI	

2-Year Higher Nitec Courses By School	ITE College	MOE JAE & Combined JAE Appeal Code ⑥	Net Aggregate Range for Previous (2021) JAE	JAE Aggr Type ⑧	ITE Course Code for Final Appeal Phase ⑦	Minimum Entry Requirements
ENGINEERING						
Civil & Structural Engineering Design ⑤	CE-SM	V23	19 to 34	ELR2B2	HFCSZ	3 GCE ‘O’ Grades: <b>Grade 1 to 8</b> in English Language <b>Grade 1 to 7</b> in Mathematics (Elementary/Additional) <b>Grade 1 to 8</b> in one of the following subjects: <ul style="list-style-type: none"><li>• Biology</li><li>• Biotechnology</li><li>• Chemistry</li><li>• Combined Science</li><li>• Computing / Computer Studies</li><li>• Design &amp; Technology</li><li>• Electronics / Fundamentals of Electronics</li><li>• Human &amp; Social Biology</li><li>• Integrated Science</li><li>• Physics / Engineering Science</li><li>• Science (Chemistry, Biology)</li><li>• Science (Physics, Biology)</li><li>• Science (Physics, Chemistry) / Physical Science</li><li>• Science (Physics, Biology, Chemistry)</li></ul>
Electrical Engineering ①⑤	CE-SM CW-CK	V28 V67	17 to 32 22 to 31	ELR2B2	HFEEZ	
Engineering with Business ⑤	CC-AM	V84	18 to 34	ELR2B2	HFEUZ	
Facility Management ①⑤	CE-SM CW-CK	V88 V89	18 to 30 14 to 27	ELR2B2	HFFMZ	
Integrated Mechanical & Electrical Design ⑤	CE-SM	V24	-	ELR2B2	HFIMD	
Landscape Management & Design ①⑤	CE-SM	V60	26 to 29	ELR2B2	HFLMZ	
Marine Engineering ⑤	CC-AM	V71	18 to 31	ELR2B2	HFMZ	
Marine & Offshore Technology ⑤	CC-AM	V72	23 to 33	ELR2B2	HFMOZ	
Mechanical Engineering ⑤	CC-AM CE-SM CW-CK	V21 V35 V78	17 to 32 26 to 29 18 to 31	ELR2B2	HFMEZ	
Mechatronics Engineering ①⑤	CC-AM CW-CK	V13 V73	15 to 32 24 to 28	ELR2B2	HFMZ	
Offshore & Marine Engineering Design ⑤	CC-AM	V75	29 to 29	ELR2B2	HFOMZ	
Rapid Transit Engineering ①⑤	CW-CK	V96	24 to 29	ELR2B2	HFRTZ	
Robotics & Smart Systems ①⑤	CC-AM	V98	23 to 30	ELR2B2	HFRSS	
HOSPITALITY						
Hospitality Operations ⑤	CW-CK	V64	13 to 34	ELB4	HFHPZ	3 GCE ‘O’ Grades: <b>Grade 1 to 7</b> in English Language <b>Grade 1 to 7</b> in two other subjects  <b>Note:</b> <i>To be eligible for selection, you must also have sat for Mathematics (Elementary/ Additional).</i>

#### ITE COLLEGES:

CC-AM: ITE College Central  
at Ang Mo Kio Drive

CE-SM: ITE College East  
at Simei Avenue

CW-CK: ITE College West  
at Choa Chu Kang Grove

For general course advising, applicants may make an appointment online with one of our Education & Career Guidance (ECG) Counsellors via <https://for.edu.sg/ecg>.

The offer of an ITE course to applicants is subject to them being physically, medically and mentally fit to pursue the course. This is to ensure that all students can benefit from ITE training in a safe and conducive environment. Applicants or students assessed by ITE as being unfit can be withdrawn from the course. Where appropriate, they may be considered for other courses if there are suitable ones. The Learning Accessibility Office (LAO) at each ITE College will provide support to students with special educational needs in their learning process at ITE. Applicants with special educational needs are strongly encouraged to seek prior academic course advising from the respective College(s) via <https://for.edu.sg/LAO> before selecting their choice of application.

**Notes:**

- ① In line with industry requirements, applicants applying for these courses should ensure that they do not have colour appreciation deficiency. Colour Vision Test will be conducted for applicants enrolled into these courses. Colour Vision Test is available over the Internet at <https://colormax.org/color-blind-test/> and at the ITE Colleges conducting these courses. Please take the test before submitting your application if you are not sure whether you have colour appreciation deficiency.
- ② Applicants applying for this course have to pass a pre-admission medical examination.
- ③ Applicants applying for *Higher Nitec* in Early Childhood Education have to pass a pre-admission medical examination to enter the course. In addition, to ensure the well-being and safety of children, the Early Childhood Development Agency (ECDA) requires all pre-school staff to be certified medically fit to work with young children. More details on the medical examination can be found at <http://bit.ly/NIECmedical>.  
The *Higher Nitec* in Early Childhood Education is awarded by the National Institute of Early Childhood Development (NIEC) in collaboration with Institute of Technical Education.
- ④ In line with industry requirements, applicants applying for this course should ensure that they do not have acrophobia.
- ⑤ For all courses:
  - (I) The 2-year *Higher Nitec* courses comprise 3 or 6 months of Industry Attachment.
  - (II) As all ITE courses will incorporate online learning as part of lesson delivery, students are advised to have access to a PC/Laptop for their learning. Financial assistance is available to eligible students under ITE Opportunity Fund to purchase PC/Laptop subject to terms and conditions. For details, turn to page 98.

**MOE JAE COURSE CODES AND ITE COURSE CODES**

- ⑥ MOE codes are used for applications submitted online through the MOE JAE Internet System (JAE-IS) and appeals submitted online through the Combined Polytechnic-ITE JAE Appeal Portal. The JAE-IS is accessible through the JAE website at <https://www.moe.gov.sg/jae> during the JAE registration. Appeals could be submitted through the Combined Polytechnic-ITE JAE Appeal Portal at <https://jaeappeal.edu.sg> within 4 working days following the release of JAE posting results by MOE.
- ⑦ ITE course codes are used for appeals submitted online through the ITE website at <https://www.ite.edu.sg> during the final appeal phase [between Tue 22 Feb 2022 (9am) and Thu 7 Apr 2022 or between Wed 13 Apr 2022 and Tue 3 May 2022] after the release of the Combined Polytechnic-ITE JAE appeal posting results.



## **JAE AGGREGATE COMPUTATION**

- ⑧ The aggregate computation for admission to *Higher Nitec* courses are shown in table below. Grades for both Higher Mother Tongue Language (viz. Higher Chinese, Higher Malay and Higher Tamil) and Mother Tongue Language (viz. Chinese, Malay and Tamil) cannot be used in the same aggregate computation. “Merit” and “Pass” grades for the Mother Tongue ‘B’ Syllabus (viz. Chinese ‘B’, Malay ‘B’ and Tamil ‘B’) cannot be used for the computation of aggregate points.

	ELB4, ELR1B3 & ELR2B2: For <i>Higher Nitec</i> Courses					
Aggregate Type	ELB4	ELR1B3		ELR2B2		
EL	English					
B4	Best 4 other subjects	R1	<ul style="list-style-type: none"><li>• Elementary Mathematics</li><li>• Additional Mathematics</li><li>• Principles of Accounts</li></ul>	R2	1st Group of Relevant Subjects	<ul style="list-style-type: none"><li>• Elementary Mathematics</li><li>• Additional Mathematics</li></ul>
		B3	Best 3 other subjects		2nd Group of Relevant Subjects	<ul style="list-style-type: none"><li>• Biology</li><li>• Biotechnology</li><li>• Chemistry</li><li>• Combined Science</li><li>• Computing/Computer Studies</li><li>• Design &amp; Technology</li><li>• Electronics/Fundamental of Electronics</li><li>• Human &amp; Social Biology</li><li>• Integrated Science</li><li>• Physics/Engineering Science</li><li>• Science (Chem, Bio)</li><li>• Science (Phy, Bio)</li><li>• Science (Phy, Chem)/Physical Science</li><li>• Science (Phy, Chem, Bio)</li></ul>
		B2		Best 2 other subjects		

## COURSE SYNOPSIS AND CAREER PROSPECTS

(Please visit ITE website: <https://www.ite.edu.sg> for more information on the course curriculum and graduate employment survey results)

### **Higher Nitec in Accounting**

#### **Understand a business through numbers.**

In this course, you will learn to prepare final accounts and cost accounts for various entities. You will also learn to use accounting software, apply accounting concepts to different business scenarios, and gain knowledge in data analytics and customer relationship management.

*Higher Nitec* in Accounting graduates are employed by government agencies, statutory boards and private sector companies. Some job titles held are Accounts Assistant, Accounts Associate and Finance Assistant. Graduates can advance in their careers (e.g. Accounts Executive, Senior Accounts Executive) once relevant experience and higher-level accounting skills are acquired.



### **Higher Nitec in AI Applications**

NEW

#### **Be part of the future workforce.**

“We are now entering the age of AI, a time when machines are using algorithms that give them superhuman abilities.” – Naveen G. Rao, VP & General Manager, AI Products Group, Intel.

If you are keen to be part of this exciting AI-enabled future, this is the course for you. We work closely with leading AI technology companies, and our AI Labs are equipped with the latest industry AI technologies. You will have a chance to be skilled with AI-enabled drones, service robots, and even scaled-down self-driving cars. There will be opportunities to do joint AI projects with South Korea, India, China, and United States.



Graduates from *Higher Nitec* in AI Applications can expect to start a career in the government and private sectors that leverage AI for businesses and operations. Some of the job titles may include Associate AI Engineer, AI Specialist, and AI Technician.

### **Higher Nitec in Architectural Technology**

#### **Have you ever wondered how a house or a building is planned, designed and coordinated?**

Take up the *Higher Nitec* in Architectural Technology course and learn how you can be part of the architectural design team to execute building design through architectural detailing and specifications, prepare architectural project documentation, check compliance with industry standards, codes and regulation, with appropriate building design technology to enhance building productivity.

*Higher Nitec* in Architectural Technology graduates are employed to provide technology support in building industry primarily in architectural firms and government agencies. Some of the job titles held by graduates include Architectural Technical Executive, Architectural Project Coordinator and BIM Design Coordinator.



### **Higher Nitec in Beauty & Wellness Management**

**A professional who brings confidence and wellness to others.**

In this course, students will get an opportunity to learn the secrets of looking radiant and achieving wellness beyond aesthetic appearance. You will be equipped with skills and knowledge that will enable you to be a confident professional in the beauty and wellness industry.

Students will be trained in performing a full range of beauty services, including make-up, aesthetic treatments, aromatherapy, and understanding the latest technologies used by industry professionals. Modules such as Diet & Nutrition and Lifestyle & Wellness will provide you with a deeper understanding and appreciation of personal wellness. You will also be equipped with essential salon management skills and training which will enable you to be digitally-ready for the industry.

The *Higher Nitec* in Beauty & Wellness Management course is an opportunity for aspiring graduates to embark on a professional career in the beauty and wellness industry. Career opportunities include Beauty Therapist, Spa Therapist, Wellness Consultant, Aesthetic Clinic Assistant, Salon Supervisor, and other Beauty and Wellness related job functions.



### **Higher Nitec in Biotechnology**

**Have you ever imagined what is happening inside a living organism? Let us bring you into the life of a living microorganism.**

In this course, you will learn to perform biochemical and microbial tests, as well as to identify and culture micro-organisms. You will also learn advanced topics such as molecular biology where you will handle the blue-print of life, DNA.

*Higher Nitec* in Biotechnology graduates are well-suited for employment in a research and development department or quality control laboratory in the biopharmaceutical, biotechnology, chemical, food, healthcare services and urban farming sectors. Their roles include performing a wide range of laboratory procedures and technical functions to support researchers or analysts. Some of the job titles held by graduates include Laboratory Technician and Laboratory Assistant.



### **Higher Nitec in Broadcast & Media Technology**

#### **Digital Media Broadcasting - The World as Your Audience!**

The Broadcast & Media industry is always fun and exciting. From executing real-time live broadcast of events (e.g. NDP), planning precise schedule for broadcast, quality check on broadcast media contents, to watching over 100 of TV channels worldwide, there is never a dull moment for our graduates.

If this is your job aspiration, the *Higher Nitec* in Broadcast & Media Technology course is for you.

Our training labs are equipped with industry grade broadcasting equipment. You will be trained like a professional to use this equipment to handle incoming broadcast media materials, manage master control room functions, manage play-out system, operate a media assets library, support broadcasting technical infrastructure and perform editing on broadcast-quality media.

Our graduates are highly sought after by broadcasting organisations, content aggregators and post-production companies. Some of the job titles held by graduates include Broadcast and Media Technical Specialist, Broadcast Operations Executive/Specialist, Media Ingestion/Content Operator, Master Control Operator and Network Transmission Assistant.



### **Higher Nitec in Business Information Systems**

#### **Do you aspire to bloom and boom in business operations and infocomm technology?**

You will have the opportunity to experience the best of both worlds and excel at them. Apply for this course and learn to develop the IT skillsets and competencies to support IT related systems and infrastructure in business operations and functions. It covers Business Enterprise Systems, Server Administration, Computer Networking, Database and Applications, Software Development, Virtualization and PC Maintenance.

*Higher Nitec* in Business Information Systems graduates may be employed by government departments, private sector companies and independent software vendors. Some of the job titles held by graduates include Business Information Systems Specialist, IT Technical Support Specialist, Web Developer, Associate System Administrator, Desktop Support Engineer and ERP Support Engineer.





### **Higher Nitec in Chemical Technology**

**Have you ever wondered what the components present in a bottle of perfume are?**

If you are interested in extracting, isolating and identifying chemicals in a laboratory environment, you should take up this course now! You will learn to conduct and analyse chemicals using various wet chemistry techniques such as volumetric titration, liquid-liquid extraction and advanced analytical instrumentation techniques such as spectroscopy and chromatography.

*Higher Nitec* in Chemical Technology graduates are suitable for a career in the research and development department, quality assurance or quality control laboratories in the food, chemicals, petrochemicals, pharmaceutical, and urban farming sectors. Some of the job titles held by graduates include Laboratory Technician and Laboratory Assistant.



### **Higher Nitec in Civil & Structural Engineering Design**

**Are you fascinated by how Digitization and Emerging Technologies such as Building Information Modelling (BIM) software, DfMA and 3D Printing have revolutionised the way buildings will be designed, produced and constructed?**

Digitization has revolutionised the way our buildings and infrastructure being designed and constructed.

Ride on this digital wave as you will learn to use Building Information Modelling (BIM) to design and create 3D models for buildings, steel structures, and civil engineering works. You will also be producing structural and civil engineering drawings according to specifications and the relevant Codes of Practice.

You will emerge as a specialist in BIM modelling or CAD designing, among many exciting careers that await you!



### **Higher Nitec in Cyber & Network Security**

**Are you game enough to be a cyber defender in securing our network servers and devices against online threats?**

To cater to industry demand, the curriculum structure encompasses the specialised skills sets built upon broad-based foundation skills sets for the Infocomm Technology (ICT) sector. Join this course and be a champion for security to enhance cybersecurity defence for businesses. You will learn to support cyber security operations in end-user devices, network, and server in an enterprise IT / cloud environment for cyber security services. You will also learn to analyse security-related events and escalate incidents for validation and remediation.

*Higher Nitec* in Cyber & Network Security graduates are employed in public and private sector organisations to administer networks and operating systems, monitor the network for security events, assist to manage virtualization infrastructure and perform cyber security operations. Some of the job titles held by graduates include Cyber Security Associate, Technical Support Associate, IT Security Specialist, Network Security Specialist, Systems and Security Administrator.



### **Higher Nitec in Data Engineering**

#### **Data is the New Language!**

Indeed, data is the new language that is critical for every business in this digital age. In this age of big data and AI, almost all businesses are being impacted by this new digitalisation wave. Through harvesting and harnessing data, companies can make informed decisions based on data analytics.

This course will provide students with digital skills and knowledge in data extraction, transformation, and loading functions to derive actionable and meaningful insights for improving business operations, thereby supporting the data-driven industries.

Graduates from *Higher Nitec in Data Engineering* can expect to embark on a career with government and private sectors that leverage data for businesses and operations. Some of the job titles may include Associate Data Engineer, Associate Data Analyst, Data Technician, and Data Wranglers.



### **Higher Nitec in Early Childhood Education**

#### **Do you enjoy working with young children?**

In this course, you will understand the key theories of child development and apply them in the early childhood industry. You will also learn how to manage young children's basic health and their nutritional and safety needs. In your quest to become an early childhood practitioner, you will be equipped with the knowledge and skills to plan and implement activities in kindergartens and childcare centres, and assist young children in their daily routines too!

*Higher Nitec in Early Childhood Education* graduates are employed by childcare centres and kindergartens. Some of the job titles held by our graduates include Educarer, Para-Educator and Assistant Preschool Teacher.



The *Higher Nitec in Early Childhood Education* certification is awarded by the National Institute of Early Childhood Development (NIEC) in collaboration with the Institute of Technical Education.

### **Higher Nitec in Electrical Engineering**

**Electricity, the most convenient and useful form of energy which keeps modern cities running. It is one of the evolving essential services with ever-changing needs.**

This course will prepare you to perform a crucial role of ensuring electrical engineering and services are operational. This includes intelligent building control, renewable energy and predictive maintenance driven by data analytics. New job opportunities are available to support the transport electrification such as electric vehicle charging infrastructure.

*Higher Nitec in Electrical Engineering* graduates are employed by government departments, statutory boards and private companies. Some of the job titles held by graduates include Electrical Engineering Technician, Electrical Power Technician, Electrical Supervisor, Engineering Assistant, Electrical & Electronics Marketing Executive, Instrumentation Technician and Production Supervisor.



This course is recognised by the Energy Market Authority (EMA) of Singapore for the application of an Electrician Licence.



### **Higher Nitec in Electronics Engineering**

**The key to the future of a smart nation is leveraging the fundamentals of IoT, AI, Automation, smart devices and systems.**

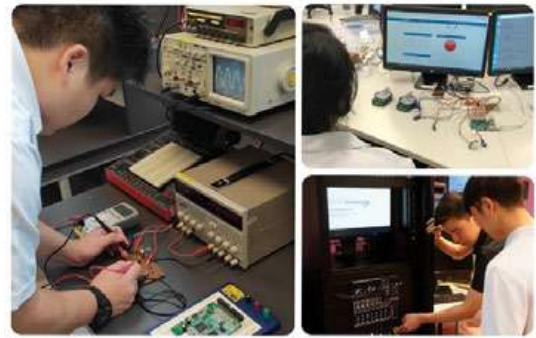
Be immersed in the innovation and evolution of smart devices and systems (autonomous robotic systems, smartphones, wearables, home appliances, smart audio-visual systems and others). Gain strong foundations and essential skills in electronics and a good head start in your careers in numerous sectors:

- AI & Automation
- Audio Visual Systems
- IoT and Communications

*Higher Nitec* in Electronics Engineering sets your career in an industry with boundless opportunities in autonomous robotic systems, AI-Powered autonomous systems, audio visual systems, consumer electronics, Internet of Things (IoT), smart nation and communication systems.

With strong industrial partnerships, our students are provided with a wide array of internship opportunities and projects collaboration. Our student-centric and authentic learning approaches produce highly skilled, versatile and professional graduates, who are greatly sought after by the industry.

Career opportunities include Engineering Assistant, Technical Specialist, Junior Autonomous Vehicle Engineer, Quality Technical Support, IoT Assistant Engineer, Audio Visual Specialist, Communication Equipment Assistant Engineer, Junior Robotics Engineer, Assistant Sales Engineer, Assistant Field Customer Engineer and Computer Services Assistant Engineer.



*Note:*

Specialisation	College Offering
IoT and Communications	College Central College East College West
Audio Visual Systems	College Central
AI & Automation	College East College West

### **Higher Nitec in Engineering with Business**

**Are you interested in pursuing a career that combines the acquiring of skills and knowledge of engineering with business concepts?**

This course will provide you with the required skills and knowledge to carry out technical support functions in mechanical engineering design and operations, machine operations and maintenance, quality assurance, process improvements and productivity innovation. You will also acquire business fundamentals and concepts relevant to technical marketing, purchasing, logistics, sales and services.

*Higher Nitec* in Engineering with Business graduates are employed by high value manufacturing industries in consumer electronics, precision engineering and equipment/products/ components manufacturing companies. Some of the job titles held by graduates include Engineering Assistant, Manufacturing Engineering Technician, Production Supervisor and Quality Assurance Technician. They are also suitable to be employed as Sales Executives and Assistant Sales Engineers.



### **Higher Nitec in Event Management**

#### **Do you aspire to plan and bring alive memorable events that leave lasting impressions?**

If yes, the *Higher Nitec* in Event Management course is the choice for you!

With evolvement of business events, i.e. Meetings, Incentives, Conventions and Exhibitions (MICE), and special events, competent and skilled event professionals are highly sought after. Through the training in MICE, Facilities & Venue Management, Event Sales & Sponsorship and Event Planning & Management modules, you will develop event organisational skills that will equip you to manage on-site operations, coordinate event logistics, write and present compelling proposals, and engage effectively with suppliers and customers.

Additionally, you will have the opportunity to delve into sustainability, hygiene and safety practices of events through the study of the Event Business Environment module. You will also be challenged to navigate and create new virtual or hybrid events using appropriate technology applications.

Students will supplement their trade skills with Business Analytics, Digital Commerce & Marketing and Customer Relationship Management to make informed data-driven decisions, curate and create meaningful customer experiences and achieve effective returns on engagement.

The dynamic event industry calls for capable, resilient and adaptable individuals who are equally excited to test their creativity. With the right skills and attitude, you will be part of this dynamic industry creating memorable experiences for thousands!

*Higher Nitec* in Event Management graduates are employed by Professional Conference/ Exhibition/ Event organisers, Destination Management companies, event companies, venue operators, hotels and many other organisations responsible for organising and managing seminars, meetings, conferences and special events. Some of the job titles held by graduates include Events Coordinator/ Executive and Project Coordinator/ Executive.



Photo credit: Garnet Command Centre, Singapore EXPO & MAX Atria

### **Higher Nitec in Facility Management**

**As buildings become smarter with Digitalisation and Internet of Things (IoT), what would it be like to be part of the team to manage these modern building facilities?**

Facility Management is a rapidly growing profession in Singapore due to the growing demand for new building and infrastructure development. *Higher Nitec* in Facility Management graduates are employed directly by building owners or indirectly by facility management managing agents to provide integrated facilities management for our modern Built Environment. These facilities include airports, country clubs, integrated resorts, business & financial facilities, medical and health centres, leisure and entertainment hubs, hospitality and tourism attractions, as well as residential buildings.

*Higher Nitec* in Facility Management graduates will be able to take on jobs as Facility Officers, Facility Technical Officers, or Facility Executives. They can also take up the additional role of Fire Safety Manager if they have passed the Fire Safety Management elective module accredited by SCDF, or work towards being a Registered Workplace Safety & Health Professional with the Ministry of Manpower.

There are excellent opportunities for career advancement to supervisory positions and beyond.



### **Higher Nitec in Filmmaking (Cinematography)**

**Be a part of the production team for the exciting world of movies and entertainment productions.**

*Higher Nitec* in Filmmaking (Cinematography) will equip you with the knowledge and technical skills in film production. This course focuses on camera, lighting and grip skills to achieve the required technical standards of motion-picture production setups, camera operations, cinematic lighting, production operations in movie, television drama and commercial productions.

*Higher Nitec* in Filmmaking (Cinematography) graduates are employed by film and television production companies for movie, episodic drama and advertising content productions. Some of the job roles held by graduates are Camera Operator, Camera Assistant, Focus Puller, Drone Operator, Data Wrangler, Lighting Crew, Production Grip, On-Location Sound Recordist and Production Assistant.



### **Higher Nitec in Financial Services** **Master the financial services industry.**

Designed for future financial professionals who want to make an impact in the banking and insurance sectors, the *Higher Nitec in Financial Services* course gives you a head start and provides you with the skills and knowledge in financial services for individuals and organisations.

As Singapore continues to thrive as an international financial hub, there are good employment opportunities. Graduates are skilled in a wide variety of functions, including banking and administrative support in banks and insurance companies.

Graduates are employed as Branch Customer Service Executive and Service Banker in banks, Underwriting and Claims Assistants in insurance companies and other financial institutions. There are opportunities for career advancement to supervisory positions and beyond.



### **Higher Nitec in Games Art & Design** **Bring your imagination to life.**

Have you ever been enticed by the charismatic art and design of the digital avatars, in-game items, vehicles or virtual worlds of the games you play, and then wanting to create such content of your own?

From ideation, conceptualisation to production, see your creations come to life in a world of digital interactive entertainment. Tap into your imagination and creativity as you learn to create and animate 2D and 3D art assets that can be used in digital games and other real-time applications. This course also provides you with a basic foundation in game design principles and game level design for building multi-platform interactive experiences.

Your career options after graduation include Concept Artist, 3D Modeller/Designer, 3D Visualisation Artist, 3D Animator, and Game Level Designer.



### **Higher Nitec in Games Programming & Development** **Be empowered to create.**

Do you dream of creating the next “Pokémon Go”, “Clash of Clans”, “Fortnite” and “Warcraft” games? Do you want to wow your friends with your creativity?

In this two-year course, you will create fun and engaging games for entertainment, education or training purposes. You will learn C# programming language as well as game development tools such as Unity. This course also provides you with a basic foundation in game design principles and game level design for building multi-platform interactive experiences.

Your career options after graduation include Game Programmer, Interactive Content Developer or Tester.





### **Higher Nitec in Hospitality Operations**

#### **Do you see yourself leading a team of Hospitality Professionals in the near future?**

When you enrol in the *Higher Nitec* in Hospitality Operations course, you will be equipped with service skills and knowledge that are sought after by the hospitality and tourism industry. Your learning will take place in ITE's authentic hands-on facilities that mirror those in the industry. You will gain knowledge in Front Office Operations, Executive Lounge Service, Housekeeping, Hospitality Data Analytics, Hospitality systems, Hospitality Events Management, and Customer Service.

Our programme includes a 6-month enhanced internship at one of the many establishments in the hospitality industry that partners with ITE.

*Higher Nitec* in Hospitality Operations graduates are employed by hotels and other establishments in the service sector. Some of the job titles held by graduates include Front Office Executive, Guest Relations Executive, Hotel Reservations Officer, Housekeeping Associate and Sales & Marketing Executive.



### **Higher Nitec in Human Resource & Administration**

#### **Flaunt your flair in communication and relationship building – discover the art and science of human resource management with us!**

Human resource is the foundation of any successful business. Though the global business climate is rapidly evolving and there are uncertainties, knowledge and skills in human resource is more than ever a crucial function that will allow businesses to ride the tide through these challenging times.

In the *Higher Nitec* in Human Resource & Administration course, you will be trained through modules such as Personnel Psychology & Performance Management, Talent Acquisition & Rewards, Learning & Talent Development, Employee Engagement & Retention and Cross Cultural Intelligence. Students will be kept abreast of the fast-changing digital landscape through modules like Elementary Business Analytics & Cyber Security, Digital Commerce & Marketing and Customer Relationship Management.

A career in human resource opens windows of opportunities to small and medium enterprises and large multinational corporations. Options for in-depth skill specialisation are aplenty. HR Administrative Assistant, Payroll Assistant and HR Executive are just some of the exciting jobs available for you.



### **Higher Nitec in Integrated Mechanical & Electrical Design**

**Are you fascinated by how Digitization and Emerging Technologies such as Building Information Modelling (BIM) software, DfMA and 3D Printing have revolutionised the way buildings will be designed, produced and constructed?**

Do you know what makes a modern building smart, comfortable and efficient? Are you keen in designing buildings mechanical & electrical (M&E) systems using Building Information Modelling (BIM) and AutoCAD software?

Be part of the Built Environment workforce equipped with the technical expertise to create smart sustainable green buildings that have adverse impact on our health and environment. Sign up for this course and you will be able to develop skills and competencies to design modern buildings systems such as Air-conditioning and Mechanical Ventilation, Electrical, Plumbing & Sanitary, as well as Fire Detection and Protection systems.

You will emerge as a specialist in BIM modelling (M&E) or CAD designing, among many exciting careers that await you!



### **Higher Nitec in Interactive Design**

**How to build your next bestselling app?**

If you have been thinking of making your app idea a reality, then the *Higher Nitec* in Interactive Design course is the one for you. You will learn how to create engaging user interface (UI) and user experience (UX) design for apps and websites.

*Higher Nitec* in Interactive Design graduates are employed in the IT and Media design sectors, such as digital marketing, social media, e-commerce, and digital publishing. They held job titles such as Multimedia Designer, Interaction Designer and Digital Media Designer.





### **Higher Nitec in International Logistics**

#### **Discover your calling in the future of Logistics – the ultimate backbone of global trade!**

Logistics plays a vital role in today's economy. The success of a business is dependent on its logistics strategies and hence a skilled logistician is highly valued in any organisation. It is an industry that offers our graduates a wide range of job opportunities and promising career progression.

*Higher Nitec* in International Logistics will equip you with the trade skills and knowledge to handle import and export documentation, monitor custom clearance, coordinate international shipments, liaise with government authorities, carriers, agents and local/overseas customers, support procurement activities, support last mile operations, manage warehouse inventory and perform warehouse operations.

Students will also learn about Artificial Intelligence (AI) and Emerging Technologies in the logistics industry, Business Analytics, Digital Commerce & Marketing and Customer Relationship Management to enhance employability and stay future ready.

*Higher Nitec* in International Logistics graduates are employed by major logistics companies, supply chain solution companies, shipping agencies, distribution centres and warehouse operators. Some of the job titles held by our graduates include Logistics Coordinator, Warehouse Coordinator, Import Export Administrative Assistant, Customer Service Officer, Order Fulfilment Assistant, Shipping Coordinator, and Logistics Data Management Coordinator.



### **Higher Nitec in IT Applications Development**

#### **Develop pocket-sized solutions for the digital economy!**

With the digital transformation that industries are experiencing, the demand for Application Developers will continue to experience substantial growth in the coming decades.

In the *Higher Nitec* in IT Applications Development course, you will develop highly sought-after skills and capabilities to develop and support applications for the web and smart devices to meet business objectives.

*Higher Nitec* in IT Applications Development graduates may be employed in various public and private sector organisations as Application Specialist, Application Developer, Application Programmer, Software Developer, Interactive Developer, UI/UX Designer and UI/UX Developer.



### **Higher Nitec in IT Systems & Networks**

**Are you enthusiastic about how computer systems communicate with other computers and peripherals in a networked environment? Do you want to know how to manage server operating system and implement secured wireless and wired networking environment?**

Apply for this course and learn how to install and maintain secured computer network systems across different platforms.

*Higher Nitec in IT Systems & Networks* graduates can be employed by Information Technology (IT) users and supplier organisations. The IT users are public or private organisations using computer systems (networked or stand-alone) in their business operations. The IT suppliers are companies providing computer hardware / software and IT services. Some of the job titles held by graduates include IT Specialist, IT Technician, Network Support Specialist, IT Technical Support Specialist, Associate System Administrator, Desktop Support Engineer and Network Traffic Engineer.



### **Higher Nitec in Landscape Management & Design**

**Love nature and the great outdoors? Wonder how to build a City in Nature?**

Join the transformation in landscape management! Learn about Horticulture, Arboriculture, Landscape Implementation and Maintenance, Landscape Management using Technology and Sustainable Landscape Design at our authentic facilities.

Our close collaboration with the National Parks Board (NParks) and the Landscape Industry Association Singapore (LIAS) provides great opportunities for learning beyond the classroom. You will be a part of the Student-Run Parks initiative in partnership with NParks, to redesign a park and to use technology to improve productivity in park maintenance. You will also have opportunities to be selected to participate in Overseas Industry Attachment Programmes to countries like Australia etc.

*Higher Nitec in Landscape Management & Design* graduates can be employed as Supervisors in the landscape industry. Graduates can also work as Assistant Designers or Project Coordinators in the related landscaping sectors. They will also be competent to oversee the implementation and maintenance of skyrise greenery, plant nurseries and urban farms.

The *Higher Nitec* certification is also accredited directly with SkillsFuture Singapore (SSG) under the Progressive Wage Model (PWM) and the Dual Track Career. Under the Dual Track Career, graduates can look forward to career advancement in either the Specialist or the Supervisor track.



### **Higher Nitec in Leisure & Travel Operations**

**Discover a whole new world of fun and excitement!**

*Higher Nitec* in Leisure and Travel Operations provides you with the opportunity to gain an understanding and knowledge of the tourism and leisure industry. At the end of the course, you would have gained skills such as provide customer service, manage leisure operations, plan travel services, enhance engagement with guests using digital communications, use of media technology, implement enhanced precautionary measures to ensure safe travel and manage events for meetings, conventions and exhibition.

*Higher Nitec* in Leisure and Travel Operations graduates can be employed by attractions, clubs, event organisers, resorts, theme parks, travel agencies and tour operators. Some of the job titles held by graduates include Tour Consultant, Attractions Host, Event Coordinators and Guest Services Assistant.



### **Higher Nitec in Marine Engineering**

**Are you fascinated by how gracefully huge metal ships glide through water? Do you want to ensure that these vessels operate smoothly and contribute to the robust maritime industry?**

Take up the *Higher Nitec* in Marine Engineering course and learn how to inspect ship systems and machinery components, align marine machinery and maintain marine control circuits. This course will provide you with broad-based knowledge and skills to perform defect diagnosis of marine systems, assist in executing, commissioning and testing activities, calibration and instrumentation work, quality control and assurance.

*Higher Nitec* in Marine Engineering graduates are employed by the marine and offshore industry such as marine services contractors, marine equipment manufacturers, marine fleet operators and the shipyards. Some of the job titles held by our graduates include Marine Supervisor (Mechanical) and Foreman (Mechanical). The graduates could also venture into the seafaring career upon completion of the programme.



### **Higher Nitec in Marine & Offshore Technology**

**Are you interested in being a part of the marine and offshore industry, ensuring the successful launch of state of the art marine vessels and offshore platforms?**

You will learn how to provide technical support and supervise fabrication, repair and refurbishment activities of all types of vessels and offshore structures in the marine and offshore industry.

*Higher Nitec* in Marine & Offshore Technology graduates are employed by shipyards, and other supporting companies which provide services relating to repair, fabrication, refurbishment activities of all types of vessels, offshore structures in the marine and offshore industry. Some of the job titles held by graduates include Assistant Supervisor, Trainee Supervisor, Assistant Marine Supervisor and Foreman.





### **Higher Nitec in Maritime Business**

**Ever wonder how an item the size of a truck can be shipped across oceans to Singapore?**

In the *Higher Nitec* in Maritime Business course, you will learn skills and knowledge to coordinate vessel movement and operations, liaise with suppliers, agents and customers, and arrange for cargo transshipments. You will learn about port operations, shipping documentation, ship agency and operations, as well as data analytics to make informed decisions.

*Higher Nitec* in Maritime Business graduates are employed by various organisations in the shipping industry as Maritime Services Assistant, with potential career progression to specialist or supervisory levels.

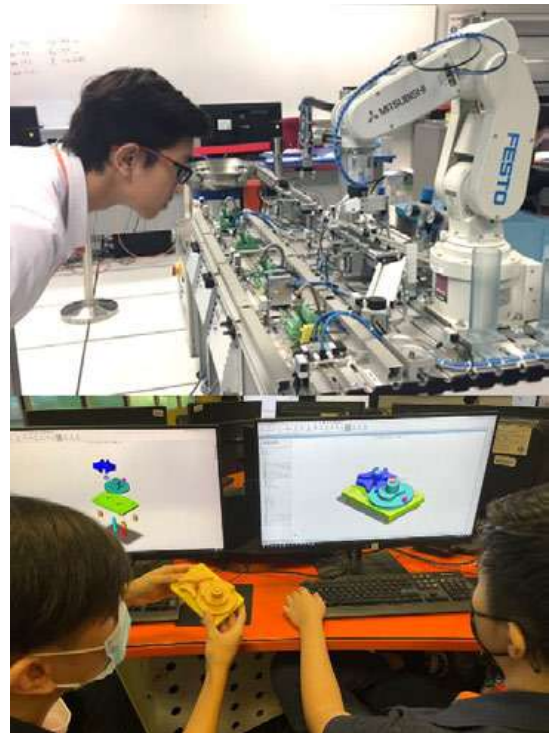


### **Higher Nitec in Mechanical Engineering**

**Do you wish to be part of the team that helps to improve the operational efficiency of machines and automation processes in a manufacturing or an engineering environment?**

Join this course to equip yourself with the skills and know-how to improve the operational efficiency of machines, and to carry out technical support functions in engineering design, quality assurance, and manufacturing automation using robots and Programmable Logic Controllers. Emerge as a specialist in manufacturing skills and technologies, and thrive in a range of mechanical engineering environments.

*Higher Nitec* in Mechanical Engineering graduates are employed by Manufacturing (Precision Engineering) firms and companies that provide engineering services from front-end computer-aided design & drafting (CADD), automation & robotics system development to predictive maintenance of engineering equipment. Some of the job titles held by graduates include Engineering Assistant, Mechanical/Manufacturing Engineering Technician, Maintenance Supervisor, Quality Assurance Technician and Quality Process Technician.



### **Higher Nitec in Mechatronics Engineering**

**Are you an avid fan of driverless electric cars, automation systems, mobile robots or humanoid? Always dream to put your innovative project ideas into real engineering applications? If you are, this is the course for you!**

This course integrates mechanical engineering with electronics, electrical and intelligent computer controlled programming and engineering processes. It gives you the widest career opportunities and further study choices to meet your aspirations. The course will equip you with multidisciplinary skills and knowledge, which will enable you to perform work involving assembling, installing, setting up, maintaining of industrial automation equipment and cyber physical systems which include Industry 4.0, digitalization, Industrial Internet of Things and Mobile Robotics.



*Higher Nitec* in Mechatronics Engineering graduates are generally employed by engineering firms using cutting-edge and high-technology equipment and automated system. Some of the job titles held by graduates include Automation Technician, Engineering Assistant, Industrial Engineering Technician, Mechatronics Technician, Plant Maintenance Technician, Production Supervisor and Associate Engineer. The increasing demand for widely used robotics and automation technology in healthcare, construction, manufacturing and logistics industries enhances the career opportunities and prospects for Mechatronics Engineering graduates.

### **Higher Nitec in Motion Graphics**

**Ever thought of designing your own title sequence or interesting graphics animation?**

*Higher Nitec* in Motion Graphics will equip you with the skill of creating graphics animation together with images and video to produce engaging motion visuals for various visual communication purposes. You will also learn Design Principles, 3D Graphics, Motion Design and Finishing for Motion Graphics.



Companies in the post-production, broadcasting, film, games and media industry employ *Higher Nitec* in Motion Graphics graduates. Some of the job titles held by our graduates in the industry include Junior Motion Graphic Artist, Broadcast Graphics Artist and Designer.

### **Higher Nitec in Offshore & Marine Engineering Design**

**Are you interested in being a part of the marine and offshore industry, ensuring the successful launch of state of the art marine vessels and offshore platforms?**

Singapore is the major player in the global market for ship building, ship conversion and repair. You can play a significant role in this industry through this course as you will learn to use the latest 3D CAD software to design, model and create engineering drawings for ships and offshore and marine structures.



*Higher Nitec* in Offshore & Marine Engineering Design graduates are employed by shipyards and other supporting companies which design and provide services on the repair, fabrication, refurbishment of vessels, offshore structures in the marine and offshore industry. Some of the job titles held by graduates include Engineering CAD Specialist, Assistant Technical Engineer, and Assistant Designer.

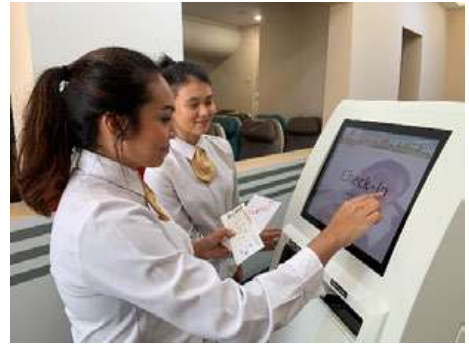
### **Higher Nitec in Passenger Services**

**A gateway to an exciting career at the airport or cruise centre and a chance to meet people from all over the world.**

In the *Higher Nitec* in Passenger Services course, you will get an opportunity to go behind-the-scenes and experience how a world-class airport handles over 60 million visitors per year. You will be equipped with skills and knowledge that will enable you to be an integral part of a highly-skilled workforce in the aviation and travel industry.

Students will be trained in performing the full range of check-in services, situation and crisis management, and providing professional assistance to passengers. To ensure a deeper understanding and appreciation of the global environment, students will undergo training that will give a broad overview of the travel industry and cultural diversity. The training will also provide students with insights and preparation for the new age of digital landscape through modules like Elementary Business Analytics & Cyber Security, Digital Commerce and Marketing, as well as Customer Relationship Management.

The *Higher Nitec* in Passenger Services course is a gateway for aspiring graduates to embark on a highly rewarding career in the air, land and sea transport industry. Career opportunities include Passenger Service Agents, Cabin Crew, Customer Service Officers and other roles which support the operation of the air, land and sea transport industry.



### **Higher Nitec in Performance Production**

**Be a part of a dynamic production team for theatre production and live events.**

The *Higher Nitec* in Performance Production course will equip you with the right management skills to ensure the smooth running of a live performance. In addition to learning how to coordinate the production backstage, you will also learn how to set up and operate the lights, sound, multimedia and staging systems.

*Higher Nitec* in Performance Production graduates are employed by theatre venues, audio visual companies, live concert and event organisers. Some of the job titles held by graduates include Assistant Stage Manager, Lighting and Sound Crew, Technician (Theatre, Concert & Studio) and Event Technician Crew.



### **Higher Nitec in Rapid Transit Engineering**

**Aspiring to be part of the team to provide seamless world-class travel to the millions of commuters on the Mass Rapid Transit system?**

This course, developed in close collaboration with SMRT and major rail players, will provide you with the necessary training to qualify as Rapid Transit Technical Officer, well-versed in all the science and technology aspects of rail operations, train rolling stock, permanent way (tracks), mechanical and electrical systems, with a special emphasis on rail communications, signalling, fare and integrated supervisory control systems.

Enrol in the *Higher Nitec* in Rapid Transit Engineering and be part of a team of talented and highly skilled engineering professionals that keep our MRT system at the cutting edge of technology and in tip-top condition.





### **Higher Nitec in Retail & Online Business**

**Singapore has experienced a surge in e-commerce transactions. The rise in consumer preference for online purchases creates new business models in the post-pandemic era.**

*Higher Nitec in Retail & Online Business* will equip you with the skills and knowledge to support retail sales, implement retail practices on the shop floor, assist in buying process, liaise with suppliers, create and maintain digital contents for online business, enhance customer experience over e-platforms and perform consumer trends' studies to generate commercial insights.

*Higher Nitec in Retail & Online Business* graduates obtain training in digital marketing and merchandising which widen their opportunities to be employed by retail establishments for both shop front and back-end office. Some of the job titles held by graduates include Marketing Executive, E-commerce Executive, Retail Merchandiser and Retail Sales Executive.



### **Higher Nitec in Robotics & Smart Systems**

**Are you aspired by how industrial/collaborative/mobile robots work in manufacturing, hospitals and restaurants? If yes, this is the course for you to find it out!**

Take up this course and you will discover the wonders of mechanical design, electrical and electronics wiring, highly intelligent programming and control, and Internet of Things. This course will equip you with knowledge and skill sets to set up, install, operate and service novel robotic mechanisms, sensing and control strategies for mobile robots and smart systems.

*Higher Nitec in Robotics & Smart Systems* graduates are employed by service robotics industries and traditional industrial robotics market to plan and manage projects, starting from requirement and brainstorming stages to implementing a fully-functional robot. There are opportunities for career progression, from a Robot Technician to an Engineering Assistant.



### **Higher Nitec in Security System Integration**

**Learn the technical knowledge and skills to protect our families and assets that matter, join us and play a part in keeping our city safe.**

Apply for this course to embrace an exciting career in the fast growing security technology industry. You will learn how to implement and manage security systems, which include design, installation, integration, commissioning, servicing and maintenance.

*Higher Nitec in Security System Integration* graduates are employed by systems integrators, security solution providers and end users of security systems including government agencies. Some of the job titles held by our graduates include Technical Specialist, Assistant Engineer and Security Systems Specialist. There are excellent career advancement opportunities to Project Manager, Sales and Marketing Manager, Systems Designer and beyond.



### **Higher Nitec in Service Management**

**Would you like to create remarkable customer experience? Everyone can provide a service but creating a “wow” customer experience requires much more. Join this course if you want a head start to Singapore's booming service industry.**

You will learn to develop a customer-centric and service & safety precautionary mindset to deliver a memorable experience to customers. You will be equipped with sought-after skills like handling omni-channel communication, service experience design and customer data insights. Using digital business solutions, you will also learn to engage and delight customers with diverse needs and expectations in various service jobs like healthcare, info-communication, hospitality, banking and finance, government agencies, transport, IT, retail and other corporate businesses.

*Higher Nitec in Service Management* graduates may seek exciting employment and career in various service trades and corporate businesses as Customer Experience Associate, Service Experience Associate, Client Experience Agent and Customer Care Associate.



### **Higher Nitec in Sport Management**

**Do you want to clinch that dream job in the vibrant sporting industry?**

The sports industry is adapting rapidly to an increasingly digital world, offering exciting career opportunities to passionate and energetic individuals.

Through the learning of the Sports Science, Fitness Testing & Design, Sports Nutrition and Sports Coaching modules, you will acquire competence to do research and develop training plans to optimise impact on the target audience. You will enhance your competitive advantage by developing skills required for designing and implementing creative programmes, taught in the Sports Events Management & Marketing and Community Activity & Recreation Programme Development modules.

Besides trade skills, you would also learn the tools and techniques offered in the Elementary Business Analytics and Digital Commerce & Marketing modules, to make informed decisions, provide quality customer experience and achieve operational excellence.

*Higher Nitec in Sport Management* graduates can seek employment in National Sports Associations, sports membership clubs, country clubs, fitness gymnasiums and outdoor events & training companies.

Applicants for the course should preferably have a strong background and passion for sports and be physically fit and active.



### **Higher Nitec in Visual Effects**

#### **Have you ever thought of how the magic in movies are created?**

*Higher Nitec* in Visual Effects will unravel the magic of creating spectacular visual effects for the exciting media & entertainment industry. You will learn how to create computer graphics elements and combine them with live-action to create a photo-realistic video sequence in a post-production environment in this course. You will also learn 3D Modelling, Rendering, Digital Sculpting, Rotoscoping, Dynamic FX, and Compositing.

Companies in the post-production, broadcasting, film, games and media industry employ *Higher Nitec* in Visual Effects graduates. Some of the job titles held by our graduates in the industry include Junior Computer Graphics (CG) Generalist and Junior Visual Effects Artist.



### **Higher Nitec in Visual Merchandising**

#### **Have you ever wondered what goes on behind the design of a window display?**

Visual Merchandising is the art of displaying merchandise that is appealing to the eyes of the consumer. Take up the *Higher Nitec* in Visual Merchandising course and learn how to use different forms of media to conceptualise and create a wonderful window and in-store display to capture consumers' imagination.

*Higher Nitec* in Visual Merchandising graduates are employed by the retail or service establishments such as departmental stores, shopping malls, and specialty stores. Some of the job titles held by graduates include Visual Merchandiser, Window Display Artist and Retail Designer.





## INSTRUCTIONS ON JAE APPLICATION, ACCEPTANCE AND APPEAL

The JAE intake has the following 3 phases:

- A) Main-phase application via MOE JAE website:  
<https://www.moe.gov.sg/jae>
- B) Combined Polytechnic-ITE JAE appeal via Combined Polytechnic-ITE JAE appeal portal:  
<https://jaeappeal.edu.sg>
- C) Final JAE ITE appeal via ITE website:  
<https://www.ite.edu.sg>

Instructions on JAE application, acceptance and appeal are provided at pages 75 and 76. **In order to increase your chances of being offered a course of training, you are encouraged to indicate ITE courses as your choices of courses applied and/or appealed for.**

### A) PHASE 1: MAIN-PHASE APPLICATION (MOE JAE)

#### Main-Phase Application Period

Main-phase JAE application for 2-year *Higher Nitec* courses can be submitted online at <https://www.moe.gov.sg/jae> over 6 calendar days following the release of 2021 Singapore-Cambridge GCE 'O' Level Examination results, starting from 3pm on the 1<sup>st</sup> day of application until 4pm on the last day of application. Please refer to MOE's JAE Information Booklet, accessible at <https://www.moe.gov.sg/jae>, for the application instructions.

#### Main-Phase Application Results

Selection for full-time courses is based on merit. The application results will be **released on Fri 4 Feb 2022 (9am) (tentative)**. You can check your application results online at <https://www.moe.gov.sg/jae>. If you are posted to an ITE course, ITE will write to inform you about the dates for registration.

#### Acceptance of Main-Phase Course Offer

If you are offered a full-time 2-year *Higher Nitec* course, you will receive an Enrolment letter sent by ITE informing you on how to accept the offer and make payment for the course. You should receive the Enrolment letter by **Tue 8 Feb 2022**. You will also be informed via email if you have provided a valid email address during JAE application. You must accept the offer online at <https://istudent.ite.edu.sg> **between Fri 4 Feb 2022 (9am) and Wed 9 Feb 2022 (4pm)**. Otherwise, your training place will be withdrawn and offered to other applicants. Please refer from page 77 for instructions to accept your course offer.

### B) PHASE 2: COMBINED POLYTECHNIC-ITE JAE APPEAL

#### Combined Polytechnic-ITE JAE Appeal Period

To appeal for a change of ITE course or College, you should accept the main-phase course offer first at <https://istudent.ite.edu.sg> before submitting an online appeal via the Combined Polytechnic-ITE JAE Appeal Portal at <https://jaeappeal.edu.sg> within 4 working days [i.e. between Fri 4 Feb 2022 (9am) and Wed 9 Feb 2022 (4pm)] upon the official release of MOE JAE posting results. If you accept the offer, your original course will be kept for you if you are unsuccessful in your appeal for transfer. Please refer from pages 77 to 86 for details.

If you have taken part in the 2022 MOE JAE and **have not been offered a full-time course**, you may submit an online appeal for admission via the Combined Polytechnic-ITE JAE Appeal Portal at <https://jaeappeal.edu.sg> within 4 working days upon the official release of MOE JAE posting results. Please refer to page 87 for details.

#### Combined Appeal Results

Appeals are considered based on eligibility, merit and vacancies. The appeal results will be **released on Tue 22 Feb 2022 (9am)**. You can check your appeal results online at <https://jaeappeal.edu.sg>. If you are posted to an ITE course, you will be informed by ITE about the registration dates via email at the email address registered under your Combined Polytechnic-ITE JAE appeal account.

### Acceptance of Combined JAE Appeal Course Offer

If you are offered a full-time 2-year *Higher Nitec* course, you will receive an Enrolment letter via email from ITE informing you on how to accept the offer and make payment for the course. You should receive the Enrolment letter via the email address registered under your Combined Polytechnic-ITE JAE appeal account by **Tue 22 Feb 2022 (from 9am)**. You must accept the offer online at <https://istudent.ite.edu.sg> **between Tue 22 Feb 2022 (9am) and Thu 24 Feb 2022**. Otherwise, your training place will be withdrawn and offered to other applicants. Please refer from page 77 for instructions to accept your course offer. If you have already accepted a 2-year *Higher Nitec* course offer online at [www.ite.edu.sg](http://www.ite.edu.sg) between Fri 4 Feb 2022 and Wed 9 Feb 2022, you need not accept your appeal offer as your ITE place will be confirmed automatically.

## **C) PHASE 3: FINAL JAE ITE APPEAL**

### Final JAE ITE Appeal Period

To appeal for a change of ITE course or College, you should accept the combined appeal course offer first at <https://istudent.ite.edu.sg> **between Tue 22 Feb 2022 (9am) and Thu 24 Feb 2022** before submitting an online appeal for transfer at <https://www.ite.edu.sg> between Tue 22 Feb 2022 (9am) and Thu 7 Apr 2022 or between Wed 13 Apr 2022 and Tue 3 May 2022. If you accept the offer, your original course will be kept for you if you are unsuccessful in your appeal for transfer. Please refer from pages 77 to 89 for details.

If you have not been offered a full-time 2-year *Higher Nitec* course, you may submit an online appeal for admission at <https://www.ite.edu.sg> between Tue 22 Feb 2022 (9am) and Thu 7 Apr 2022 or between Wed 13 Apr 2022 and Tue 3 May 2022. Please refer to pages 88 and 89 for details.

### Final JAE ITE Appeal Results

Appeals are considered based on eligibility, merit and vacancies. You can check your appeal results online at <https://istudent.ite.edu.sg> between Fri 18 Mar 2022 and Fri 6 May 2022. If you are posted to an ITE course, you will be informed by ITE about the registration dates via email at the email address provided in your JAE ITE appeal application.

### Acceptance of Final JAE ITE Appeal Course Offer

If you are offered a full-time 2-year *Higher Nitec* course, you will receive an Enrolment letter via email from ITE informing you on how to accept the offer and make payment for the course. You must accept the offer online at <https://istudent.ite.edu.sg> within the dates stated in the letter. Otherwise, your training place will be withdrawn and offered to other applicants. Please refer from page 77 for instructions to accept your course offer.

## **Payment of Fees**

Successful applicants can login to <https://istudent.ite.edu.sg> to refer to their Enrolment letter for the payment dates of 1<sup>st</sup> term (i.e. Apr 2022 term) fees. The payment modes are explained on page 91 and the 1<sup>st</sup> term fees payable are indicated on page 93.

**You are to keep this Admission Booklet after your application for details on course registration.**

## INSTRUCTIONS ON ACCEPTANCE OF COURSE OFFER AND FEE PAYMENT

There are **2 stages** under acceptance of course offer:

**Stage 1: Check Your Application Results and Accept Course Offer** – this is for applicants to check and accept or reject a course offer



**Stage 2: Bursary/Financial Assistance Application / Photo Upload / Submit Post-Secondary Education Account (PSEA) Standing Order (SO) form** – upon course acceptance, applicants who are eligible for financial assistance may submit their application online. All applicants are required to upload passport size colour photo for the application of ITE Student Concession Card. Singapore Citizens who are not using siblings' PSEA may submit online PSEA SO form for fee payment.

Details of the 2 stages are provided below.

### **Stage 1 – Check Your Application Results and Accept Course Offer**

If you are offered a full-time 2-year *Higher Nitec* course, you must accept it at ITE website between **Fri 4 Feb 2022 (9am) and Wed 9 Feb 2022 (4pm)** for main-phase MOE JAE course offer, between **Tue 22 Feb 2022 (9am) and Thu 24 Feb 2022** for combined Polytechnic-ITE JAE appeal course offer and within the dates stated in the Enrolment Letter for final JAE ITE appeal course offer. You are to follow the instructions on registration and fee payment details upon the acceptance of offer. Otherwise, your training place will be withdrawn and offered to another applicant.

If you are offered a full-time 2-year *Higher Nitec* course and wish to appeal for a change of course or College, you are advised to accept the MOE JAE course offer at ITE website based on instructions from page 77 before following the instructions on page 87 to submit your appeal under the combined Polytechnic-ITE JAE appeal or on page 88 to submit your appeal under the final JAE ITE appeal. Otherwise, your training place will be withdrawn and offered to another applicant.

If you encounter difficulties accepting the course offer online, please call or email to any of the Customer & Visitor Centre of ITE Colleges listed on page 117 for assistance within the acceptance period.

- **Microsoft Edge and Google Chrome** are recommended. Mobile devices are not recommended.
- The Internet address for the checking of application results and acceptance of course offer is <https://istudent.ite.edu.sg>

Please follow the steps below to check your application results and accept course offer:

- 1) Login with your User ID and Password. If you are posted under JAE, the login User ID and Password would have been provided to you in the enrolment letter, and via email if you have provided a valid email address during MOE JAE application. If you have forgotten your password, you can call or email to any of the Customer & Visitor Centre of ITE Colleges for assistance within the course acceptance period.
- 2) Click 'Self-Service' > 'Student Admission' > 'View Application Results' to view your application results.
- 3) If you are offered a course and would like to accept the course offer, you are required to verify / provide your personal particulars and health declaration before you can accept the course offer. **Please get ready the information as given in the table below before you proceed to accept the course offer.** You may save the information entered by clicking the 'Save As Draft' button at any time, exit the panel and resume later. **If you do not provide the necessary information and complete the course acceptance process within the course acceptance period, you will be deemed to have withdrawn your training place and the training place will be offered to other eligible applicants appealing for a place in the course.**

### **Information Required to Complete the Acceptance Process**

1	Parent(s) / guardian particulars (if you are not staying with your parent(s), please provide your guardian's particulars)	Fields required are: 1) Name 2) NRIC / FIN 3) Citizenship 4) Contact No. 5) Email (optional)
2	No. of family members in your household (including yourself)	-
3	Total gross household monthly income	In Singapore dollars, round-off to the nearest hundred
4	Details of personal particulars	Birth Country, Marital Status, Religion, House Type
5	Details of personal health condition	-



- 4) Once you have completed the course acceptance process, click on the button provided at the bottom of the webpage to proceed to Stage 2.

**Stage 2 – Bursary/Financial Assistance Application (for eligible students who meet income criteria) / Photo Upload / Submit PSEA SO Form**

(i) **Bursary/Financial Assistance Application**

Applicants who meet income criteria (see from page 94) and are eligible for bursary/financial assistance may submit their application online. You need to provide the following information of all family members in the same household:

- |                       |                        |
|-----------------------|------------------------|
| - Name                | - Occupation/School    |
| - Relationship to you | - Marital Status       |
| - Age                 | - Gross Monthly Income |

Alternatively, you may exit the browser at any time and submit the online bursary/financial assistance application later at <https://myportal.ite.edu.sg/regsubmission> from the next day after course acceptance.

After submitting the application for bursary/financial assistance, you will be notified via email on the procedure to provide one supporting income document (e.g. latest payslips of not more than 3 months old or CPF contribution statement or latest income tax statement or letter from employer indicating income) for each working adult to complete your application for bursary/financial assistance.

(ii) **Photo Upload**

All applicants are required to upload a passport size photo for the application of ITE Student Concession Card. The guidelines for the photo are that it must:

- Be in colour, taken against white background without shadow
- Be taken within the last 3 months
- Show the full face without headgear
- Show that your hair is neatly combed or tied up, and must be of natural colour
- Not show any outrageous earrings

The photo image requirements are:

- JPEG format and to be named as: NRIC.jpg (e.g. T1234567A.jpg)
- Dimensions must be in 240 × 320 pixels
- File size should be about 150 kilobytes

You may make use of the image editing tools to resize your photo at this link:

<https://for.edu.sg/ite-student-card>.

Once you are done, click 'Exit' to close the browser.

Alternatively, you may exit the browser at any time and submit your photo online later at <https://myportal.ite.edu.sg/regsubmission> from the next day after course acceptance.

(iii) **Submit PSEA SO Form**

Singapore Citizens who are using their own PSEA to make fee payment for ITE full-time courses can submit the online PSEA Standing Order (SO) form at <https://for.edu.sg/psea-iteso> by **Fri 25 Mar 2022**. If you are below 21 years of age, your parent will need to submit the online PSEA SO form on your behalf via <https://for.edu.sg/psea-iteso> using his/her Singpass. If you are at least 21 years of age, you can use your Singpass to access <https://for.edu.sg/psea-iteso> to submit the online PSEA SO form. Singpass account can be registered at <https://www.singpass.gov.sg>. An acknowledgement email will be sent to the email address provided in the online PSEA SO form upon submission. You can call the PSEA enquiry line (6260 0777) to check your PSEA balance.

Alternatively, you may exit the browser at any time and submit the online PSEA SO form later at <https://for.edu.sg/psea-iteso> from the next day after course acceptance. Please submit the online PSEA SO form by **Fri 25 Mar 2022**.

**Please call or email to any of the Customer & Visitor Centre of ITE Colleges listed on page 117 for assistance within the course acceptance period if you encounter difficulties to complete the information for acceptance of course offer.**

## Screenshots for Steps 1 to 17 of Checking Application Results, Acceptance of Course Offer and Bursary/Financial Assistance Application / Photo Upload / Submit PSEA SO Form

### Stage 1 – Check Your Application Results and Accept Course Offer

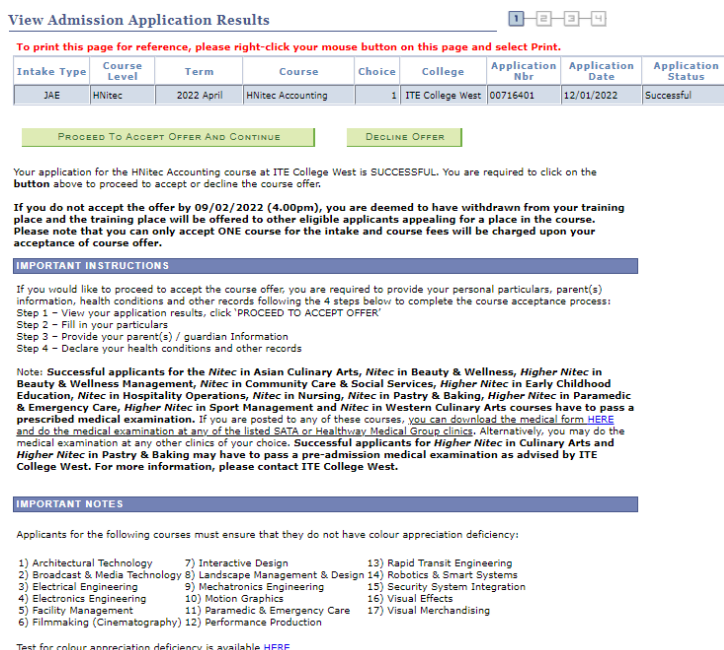
**Step 1:** Enter your User ID and Password. Click ‘Sign In’.



The login form features the 'Student' logo at the top. Below it are two input fields: 'User ID' and 'Password(case-sensitive)'. A green 'Sign In' button is positioned below the password field. A link for 'Forgot Password? (For New Applicant)' is located at the bottom of the form.

**Important Notes:**  
1. For existing students, please use the [Portal login](#).  
2. The account will be locked after multiple unsuccessful login attempts.

**Step 2:** Click on ‘Self-Service’, followed by ‘Student Admission’, then ‘View Application Results’, and ‘Proceed to Accept Offer’.



This page displays the 'View Admission Application Results' section. It includes a table with application details and two buttons: 'PROCEED TO ACCEPT OFFER AND CONTINUE' and 'DECLINE OFFER'.

Intake Type	Course Level	Term	Course	Choice	College	Application Nbr	Application Date	Application Status
JA-E	HNitec	2022 April	HNitec Accounting	1	ITE College West	00716401	12/01/2022	Successful

**IMPORTANT INSTRUCTIONS**

If you would like to proceed to accept the course offer, you are required to provide your personal particulars, parent(s) information, health conditions and other records following the 4 steps below to complete the course acceptance process:

- Step 1 – View your application results, click 'PROCEED TO ACCEPT OFFER'
- Step 2 – Fill in your particulars
- Step 3 – Provide your parent(s) / guardian information
- Step 4 – Declare your health conditions and other records

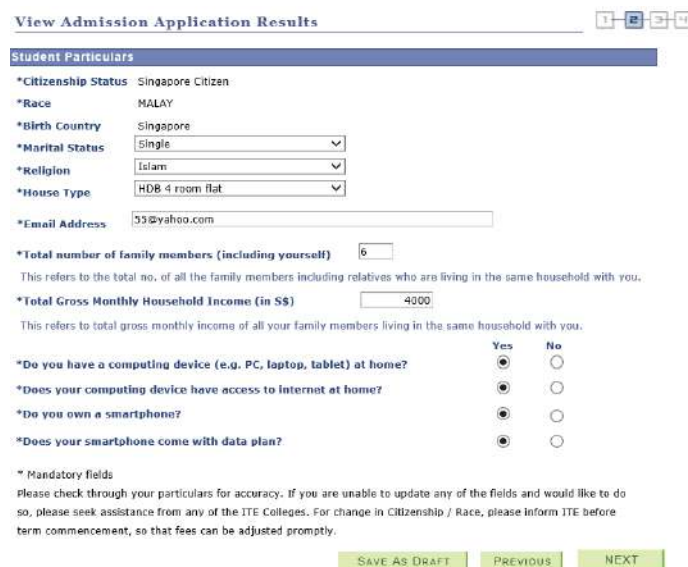
**IMPORTANT NOTES**

Applicants for the following courses must ensure that they do not have colour appreciation deficiency:

1) Architectural Technology	7) Interactive Design	13) Rapid Transit Engineering
2) Broadcast & Media Technology	8) Landscape Management & Design	14) Robotics & Smart Systems
3) Electrical Engineering	9) Mechatronics Engineering	15) Security System Integration
4) Electronics Engineering	10) Motion Graphics	16) Visual Effects
5) Facility Management	11) Paramedic & Emergency Care	17) Visual Merchandising
6) Filmmaking (Cinematography)	12) Performance Production	

Test for colour appreciation deficiency is available [HERE](#)

**Step 3:** Update Student Particulars.



This form is titled 'View Admission Application Results' and 'Student Particulars'. It contains various fields for personal and family information, including citizenship status, race, birth country, marital status, religion, house type, email address, total number of family members, and total gross monthly household income. There are also sections for declaring access to a computing device and a smartphone, and a section for mandatory fields.

**\*Citizenship Status** Singapore Citizen

**\*Race** MALAY

**\*Birth Country** Singapore

**\*Marital Status** Single

**\*Religion** Islam

**\*House Type** HDB 4 room flat

**\*Email Address** ss@yahoo.com

**\*Total number of family members (including yourself)** 6

**\*Total Gross Monthly Household Income (in S\$)** 4000

**\*Do you have a computing device (e.g. PC, laptop, tablet) at home?** Yes

**\*Does your computing device have access to Internet at home?** Yes

**\*Do you own a smartphone?** Yes

**\*Does your smartphone come with data plan?** Yes

**\*Mandatory fields**

Please check through your particulars for accuracy. If you are unable to update any of the fields and would like to do so, please seek assistance from any of the ITE Colleges. For change in Citizenship / Race, please inform ITE before term commencement, so that fees can be adjusted promptly.

**SAVE AS DRAFT PREVIOUS NEXT**

#### Step 4: Update Parent(s)/Guardian Information.

**View Admission Application Results** 1 2 3 4

**Parent(s)/Guardian Information**

Please provide your father/mother/guardian particulars.

**Profile #1**

\*Name:

\*Citizenship:  \*Relationship:

Status:  \*Emergency Contact No.:

Email Address:

**Profile #2**

\*Name:

\*Citizenship:  \*Relationship:

Status:  \*Emergency Contact No.:

Email Address:

\* Mandatory fields

#### Step 5: Update Student's Declaration (Health & Other Records). Upon completion, click 'Submit' to accept the course offer.

**View Admission Application Results** 1 2 3 4

**Student's Declaration (Health & Other Records)**

Do you have any existing special needs, physical or medical health conditions? Yes No  
☐ ☒

Students with special needs are encouraged to declare them so that appropriate support services can be provided, including facilitation to be considered for other suitable course if available, should there be difficulties meeting the requirements of the posted course. If you have answered "Yes", please indicate your condition below:

Do you smoke currently? Yes No  
☐ ☒

Do you have a criminal record in Singapore or in any other country? Yes No  
☐ ☒

Are you currently being investigated or required by the authority to assist in the investigation of any criminal offences? Yes No  
☐ ☒

**Student's Declaration and Acknowledgement**

☒ I confirm that all information provided by me is true and accurate to the best of my knowledge and I have not deliberately omitted any relevant facts. I understand that any false declaration will render me liable to appropriate action, including withdrawal from the course offered.

☒ I have viewed and noted the contents of the Enrolment Letter. The Enrolment Letter can be viewed [HERE](#). A copy of the Enrolment Letter was sent to your Email Address provided during application.

☒ I understand and acknowledge that:-

(i) the personal data that I provide to ITE shall be treated as confidential. Such data may include but not limited to personal particulars, family data, and assessment records;

(ii) the personal data shall be used by ITE for communication purposes with regards to administrative issues, security and matters pertaining to myself and any programmes I may sign up for as facilitated by ITE, through the following modes of communication: Voice Call/Phone call, SMS/MMS (Text messages), Whatsapp or any other data applications (Text messages), Mail and Electronic Mail, and Fax;

(iii) the personal data shall be used to facilitate the carrying out of activities by ITE as an educational institution, which would include without limitation, publication or release of information that is customary by educational institutions, such as the awarding of prizes, medals, scholarships, and other marks of distinction whether internally or otherwise, and student or graduation status; and

(iv) my data may be used for prescribed evaluative purpose that may include, but is not limited to, evaluation for admissions to institutions of higher learning (eg, the Polytechnics), for the selection and/or disbursement of scholarships/ and/or bursaries/ and/or loans and other support schemes administered by ITE or external organisations.

All fields are mandatory

#### Step 6: Click 'YES' to confirm your choice.

**View Admission Application Results** 1 2 3 4

Please click "Yes" to confirm Acceptance of Offer for HNitec Accounting at ITE College West.

**Step 7:** Softcopy of the **Enrolment Letter** will be sent to your personal email address (which you have provided during application). View and print this Online Acceptance Form. Thereafter, click on the button provided at the bottom of this webpage to proceed to the next stage.

### Online Acceptance Form

1 — 2 — 3 — 4

To print this page for reference, please right-click your mouse button on this page and select Print.

Intake Type	Course Level	Term	Course	Choice	College	Application Nbr	Application Date	Application Status
IAE	HNitec	2022 April	HNitec Accounting	1	ITE College West	00716401	12/01/2022	Accepted Offer

We are pleased that you have accepted admission for the HNitec Accounting course at ITE College West and look forward to welcoming you to the Institute of Technical Education. An acknowledgement email will be sent to your personal email address as provided in this course acceptance. Should you need further assistance, you may contact your posted college as follows:

ITE College Central - 65902211  
ITE College East - 65902262  
ITE College West - 65902628

Please ensure that your bio-data and contact details are up-to-date in our System. You may access the ITE Student Portal at [www.ite.edu.sg](http://www.ite.edu.sg) by logging on using your NRIC/FIN and the same password used for your course acceptance, from the next day after you have accepted your course offer, to check and update your bio-data and contact details.

The offer of an ITE course to applicants is subject to them being physically, medically and mentally fit to pursue the course. This is to ensure that all students can benefit from ITE training in a safe and conducive environment. Applicants or students assessed by ITE as being unfit can be withdrawn from the course. Where appropriate, they may be considered for other courses if there are suitable ones.

#### **IF YOU ARE A SINGAPOREAN OR SINGAPORE PERMANENT RESIDENT**

You are to report to your posted college to register for your course on the date and time stipulated in your Enrolment Letter. A copy of the Enrolment Letter will be sent to your personal email provided during application.

Please click [HERE](#) to obtain instructions to view your fees payable and the payment modes.

**If you do not pay your first term fees by 25/03/2022, you will be deemed to have forfeited your training place and the training place will be offered to other eligible applicants appealing for a place in the course.**

#### **IF YOU ARE AN INTERNATIONAL STUDENT**

You are required to obtain clearance from the Immigration & Checkpoints Authority (ICA) for issuance of Student Pass to study in ITE. Details on the procedure to apply for Student Pass will be sent to you separately.

**Your enrolment in the HNitec Accounting course at ITE College West has been confirmed.** You are now leaving the course acceptance webpage. Please click on the button below to proceed to the next stage.

[APPLY FOR FINANCIAL ASSISTANCE / UPLOAD PHOTO / SUBMIT PSEA SO FORM](#)

**If you do not have the info to apply for financial assistance, do photo upload and submit online PSEA SO form, you can do the submission later at <https://myportal.ite.edu.sg/reqsubmission> from the next day after you have accepted the course offer.**

Only for applicants who are eligible for financial assistance

After completing course acceptance, you will also receive an **acknowledgement email** at your personal email provided in the course acceptance:

Dear YYYYYYYY

This is to confirm that you have accepted offer for HNitec Accounting course in ITE College West for 2022 April intake.

This is a system generated email. Please do not reply to this email. If you need further assistance, please approach any of the ITE Customer & Visitor Centre.

## Stage 2 – Bursary/Financial Assistance Application (only for those who are eligible for bursary/financial assistance) / Photo Upload / Submit PSEA SO Form

**Step 8:** If you are eligible for bursary/financial assistance, click on ‘**Apply for Financial Assistance/Bursary**’ and continue from Step 9 at the next page.

Otherwise, click on ‘**Photo Upload**’ and continue from Step 12 at page 84.



You have accepted the offer of an ITE full-time course.

Please click the buttons below to apply for financial assistance, upload your photo and submit the online PSEA Standing Order Form. If you do not have the info at this point, you can do the submission later at <https://myportal.ite.edu.sg/regsubmission> from the next day after you have accepted the course offer. You are advised to complete all submissions before the end of the College registration exercise.

<a href="#">Apply for Financial Assistance/Bursary</a>	<p>If you are a Singapore Citizen, you can apply for a bursary or financial assistance if your Gross Monthly Household Income (GHI) is \$9,000 or below, or if your Gross Monthly Household Per Capita Income (PCI) is \$2,250 or below. Your PCI is calculated by dividing the total gross monthly income of immediate and non-immediate family members staying in the same household (i.e. with same home address) by the total number of immediate family members, and non-immediate family members living in the same household.</p>
<a href="#">Photo Upload</a>	<p>All applicants are required to upload a passport size photo for the application of ITE Student Concession Card.</p>
<a href="#">Submit PSEA Standing Order</a>	<p>For Singapore Citizens who would like to use their own PSEA to make fee payment for ITE full-time courses. <u>If you are below 21 years of age, your parent will need to submit the online PSEA SO form on your behalf at <a href="https://for.edu.sg/psea-iteso">https://for.edu.sg/psea-iteso</a> using his/her Singpass.</u> If you are at least 21 years of age, you can use your Singpass to access <a href="https://for.edu.sg/psea-iteso">https://for.edu.sg/psea-iteso</a> to submit the online PSEA SO form. Singpass account can be registered at <a href="https://www.singpass.gov.sg">https://www.singpass.gov.sg</a>. An acknowledgement email will be sent to the email address provided in the PSEA SO form upon submission. You can call the PSEA hotline number (62600777) to check your PSEA balance.</p>

If you require further assistance, please approach your College when you report to ITE for the College registration exercise and training.

Click 'Exit' to end the session.

Exit



**Step 9:** Fill in the relevant information online and click ‘**Submit**’. After submitting the application for bursary/financial assistance, you will be notified via email on the procedure to provide one supporting income document (e.g. latest payslips of not more than 3 months old or CPF contribution statement or latest income tax statement or letter from employer indicating income) for each working adult to complete your application for bursary/financial assistance.



To apply for Bursary / Financial Assistance, please provide the information of family members staying with you in the same household, in the table below. Both your parents' information is compulsory and must be completed.

I would like to apply for ITE's Bursary / Financial Assistance. Details of family members staying with me are as below:

<input checked="" type="checkbox"/>	Name of Family Member	Relationship	Age	Occupation/School	Marital Status	Gross Monthly Income
<input checked="" type="checkbox"/>	AAAAA	Father	45	Security Officer	Married	1500
<input checked="" type="checkbox"/>	BBBBB	Mother	42	Admin Officer	Married	1500
<input checked="" type="checkbox"/>	CCCCC	Brother	25	Waiter	Single	1000
<input checked="" type="checkbox"/>	DDDDD	Brother	19	National Service	Single	0
<input checked="" type="checkbox"/>	EEEEE	Sister	16	Student	Single	0

[Add Family Member's Details](#) [Remove Family Member's Details - Applies to checked box only](#)

☒ I declare that all the information provided by me is true and accurate to the best of my knowledge. I understand that any false declaration will render me liable to disciplinary action including withdrawal of the bursary/financial assistance.

[Submit](#)

If you do not have the info at this point, you can apply for Bursary/Financial Assistance later at <https://myportal.ite.edu.sg/regsubmission> from the next day after you have accepted the course offer. You can also approach the Student Service Centre for at your College for help when you report to ITE for the College registration exercise and training.

Click 'Exit' to end the session.

[Exit](#)

**Step 10:** Click on ‘**Exit**’ to close the acknowledgement screen.



Thank you. This is to acknowledge that we have received your bursary / financial assistance submission.

You will be receiving an email on the instructions for the income documents to be submitted.

Click 'Exit' to end the session.

[Exit](#)

**Step 11:** After returning to the screen at Step 8, click on ‘**Photo Upload**’ to proceed to upload photo for the application of your ITE Student Concession Card.

**Step 12:** Click 'Next' after reading the guidelines to submit a digital photograph image file for the making of your ITE Student Concession Card.



To ensure that you receive your ITE Student Concession Card timely, you must now submit a digital photo image file. The guidelines for the photo are that it must:

- ✓ Be in colour, taken against **plain white background** without shadow;
- ✓ Be taken within the last 3 months;
- ✓ Show the full face without headgear (**see sample photo on the right**);
- ✓ Show that your hair is neatly combed or tied up and must be of natural colour; and
- ✓ Not show any outrageous earrings.



Click 'Next' to continue.

Next

**Step 13:** Upload a passport size photo (coloured) for the making of your ITE Student Concession Card. Click 'Submit Photo'.



Please select and upload your photo. Do ensure your photo meets these TransitLink's requirements:

- ✓ The photo must be saved in this format: NRIC.jpg (eg. T1234567A.jpg);
- ✓ The dimension of the photo image must be **240 X 320 pixels**; and
- ✓ The file size should be about 150 Kbytes.

Do note that you cannot change the photo once submitted.



Browse...

Your photo image must meet TransitLink's requirements. Otherwise, your application may be delayed or rejected.

Click 'Submit Photo' to upload your photo image.

Submit Photo

If you do not have an acceptable photo at this point, you can upload your photo later at <http://myportal.lite.edu.sg/regsubmission> from the next day after you have accepted the course offer. You can also approach the Student Service Centre at your College for help when you report to ITE for the College Registration Exercise and training. Click 'Exit' to end the session.

Exit

**Step 14:** Click on 'Exit' to close the acknowledgement screen.



Thank you. This is to acknowledge that we have received your photo submission for the making of your ITE Student Concession Card. We will inform you when the card is ready for collection.

Click 'Exit' to end the session.

Exit

**Step 15:** After returning to the screen at Step 8, click on 'Submit PSEA Standing Order' if you are a Singapore Citizen, and using your own PSEA to make fee payment for the course. If you are below 21 years old, you will need your parent to login via his/her Singpass to submit the online PSEA SO form on your behalf. If you are 21 years old or above, login with your Singpass.

**Step 16:** Click on 'Log in with Singpass' to fill in and submit your PSEA SO form.



**Step 17:** Complete the required fields, then click on ‘**Submit**’ to submit your PSEA SO form. An acknowledgement email will be sent to the email address provided in the PSEA SO form.

#### Instructions

The Post-Secondary Education Account (PSEA) is opened automatically FOR ALL ELIGIBLE SINGAPOREAN and can be used to help pay for post-secondary education.

The Standing Order (SO) for use of PSEA is a one-time application and the SO instructions will apply to all future withdrawals from PSEA until the SO is terminated or replaced, regardless of which institution you attend. To check if you are eligible for PSEA, visit: <https://go.gov.sg/psea-usage>.

This online form is for PSEA holder who wishes to use his/her own PSEA for approved fees and charges conducted by the institution. The form is to be completed by either:

- i. the account holder (the student), if he/she is 21 years old or above; OR
- ii. a parent, if the account holder (the student) is below 21 years old.

**NOTE:**

Do not use the online form if you are:

- i. Intending to use sibling's PSEA, or
- ii. a Guardian

If you are a guardian or intend to use sibling's PSEA, please fill in the hardcopy application form and submit to your/your child's institution. Click on the link to download the form:

<https://go.gov.sg/psea-so-hardcopy>

#### 1. Declaration

If you are a student below 21 years old, please close this window and request your parent to log in with his/her SingPass account so he/she can apply on your behalf.

- ☒ I acknowledged that I am a parent and using my own SingPass account and applying on my child's behalf.
- ☐ I acknowledged that I am a student (age 21 years old and above as of today) and applying for myself.

#### Parent Details

##### 2. Name

ZZZZZZZZZZ

If the above "Name" is the same as the "Name of Student (According to NRIC)", the application will be rejected.

#### Student Details

##### 3. Name of Student (According to NRIC)

YYYYYYY

##### 4. NRIC Number of Student

##### 5. Authorisation

Please check the box to authorise.

- ☒ Under Section 16(D) of the Education Endowment and Savings Schemes Act, I hereby authorise the PSE Scheme Administrator to make deductions from my/ my child's PSEA to pay fees or charges incurred by myself/ my child at any approved institution. I declare that, to the best of my knowledge, all the information in this form is true and accurate. In connection with this application, I will furnish to the PSE Scheme Administrator any documents which the PSE Scheme Administrator may require for verification purposes and also authorise the PSE Scheme Administrator to obtain from the relevant authorities/ persons any information or documents which may be required for such purposes.

#### Contact Details

##### 6. Contact Number of Student or Parent

12345678

##### 7. Email (Confirmation)

[Do not reply to this email] An acknowledgement email will be sent to this email address.

55@yahoo.com

SUBMIT

## **Instructions to Successful Applicants Who Have Accepted 2-Year *Higher Nitec* Courses**

### **For Singapore Citizens/Singapore Permanent Residents**

**You are required to pay your 1<sup>st</sup> term fees (for all payment modes, regardless of the outcome of bursary application/financial assistance, if eligible) by Fri 25 Mar 2022 to secure the training place.** The 1<sup>st</sup> term fees payable is indicated on page 93. For your convenience, you may pay your 1<sup>st</sup> term fees via a number of payment modes, which is explained on page 91. **If you do not pay your fees by Fri 25 Mar 2022, you will be deemed to have withdrawn your training place and the place will be offered to other eligible applicants appealing for a place in the course.**

You are required to report to your posted College on **Mon 4 Apr 2022** to register for your course and commence training. The Enrolment Letter, which contains registration details, will be sent to the email address that you have provided during the course application. You can also view your Enrolment Letter by following these steps:

Login with your User ID and Password at <https://istudent.ite.edu.sg> > Click 'Self Service' > 'Student Admission' > 'View Enrolment Letter'

For successful *Higher Nitec* in Beauty & Wellness Management; *Higher Nitec* in Early Childhood Education; and *Higher Nitec* in Sport Management applicants who have passed the medical examination, you are required to submit your medical report when you report at your College.

You are to report to your posted College on **Mon 4 Apr 2022 at the time as indicated in your enrolment letter,** in white top and black bottom to commence training. Please bring with you your NRIC on that day.

### **For International Students**

You are required to apply for Student Pass via SOLAR Plus by **Fri 11 Feb 2022**. A separate letter will be sent via email to inform you of the details. **Your admission to the course is subject to clearance by the Immigration & Checkpoints Authority (ICA) for the issuance of a Student Pass to study in ITE.**

**Upon obtaining your Student Pass, you are to call or email to the Customer & Visitor Centre of your posted College to make an appointment to report to the College, pay your 1<sup>st</sup> term fees and register for the course. You are also required to submit the completed Application Form for InterBank GIRO (attached at the end of this booklet) for payment of subsequent term (i.e. from October 2022 term) fees, and medical report (if you are posted to a course with medical examination). The payment modes are explained on page 91 and the 1<sup>st</sup> term fees payable are indicated on page 93. You are allowed to commence your training only after you have obtained the Enrolment Letter from the Customer & Visitor Centre of your posted College, paid your 1<sup>st</sup> term fees and submitted the completed Application Form for InterBank GIRO.**

If you do not report to the College to commence training by **Fri 6 May 2022**, your training place will be withdrawn and offered to another eligible applicant appealing for a place in the course.

The courses for April 2022 term will start on **Mon 4 Apr 2022**.

### **Change of Citizenship**

**Fees are charged based on Citizenship at the point of term commencement. Students who have officially informed ITE of their Citizenship change to Singapore Citizen or Singapore Permanent Resident before the term commencement will have their fees adjusted to the Singapore Citizen / Singapore Permanent Resident rate for that term. However, for students who inform ITE officially of their Citizenship change to Singapore Citizen or Singapore Permanent Resident after the term commencement, their fees will be adjusted to the Singapore Citizen / Singapore Permanent Resident rate only with effect from the next term.**

## INSTRUCTIONS ON APPEAL FOR ADMISSION OR TRANSFER UNDER COMBINED POLYTECHNIC-ITE JAE APPEAL

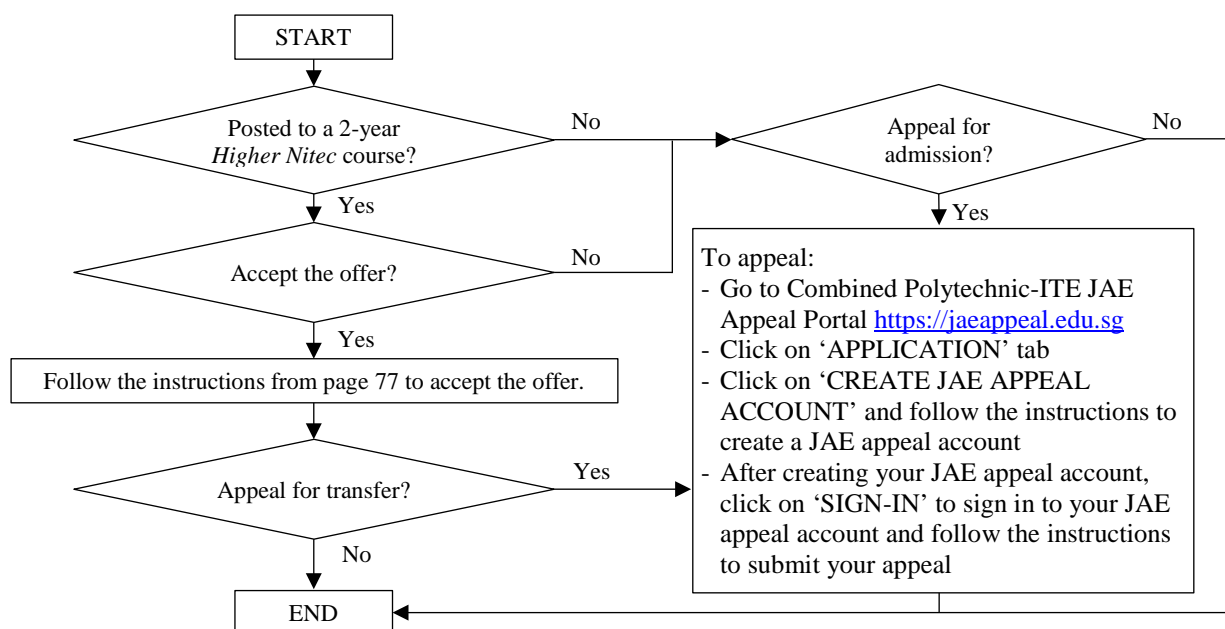
If you are offered a full-time course under the 2022 MOE JAE, you are advised to accept it online at <https://istudent.ite.edu.sg> **between Fri 4 Feb 2022 (9am) and Wed 9 Feb 2022 (4pm)** before submitting an online appeal for a change of course or College through the Combined Polytechnic-ITE JAE Appeal Portal at <https://jaeappeal.edu.sg> within 4 working days upon the official release of MOE JAE posting results. Otherwise, your place will be offered to those who are eligible and have appealed for the course. To appeal for transfer to another course, you must accept the course offered before submitting your online appeal.

If you have taken part in the 2022 MOE JAE and are **not offered a full-time course**, you may submit an online appeal for admission through the Combined Polytechnic-ITE JAE Appeal Portal at <https://jaeappeal.edu.sg> for the courses that you are eligible to appeal for.

You have to submit your appeal through the Combined Polytechnic-ITE JAE Appeal Portal at <https://jaeappeal.edu.sg> **between Fri 4 Feb 2022 (9am) and Wed 9 Feb 2022 (4pm)**. Evaluation of appeal is based on merit and vacancies.

If you encounter difficulties submitting your online appeal for a full-time course, please email to [help@JAEAppeal.edu.sg](mailto:help@JAEAppeal.edu.sg) for assistance within the appeal period.

Procedures for appeal are shown in the following flowchart:





## INSTRUCTIONS ON APPEAL FOR ADMISSION OR TRANSFER UNDER FINAL JAE ITE APPEAL

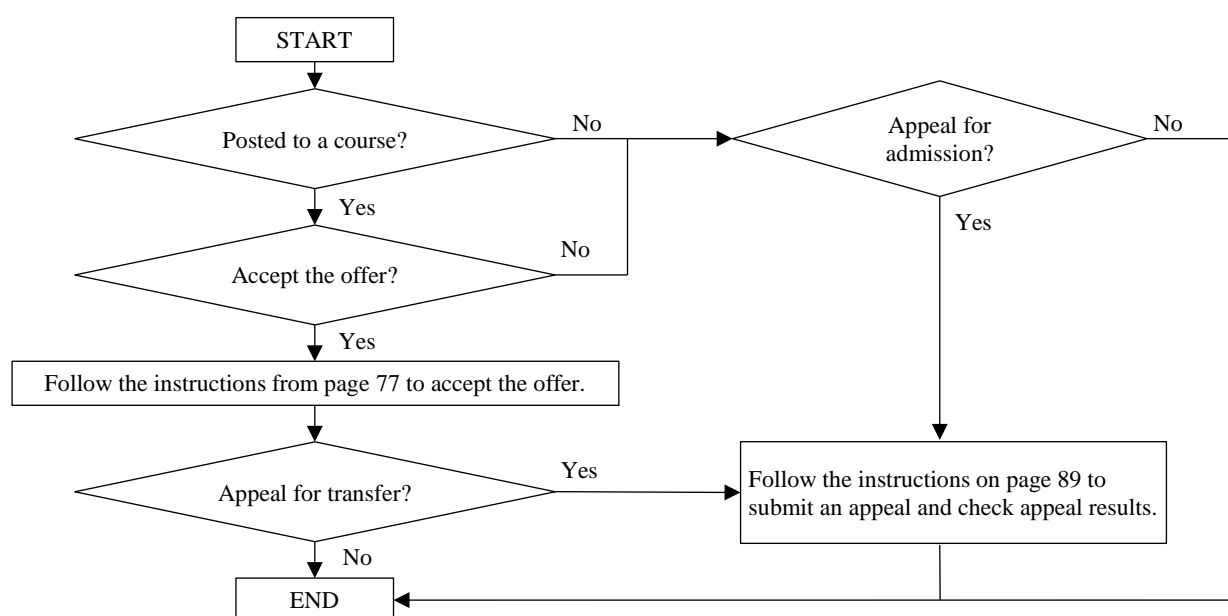
If you are offered a full-time course under the Combined Polytechnic-ITE JAE Appeal, you are advised to accept it online at <https://istudent.ite.edu.sg> between **Tue 22 Feb 2022 (9am) and Thu 24 Feb 2022** before submitting an online appeal for a change of course or College at <https://www.ite.edu.sg> between Tue 22 Feb 2022 (9am) and Thu 7 Apr 2022 or between Wed 13 Apr 2022 and Tue 3 May 2022. Otherwise, your place will be offered to those who are eligible and have appealed for the course. To appeal for transfer to another course, you should accept the course offered before submitting your online appeal.

If you are **not offered a full-time course**, you may submit an online appeal for admission at <https://www.ite.edu.sg> between Tue 22 Feb 2022 (9am) and Thu 7 Apr 2022 or between Wed 13 Apr 2022 and Tue 3 May 2022.

Evaluation of appeal is based on merit and vacancies.

If you encounter difficulties submitting your online appeal for a full-time course, please call or email to any of the Customer & Visitor Centre of ITE Colleges listed on page 117 for assistance within the appeal period.

Procedures for appeal are shown in the following flowchart:



**Guide to Online Appeal for Full-Time 2-Year Higher Nitec Courses under Final JAE ITE Appeal**  
**[Between Tue 22 Feb 2022 (9am) and Thu 7 Apr 2022 or between Wed 13 Apr 2022 and Tue 3 May 2022]**

Please follow the instructions below carefully:

- **Microsoft Edge and Google Chrome** are recommended. Mobile devices are not recommended.
- Go to <https://www.ite.edu.sg> and click on the ‘**Apply for ITE Courses**’ link to view the list of intake exercises.
- Click on ‘**For GCE ‘O’ Applicants (JAE)**’ under ‘**Full-Time 2-Year Higher Nitec Courses (Apr 2022 Intake)**’.
- Click ‘**Apply Now**’ to link you to the appeal website.

**Step 1**

- Enter your NRIC / FIN and Date of Birth.
- Click ‘**I WANT TO SUBMIT AN APPLICATION**’.  
(or you may also apply using Singpass)

**Step 2**

- Read instructions on the screen.
- You must pass the colour vision test if you wish to appeal for:  
**Architectural Technology; Broadcast & Media Technology; Electrical Engineering; Electronics Engineering; Facility Management; Filmmaking (Cinematography); Interactive Design; Landscape Management & Design; Mechatronics Engineering; Motion Graphics; Performance Production; Rapid Transit Engineering; Robotics & Smart Systems; Security System Integration; Visual Effects; and Visual Merchandising.** To find out if you are free from colour appreciation deficiency, go to <https://colormax.org/color-blind-test/> to do a self-check.
- Otherwise, click ‘**NEXT**’ to proceed.

**Step 3**

- **Enter your choice.**
- After that, click ‘**SUBMIT**’.

**Step 4**

- Click ‘**YES – SUBMIT**’ to confirm and submit your appeal.

**Step 5**

- You will see on the screen a verification slip with the choice you have made and your web ID and password. Click ‘**PRINT**’ at the bottom of the page to **print a copy of the verification slip for your reference**. You will need your web ID and password to view the result of your appeal.

*Please note the following:*

- *You are advised to keep your web ID and password confidential.*
- *You are allowed to make changes to your appeal only once over the Internet. Please follow the instructions in the verification slip for making changes to your appeal over the Internet. For subsequent changes to appeal, you have to call or email to any of the Customer & Visitor Centre of ITE Colleges listed on page 117 for assistance within the appeal period.*

**Result of Appeal**

You can check the result of your appeal at <https://istudent.ite.edu.sg> using the given web ID and password between **Fri 18 Mar 2022 and Fri 6 May 2022** (any change in date will be communicated over the web). You need not call or write to ITE about your appeal before the results are released.

## **OTHER INFORMATION ON FULL-TIME TRAINING**

- \* Fee Payment
- \* Awards, Financial Assistance Schemes and Sponsorships
- \* Co-Curricular Activities (CCA) in ITE
- \* Progression Opportunities for ITE Graduates

## FEE PAYMENT

### Singapore Citizens and Singapore Permanent Residents

Upon acceptance of the *Higher Nitec* or *Nitec* course, students who are a Singapore Citizen or Singapore Permanent Resident may pay their 1<sup>st</sup> term fees through one of the following modes:

Students who are a	Payment Mode	Information
Singapore Citizen who wishes to pay using Post-Secondary Education Account (PSEA)	PSEA (online form)	<p>Singapore Citizens who are using their own PSEA to make fee payment for full-time ITE courses can submit the online PSEA Standing Order (SO) form at <a href="https://for.edu.sg/psea-iteso">https://for.edu.sg/psea-iteso</a> latest by <b><u>Mon 24 Jan 2022</u></b> for 3-year <i>Higher Nitec</i> and 2-year <i>Nitec</i> courses, or <b><u>Fri 25 Mar 2022</u></b> for 2-year <i>Higher Nitec</i> courses.</p> <p>If you are below 21 years of age, your parent will need to submit the online PSEA SO form on your behalf via <a href="https://for.edu.sg/psea-iteso">https://for.edu.sg/psea-iteso</a> using his/her Singpass. If you are at least 21 years of age, you can use your Singpass to access <a href="https://for.edu.sg/psea-iteso">https://for.edu.sg/psea-iteso</a> to submit the online PSEA SO form. Singpass account can be registered at <a href="https://www.singpass.gov.sg">https://www.singpass.gov.sg</a>.</p>
	PSEA (hardcopy form)	<p>You are required to complete and submit the hardcopy PSEA SO form if:</p> <ul style="list-style-type: none"> <li>(i) You opt to use your sibling(s)' PSEA for payment of your term fees and your sibling(s)' PSEA balances are sufficient, or</li> <li>(ii) You are unable to submit the online PSEA SO form.</li> </ul> <p>A copy of the hardcopy PSEA SO form is attached at the end of this booklet.</p> <p><b>For 3-year <i>Higher Nitec</i> and 2-year <i>Nitec</i> courses</b>, you are required to complete and submit the hardcopy PSEA SO form when you report to your posted College on <b><u>Mon 24 Jan 2022</u></b>.</p> <p><b>For 2-year <i>Higher Nitec</i> courses</b>, please email or call the Customer &amp; Visitor Centre of the posted College to make an appointment for submission of the hardcopy PSEA SO form by <b><u>Fri 25 Mar 2022</u></b>.</p>

Please note that if a Singaporean has an Edusave account, the balance will only be transferred to PSEA in April of the year he turns 17 years of age or is no longer studying in a MOE-funded school, whichever happens later.

You may call the PSEA enquiry line at 62600777 to check whether you have a PSEA and your PSEA balance.

For new students admitting in January, you may not have a PSEA yet as the transfer from your Edusave account will only be done in April. You can however submit a PSEA SO in advance when you receive your enrolment letter, indicating your interest to use your PSEA to pay for your fees. Your course fees starting from Jan 2022 term will be deducted from your PSEA once it is created. You will be advised on how to submit the PSEA SO in the enrolment letter. If you **do not submit a PSEA SO**, you will be required to pay your 1<sup>st</sup> term fees by the payment modes mentioned below.

For more information on PSEA, you may visit MOE website: <https://www.moe.gov.sg/financial-matters/psea>

Students who are a	Payment Mode	Information
<ul style="list-style-type: none"> <li>• Singapore Citizen who is <u>not</u> paying using PSEA</li> <li>• Singapore Permanent Resident</li> </ul>	Online Payment by eNETS or Credit/Debit Card upon matriculation of courses	<p>To pay via online by <b><u>Mon 24 Jan 2022</u></b> for <b>3-year <i>Higher Nitec</i> and 2-year <i>Nitec</i> courses</b>, or by <b><u>Fri 25 Mar 2022</u></b> for <b>2-year <i>Higher Nitec</i> courses</b>:</p> <ul style="list-style-type: none"> <li>• Go to website <a href="https://for.edu.sg/ite-student-portal">https://for.edu.sg/ite-student-portal</a></li> <li>• Login with ID &amp; Password</li> </ul> <p>Click iStudent icon followed by Online Payment icon and follow the instructions to make payment.</p>
	NETS or Credit Card Payment at ITE Colleges	<p><b>For 3-year <i>Higher Nitec</i> and 2-year <i>Nitec</i> courses</b>, you may pay via these modes when you report to your posted College on <b><u>Mon 24 Jan 2022</u></b>.</p> <p><b>For 2-year <i>Higher Nitec</i> courses</b>, please email or call the Customer &amp; Visitor Centre of the posted College to make an appointment for payment at the College by <b><u>Fri 25 Mar 2022</u></b>.</p>
	AXS e-Station or m-Station	<p>If you have accepted the course offer online before 6pm, you may pay via AXS e-Station or m-Station from 10am the next working day. If you have accepted the course offer online after 6pm, you may pay via AXS e-Station or m-Station from 10am two working days later. Your Financial Account will be updated the next working day after payment has been made by you.</p> <p><b>For 3-year <i>Higher Nitec</i> and 2-year <i>Nitec</i> courses</b>, you are required to retain the AXS payment receipt and bring it along when you report to your posted College on <b><u>Mon 24 Jan 2022</u></b>.</p> <p><b>For 2-year <i>Higher Nitec</i> courses</b>, you are required to pay by <b><u>Fri 25 Mar 2022</u></b>, retain the AXS payment receipt and bring it along when you report to your posted College on <b><u>Mon 4 Apr 2022</u></b>.</p>

For Singapore Citizen students who do not wish to use PSEA to pay fees or Singapore Permanent Resident students, you are required to complete and submit the Application Form for Interbank GIRO (attached at the end of this booklet) during the registration at the Colleges on Mon 24 Jan 2022 for 3-year *Higher Nitec* and 2-year *Nitec* courses, or by Mon 4 Apr 2022 for 2-year *Higher Nitec* courses, for payment of subsequent term fees [i.e. from July 2022 for 3-year *Higher Nitec* and 2-year *Nitec* courses, and from October 2022 for 2-year *Higher Nitec* courses].

If you do not pay your fees by Mon 24 Jan 2022 for 3-year *Higher Nitec* and 2-year *Nitec* courses, or by Fri 25 Mar 2022 for 2-year *Higher Nitec* courses, you will be deemed to have withdrawn your training place and the place will be offered to other eligible applicants appealing for a place in the course.

### **International Students**

Successful international applicants who have obtained their Student Pass can email or call the Customer & Visitor Centre of the posted College for an appointment for payment. They must pay the 1<sup>st</sup> term fees via NETS or Credit Card at the Customer & Visitor Centre of their posted College in order to obtain the Enrolment Letter to commence training. They are also required to submit the completed Application Form for InterBank GIRO (attached at the end of this booklet) for payment of subsequent term fees [i.e. from July 2022 for 3-year *Higher Nitec* and 2-year *Nitec* courses, and from October 2022 for 2-year *Higher Nitec* courses].

For successful international applicants for *Higher Nitec* in Beauty & Wellness Management; *Higher Nitec* in Early Childhood Education; *Higher Nitec* in Sport Management; *Nitec* in Asian Culinary Arts; *Nitec* in Community Care & Social Services; *Nitec* in Hospitality Operations; *Nitec* in Nursing; *Nitec* in Pastry & Baking; and *Nitec* in Western Culinary Arts who have passed the medical examination, you are required to submit your medical report and pay the 1<sup>st</sup> term fees at the Customer & Visitor Centre of your posted College in order to obtain the Enrolment Letter to commence training. You are also required to submit the completed Application Form for Interbank GIRO (attached at the end of this booklet) for payment of subsequent term fees.

If you do not report to your posted College with the Enrolment Letter to commence training by Mon 14 Feb 2022 for 3-year *Higher Nitec* and 2-year *Nitec* courses, and by Fri 6 May 2022 for 2-year *Higher Nitec* courses, you will be deemed to have withdrawn your training place and the place will be offered to other eligible applicants appealing for a place in the course.



Training fees for full-time courses for Academic Year 2022 are:

### 3-Year *Higher Nitec* and 2-Year *Nitec* courses offered under January 2022 JIE 'O' Intake

Course	Category	Tentative Fees Per Term (AY2021 Fees) for January 2022 Term				Total <sup>7</sup>
		Tuition Fee	Supplementary Fee	Examination Fee	GHSI(IS) <sup>5</sup>	
All 3-Year <i>Higher Nitec</i> courses	Singapore Citizen	\$205	\$18	-	-	\$223
	Singapore Permanent Resident	\$2,775	\$18	\$24	-	\$2,817
	International Student	\$7,725	\$18	\$30	\$13	\$7,786
All <i>Nitec</i> courses	Singapore Citizen	\$205	\$18	-	-	\$223
	Singapore Permanent Resident	\$2,775	\$18	\$24	-	\$2,817
	International Student	\$7,725	\$18	\$30	\$13	\$7,786

For 3-year *Higher Nitec* courses, students will pay *Nitec* fee rate for the first 2 years of training. The fee rate for Year 3 will follow the same fee rate as April intake for *Higher Nitec* in that year, which will be advised later.

### 2-Year *Higher Nitec* courses offered under April 2022 JAE Intake

Category	Tentative Fees Per Term (AY2021 Fees) for April 2022 Term				Total
	Tuition Fee	Supplementary Fee	Examination Fee	GHSI(IS) <sup>5</sup>	
Singapore Citizen	\$295	\$18	-	-	\$313
Singapore Permanent Resident	\$3,880	\$18	\$24	-	\$3,922
International Student	\$10,180	\$18	\$30	\$13	\$10,241

#### Note:

Under the cohort-based fee structure, a student's tuition fees will remain unchanged for the entire duration of the course (except student in Year 3 of the 3-year *Higher Nitec* course). With this new fee structure, students will have greater certainty regarding tuition fees and can better plan for the financing of their studies.

- 1) The above are based on Academic Year 2021 fees and are subject to revision in Academic Year 2022. For the latest fee rate, please refer to ITE website at <https://www.ite.edu.sg>.
- 2) Fees are charged based on 6-month term.
- 3) Fee rates are inclusive of GST or after GST subsidy.
- 4) Students are required to pay their term fees for all terms by the stipulated dates in order to remain in their course of study. For the subsequent terms, students are required to pay their fees through PSEA / GIRO (if you are not paying using PSEA, or your PSEA balance is insufficient for all terms in the course of study).
- 5) Full-time International Students studying in ITE are required to participate in the Group Hospitalisation and Surgical Insurance [GHSI(IS)] scheme, and the insurance premium will be included in the fees at the start of each academic term. The purpose of the GHSI(IS) is to help defray the hospitalisation expenses for International Students in the event that they are hospitalised. The GHSI(IS) amount payable is subject to yearly review. For International Students in the *Nitec* in Nursing course, the GHSI(Healthcare) rate stated in Note 6 will apply instead.
- 6) All students in the *Nitec* in Nursing course are required to participate in the GHSI (Healthcare) scheme, which will cost \$13.00 per term (rate applicable for AY2022. Please check latest fee rate at <https://www.ite.edu.sg>) for insurance premium. This amount will be included in the fees at the start of each academic term. The GHSI (Healthcare) provides coverage for hospitalisation expenses plus an outpatient rider for clinical attachments. The purpose of the rider is to cover medical treatments and diagnostic tests as necessary in the course of study and/or clinical attachments for the *Nitec* in Nursing students. GHSI (Healthcare) rate payable is subject to yearly review.
- 7) The total fees shown in the table are for students in the full-time *Nitec* courses (excluding *Nitec* in Nursing). For *Nitec* in Nursing students, the total fees are different after consideration of the specific GHSI (Healthcare) rate.
- 8) **Fees are charged based on citizenship at the point of term commencement. Students who have officially informed ITE of their citizenship change to Singapore Citizen or Singapore Permanent Resident before the term commencement will have their fees adjusted to the Singapore Citizen / Singapore Permanent Resident rate for that term. However, for students who inform ITE officially of their citizenship change to Singapore Citizen or Singapore Permanent Resident after the term commencement, their fees will be adjusted to the Singapore Citizen/ Singapore Permanent Resident rate only with effect from the next term.**

### Refund of Fees

Tuition, Supplementary and Examination fees may be refundable under the following conditions:

Date of Application for Refund	Amount of Refund*
2 weeks or more before start of course / term	100% refund
Less than 2 weeks before start of course / term	50% refund
After start of course / term	No refund

\* **Refund is not an automatic process and subject to approval. Applicant must apply for refund before ITE will process the request.**

## AWARDS, FINANCIAL ASSISTANCE SCHEMES AND SPONSORSHIPS

### 1) ITE Community Scholarship

The ITE Community Scholarship is open to Singaporean GCE 'O' / GCE 'N' Level holders who have been selected for ITE's full-time *Higher Nitec* and *Nitec* courses and are in the top 10% of the GCE 'O' / GCE 'N' level entrants at each intake exercise. Company-sponsored students admitted to ITE's full-time courses are also eligible for the scholarship.

Successful recipients will be informed by ITE. No application is required.

Each scholarship will be given for the duration of the course. For recipients in a 2-year course, renewal in the second year of study is subject to their performance and conduct during the first year of study.

The value of the award is \$1,600 per year and 100% tuition fee subsidy per annum.

Recipients of the ITE Community Scholarship will not be eligible for the Edusave Merit Bursary or Higher Education Community Bursary.

### 2) Higher Education Community Bursary

The Higher Education Community Bursary is open to Singaporean applicants seeking admission to ITE full-time courses. To be eligible, the applicant's gross monthly household income (GHI) must not exceed \$4,000 or gross monthly household per capita income (PCI) must not exceed \$1,000. Students will only need to meet one of the income criteria to be eligible for the Higher Education Community Bursary. In the event that a student meets both the GHI and PCI that are pegged to different quantum, the bursary that accords the higher quantum will be awarded to the student. Details are given in the table below:

Income			Bursary Quantum per Annum for <i>Nitec</i> and <i>Higher Nitec</i> Courses
Gross Monthly Household Income (GHI)	OR	Gross Monthly Household Per Capita Income (PCI)	
≤ \$2,750		≤ \$690	\$1,500 + 100% tuition fee subsidy
\$2,751 to \$4,000		\$691 to \$1,000	\$1,250

Applicants for the bursary must not be in receipt of the ITE Community Scholarship or any other full scholarship (a full scholarship typically covers tuition fees payable and a monthly or annual living allowance).

To apply for the bursary, an applicant will be required to submit an online application for financial assistance and submit the supporting income documents (e.g. latest payslips, letters from employers) to the College where he/she is studying for verification.

- Go to the website <https://for.edu.sg/ite-student-portal> and log on with ID and password
- Click on the "iStudent/MyExam" icon, and then the "Financial Assistance" icon

Successful applicants will be informed by their Colleges. The Community Centres will notify successful applicants when to collect the bursary cheques.

### 3) Higher Education Bursary

The Higher Education Bursary is introduced for ITE students whose gross monthly household income (GHI) must not exceed \$9,000 or gross monthly household per capita income (PCI) must not exceed \$2,250. Students may apply for the bursary at any time during an academic year. Students will only need to meet one of the income criteria to be eligible for the Higher Education Bursary. In the event that a student meets both the GHI and PCI that are pegged to different quantum, the bursary that accords the higher quantum will be awarded to the student. Details are given in the table below:

Income			Bursary Quantum per Annum for <i>Nitec</i> and <i>Higher Nitec</i> Courses
Gross Monthly Household Income (GHI)	OR	Gross Monthly Household Per Capita Income (PCI)	
\$4,001 to \$6,900		\$1,001 to \$1,725	\$600
\$6,901 to \$9,000		\$1,726 to \$2,250	\$400

Applicants must be a subsidized Singapore citizen student pursuing full-time *Nitec* or *Higher Nitec* course and must not concurrently hold any other full scholarship (a full scholarship typically covers tuition fees payable and a monthly or annual living allowance).

To apply for the bursary, an applicant will be required to submit an online application (see application steps under Higher Education Community Bursary) for financial assistance and, submit the supporting income documents (e.g. latest payslips, letters from employers) to the College where he/she is studying for verification.

**4) Edusave Merit Bursary**

The Edusave Merit Bursary is awarded to ITE full-time *Higher Nitec* or *Nitec* students in recognition of their academic performance. Singapore Citizens who are ranked within the top 25% of their course based on their examination results of the training year and have a Gross Monthly Household Income not exceeding \$6,900 or per capita income not exceeding \$1,725, will qualify for this award. Each award is valued at \$500. All eligible students will be informed by their respective Community Centres on the application procedure.

**5) ITE Monthly Financial Assistance Scheme (MFAS) and Special Student Assistance Scheme (SSAS)**

The ITE MFAS scheme aims to provide monthly allowance for a period to needy full-time Singaporean students who face special hardship circumstances and require regular financial assistance to help them with daily expenses. The monthly allowance is \$150.

The ITE SSAS scheme aims to provide a one-off financial assistance to tide full-time Singaporean students over short-term financial difficulties so that they can continue with their study. The quantum of award shall be decided by the College on a case-by-case basis (typically \$200), subject to a cap of \$600 per year.

To be eligible, the applicant's gross monthly household income (GHI) must not exceed \$2,750 or gross monthly household per capita income (PCI) must not exceed \$690. To apply for the financial assistance, an applicant will be required to submit an online application (see application steps under Higher Education Community Bursary) and submit the supporting income documents (e.g. latest payslips, letters from employers) to the College where he/she is studying for verification.

**6) ITE Arts Excellence Award**

The objective of the ITE Arts Excellence Award is to recognise quality contributions by students to ITE arts scene and to motivate on-going students to excel in music and the arts.

ITE full-time *Higher Nitec* and *Nitec* students who have a good record of CCA, exemplary conduct, positive attitude and outstanding arts &/or music achievements/performance in ITE will be nominated for the award. The value of the award is \$300 and nomination is opened to students in their final year of course only.

**7) ITE Sports Excellence Award**

The objective of the ITE Sports Excellence Award is to encourage and motivate on-going students to excel in sports and games and to recognise outstanding contributions and achievements by students in ITE's sports arena.

ITE full-time *Higher Nitec* and *Nitec* students who have attained a good record of CCA, exemplary conduct, positive attitude and outstanding sports &/or games achievements in ITE will be nominated for the award. The value of the award is \$300 and nomination is opened to students in their final year of course only.

**8) ITE CCA Medal**

The ITE CCA Medal is awarded to the full-time *Higher Nitec* and *Nitec* students who have brought honours to ITE through their achievement in music and arts, sports and games or have contributed significantly to the enhancement of College life and demonstrated outstanding leadership in their chosen CCA.

The awardees will be selected from among the recipients of EAGLES. Recipients of an equivalent incentive award will also be considered on a case-by-case basis. Each awardee will receive a Certificate and a Medal.

**9) Good Progress Award**

The Good Progress Award (GPA) is aimed at rewarding the top 10% of ITE full-time Singaporean students who show commendable improvements in their *Higher Nitec* and *Nitec* courses. They must have passed all the accountable modules in the examinations and must not be in receipt of the Edusave Merit Bursary or ITE Community Scholarship. Each award is valued at \$400. No application for the award is required as the students who have shown progress in their studies will be identified.

**10) Edusave Skills Award (ESA)**

Edusave Skills Award is given to students who demonstrate excellent professional and soft skills throughout their course of study based on their performance in curriculum components such as industry attachment, final

year projects and/or achievements in competitions, conferences or other platforms which require application of course-specific skills. Up to 10% of ITE full-time Singaporean students in the graduate cohort of the year of nomination will be selected for the award yearly. Each award is valued at \$500.

#### 11) **Edusave Awards for Achievement, Good Leadership and Service (EAGLES)**

EAGLES is an award that gives recognition to ITE full-time students for their leadership qualities, service to community or excellence in the non-academic areas, i.e. Sports & Games, Arts & Cultural Activities, Clubs & Societies, and Community Service. Up to 10% of ITE full-time *Higher Nitec* and *Nitec* students who are Singapore Citizens will be selected for the award yearly. No application for the award is required. The cash quantum of each award is \$500.

#### 12) **Edusave Character Award**

Edusave Character Award (ECHA) is given to ITE students who demonstrate exemplary character and outstanding personal qualities through their behaviour and actions. Up to 2% of ITE full-time *Higher Nitec* and *Nitec* Singaporean students will be selected for the award yearly. Each award is valued at \$500.

#### 13) **Howe Yoon Chong-PSA Scholarship**

The Howe Yoon Chong-PSA Scholarship provides financial assistance to Singaporeans from lower income families to upgrade themselves through attaining formal qualifications and/or technical skills.

The Scholarship is open to Singapore citizens aged 25 years and below who are admitted to a full-time *Higher Nitec* or *Nitec* course and whose gross monthly household per capita income is \$750 and below. For applicants with GCE 'O' qualification, the aggregate score for English Language, Mathematics and best 3 subjects must not exceed 26 points. For applicants with GCE 'N' qualification, the aggregate score for Mathematics and best 3 subjects must not exceed 9 points.

The Scholarship will pay for the tuition and other compulsory fees, monthly living allowance of \$350, and an annual book allowance of \$200.

Applications will open in December 2021.

Details on the Scholarship are available at <http://www.hycpsascholarship.com>.

#### 14) **SAF-ITE Sponsorship (Enhanced Warrant Officers Scheme) and SAF-ITE Sponsorship (Military Domain Experts Scheme) for *Higher Nitec* / *Nitec* courses**

Students seeking admission into ITE full-time *Higher Nitec* and *Nitec* courses may apply for sponsorship under SIS (EWOS) in short for SAF-ITE Sponsorship (Enhanced Warrant Officers Scheme) and SIS (MDES) in short for SAF-ITE Sponsorship (Military Domain Experts Scheme). Under these schemes, the SAF will provide ITE students with sponsorship of their studies, which covers tuition fees and other compulsory fees. In addition, they will receive a monthly allowance ranging from \$550 to \$750, depending on course and the type of vocation applied.

Sponsored students are required to serve a bond upon completion of their ITE courses. They may choose to join the Army, Navy or Air Force.

For more information call or log on to:

	<b>Army</b>	<b>Navy</b>	<b>Air Force</b>
<b>Telephone</b>	1800-Our Army (1800-687 2769)	1800-278 0000	1800-270 1010
<b>Website</b>	<a href="https://www.mindef.gov.sg/oms/arc/">https://www.mindef.gov.sg/oms/arc/</a>	<a href="https://www.mindef.gov.sg/oms/navy/careers/">https://www.mindef.gov.sg/oms/navy/careers/</a>	<a href="https://www.mindef.gov.sg/oms/rsaf/careers/scholarships.html">https://www.mindef.gov.sg/oms/rsaf/careers/scholarships.html</a>

#### 15) **Sponsorship for *Nitec* in Nursing Course**

Hospitals offer sponsorship awards to selected students who have successfully enrolled in the *Nitec* in Nursing course. Upon successful completion of training, recipients will join the sponsoring hospital where you will perform direct nursing care and activities to patients. More information on this sponsorship would be available after students commence the course.

#### 16) **Singapore Olympic Foundation – Peter Lim Sports Scholarship**

The Singapore Olympic Foundation – Peter Lim Sports Scholarship is offered to ITE students pursuing

full-time courses. Special consideration will be given to athletes who are in financial need. More information on this scholarship can be obtained at the respective ITE Colleges.

#### 17) **Keppel Care Foundation Scholarship & Keppel Merit Awards**

The Keppel Care Foundation (KCF) Scholarship and Keppel Merit Awards are offered to ITE full-time students from the Schools of Engineering, Electronics & Info-Comm Technology and/or Business & Services courses. The objective of the KCF Scholarship and Merit Awards is to provide assistance for ITE students who need financial aid and encourage them to continue to excel in their course in ITE. The quantum of the KCF Scholarship and Keppel Merit Awards is valued at \$9,600 and \$3,000 per recipient respectively.

#### 18) **Industry Scholarships for Courses**

ITE has a wide range of scholarships and sponsorship awards offered by external organisations and companies. Students who do well in their studies, have a good track record in co-curricular activities, leadership qualities and special talents will stand a good chance of getting these scholarships. The list of scholarships offered for ITE full-time courses are given below:

Scholarship Award	For Students Pursuing:	College	Value	Bond
NEA – Industry Scholarship	<p><i>Higher Nitec</i> in:</p> <ul style="list-style-type: none"> <li>• Biotechnology</li> <li>• Chemical Technology</li> <li>• Electrical Engineering</li> <li>• Hospitality Operations</li> <li>• Mechanical Engineering</li> <li>• Mechatronics Engineering</li> <li>• Robotics &amp; Smart Systems</li> </ul> <p><i>Nitec</i> in:</p> <ul style="list-style-type: none"> <li>• Built Environment (Mechanical &amp; Electrical Services)</li> <li>• Chemical Process Technology</li> <li>• Hospitality Operations</li> <li>• Mechanical Technology</li> <li>• Mechatronics &amp; Robotics</li> </ul>	All ITE Colleges	\$8,000 annual allowance (including course fee, other compulsory fees and other allowances) for 2 years	<p>Fulfil a year's bond in the Environmental Services (ES) industry for every year of study sponsored upon graduation or completion of National Service.</p> <p><u>Post-graduation incentive:</u> Scholars will receive a bonus of \$5,000 one year after completing their bond with the industry firm.</p> <p>For more details, please log on to: <a href="https://www.nea.gov.sg/esitm-nis/for-students">https://www.nea.gov.sg/esitm-nis/for-students</a></p>
NetLink Trust Scholarship	<p><i>Higher Nitec</i> in:</p> <ul style="list-style-type: none"> <li>• Electrical Engineering</li> <li>• Electronics Engineering</li> <li>• Engineering with Business</li> <li>• Mechanical Engineering</li> <li>• Mechatronics Engineering</li> </ul>	All ITE Colleges	Sponsorship of tuition fee, laptop allowance, monthly living allowance and/or study bonus. The amount sums up to \$8,000 per award.	<p>2-year bond</p> <p>NetLink Trust is grooming young talent in Fibre Optic Industry.</p> <p>For more information, please log on to: <a href="http://www.netlinktrust.com/about-us/about/careers/netlink-trust-scholarship.html">http://www.netlinktrust.com/about-us/about/careers/netlink-trust-scholarship.html</a></p> <p>Alternatively, email to <a href="mailto:scholarship@netlinknbn.com">scholarship@netlinknbn.com</a></p>
Energy-Industry Scholarship	<p><i>Higher Nitec</i> in:</p> <ul style="list-style-type: none"> <li>• Electrical Engineering</li> <li>• Mechanical Engineering</li> </ul> <p><i>Nitec</i> in:</p> <ul style="list-style-type: none"> <li>• Electrical Technology (Power &amp; Control)</li> <li>• Mechanical Technology</li> </ul>	All ITE Colleges	Course fees and \$600 monthly allowance plus one-time allowance of \$1,000 for study-related expenses	<p>2-year bond</p> <p>For details, please log on to <a href="https://www.poweringlives.gov.sg/scholarships-awards/students/eis">https://www.poweringlives.gov.sg/scholarships-awards/students/eis</a></p>



Scholarship Award	For Students Pursuing:	College	Value	Bond
PSA Engineering Nitec / Higher Nitec Scholarship	<ul style="list-style-type: none"> <li>• <i>Higher Nitec</i> in Electrical, Electronics, Mechanical or Mechatronics trade</li> <li>• <i>Nitec</i> in Electrical, Electronics, Mechanical or Mechatronics trade</li> </ul>	All ITE Colleges	\$8,000 for 2 years	1-year bond
PSA Operations Higher Nitec Scholarship	<i>Higher Nitec</i> in: <ul style="list-style-type: none"> <li>• International Logistics</li> <li>• Maritime Business</li> </ul>	ITE College East ITE College Central	\$8,000 for 2 years	1-year bond
Les Amis	<i>Nitec</i> in: <ul style="list-style-type: none"> <li>• Asian Culinary Arts</li> <li>• Hospitality Operations</li> <li>• Pastry &amp; Baking</li> <li>• Western Culinary Arts</li> </ul>	ITE College West	\$4,000 per year	Bond free Only for students who have completed Enhanced Internship at Les Amis Group of Restaurants
SATS Scholarship	<i>Higher Nitec</i> in: <ul style="list-style-type: none"> <li>• Passenger Services</li> </ul>	ITE College Central and ITE College East	\$2,400 per year	Bond free Only for students with outstanding performance during Industrial Attachment at SATS

Note: Please refer to ITE website: <https://www.ite.edu.sg> for the latest and full list of industry scholarships offered.

## 19) Other Awards

There are also other awards available to students who may be in need of financial assistance. More information on these awards can be obtained at the respective ITE Colleges.

## FINANCIAL ASSISTANCE SCHEME FOR PURCHASE OF PERSONAL COMPUTER

### ITE Opportunity Fund

Eligible Singaporean students can apply for subsidy under ITE Opportunity Fund (OF) to purchase PC. To be eligible, the applicant's gross monthly household income (GHI) must not exceed \$4,000 or gross monthly household per capita income (PCI) must not exceed \$1,000. Applicant must be a subsidised Singapore Citizen student pursuing full-time *Nitec* or *Higher Nitec* course. The subsidy from OF for PC purchase is up to 80% of the cost of the PC, subject to a cap of \$800.

## CO-CURRICULAR ACTIVITIES (CCA) IN ITE

Life in ITE promises to be an enriching and fulfilling experience. In addition to technical training, the vibrant ITE Colleges are filled with many exciting activities to equip students with life skills such as leadership and organising skills to help them prepare for their careers.

ITE Colleges are well equipped with facilities for a wide range of CCA. Students can participate in many activities organised by clubs, committees and community service societies. Outstanding grades scored for CCA also contribute to CCA bonus points for ITE graduates progressing to ITE Work-Study Diploma / Technical Engineer Diploma / Technical Diploma / *Higher Nitec* courses / Polytechnic Diploma courses.

Some CCA offered at the Colleges are:

CCA	ITE College Central	ITE College East	ITE College West
<b>Arts &amp; Cultural Activities</b>			
Acoustic Band		■ (CE Acoustic Pop Band)	■
Arts & Craft	■ (Balloon Sculpting, Floristry, Miniature Hobby Club, Craft & Unfold)	■ (Handicraft, Diorama/Polymer Club)	■ (Art & Design)
Campus Radio	■		■ (Campus Media Club)
Choir Singing		■ (CE Vocal Development Club)	
Concert Band			■ (Symphonic Band)
Dance Group	■ (Central Breakers, Malay Dance, Korean Pop Dance, Latin Dance, Urban Central Statements)	■ (Dance Club, K-Pop Dance club, Malay Dance club, Street Dance Club)	■ (Hip Hop Dance, Korean Pop Dance, Cultural Dance Club)
Deejaying	■ (Le Host)		
Dikir Barat	■	■	■
Fashion & Glamour Club	■ (Grooming & Modelling Club)	■	
Guitar Group	■		
Inspire Club			■
Japanese Pop Culture Group	■	■ (Anime Manga Cosplay)	■ (Otaku Club)
Lion Dance	■	■	■
Magic Club		■	
Music Recording		■	
Percussion Club	■ (Batidas Centro)	■ (Soul Percussion)	■
Rock & Pop Band	■ (Central Independent Music Club)		■
Stage Management	■ (AVP Management Club)		■ (Light & Sound Club)
Theatre Production	■ (Film Appreciation)		
Visual/Fine Arts	■ (PLAYART)	■ (Visual Arts, Sand Animation)	
<b>Clubs &amp; Societies</b>			
3D Printing Club	■		
Apple Club			■
Aquaculture Club	■ (Sports Fishing)		
Audio Visual Club		■	
Automation & Robotics	■ (Robotics Club)	■	■
Boys' Brigade (BB) ITE Central Primers	■		
Bridge Leaders	■	■	

CCA	ITE College Central	ITE College East	ITE College West
Clubs & Societies			
Business Studies	■ (Investment Club)	■ (Business Club)	
Career Guidance	■ (Educareer Ambassadors Club)		
Clean Energy Club			■
Community Service Club	■ (Buddy-In Club, Care & Repair Club, Community Service Club)	■ (Community Service Club, LEO Club of Singapore)	■ (Community Service Club, ITE Student Volunteer Corps Leaders, Community Engagement Council)
Computer Club	■ (Cyber Games)	■	
Cyber Security Club		■ (Internet of Things Cyber Security Club)	■
ECO Club	■		
Engineering Club	■		■ (Drone Club, EE Innovate Club, EEE Club, Facility Technology Club, Mechanical Engineering Club, Micro Mouse Club, Rapid Transit Club)
Entrepreneurship Club	■	■	■
Epitome Club	■		
Fitness Club	■		■ (LGFG, Skipping)
Foosball Club	■		
Greenery Club	■	■ (Green Ambassadors Club)	■ (Green Ambassadors Club)
Hobby Group	■ (Blaster Lab, Hobby Craft Club, Maritime Club)	■ (CE Flying Club, Chem Club, Holistic Wellness Club, Mathematics Club, Mind Sports Club, Writers' Room, CE Astronomy Club, Tactical Nerf Training Command Club)	■ (Water Polo, Nerf Experience Club, Sepak Takraw)
ITE CD-Lionhearter Club	■	■	■
Leadership CCA	■ (Student Icons)	■ (Student Ambassadors)	■ (ACE Club, Service Ambassador Club)
Library Club	■	■	■
Media Makers Club	■		
Media Smart Club	■	■	■
Mobile Application		■ [Mobile Application Club & Enterprise (MACE)]	■ (Mobile Apps & Services Club)
Model Making	■ (Aero Design Club)		
NCC Apex-I Club		■	
Personal Development	■ (SPARROW Club)		
Photography Club	■	■	■
Red Cross Youth Chapter		■	
Rotaract Club	■	■	■
SAFE Home Club			■
School Based Club	■ (Aerospace, Broadcast Media Club, Design Media, Electronics, Event Management, HR, Mariners, Precision Engineering, Retail)	■ (Air Con, Care Connection, Electrical Engineering, Horticulture Club, Mechanical Engineering, EIT Club, CPT Digest, SNA Student Nurses' Chapter)	■ (Automotive, CW OWN-It Club, Culinary, Cultural and Communication Club, Food & Beverages, Hotel, ICT Club, IT Club, Pastry & Baking, Retail, Smart Physical Security Club, Tourism Club)

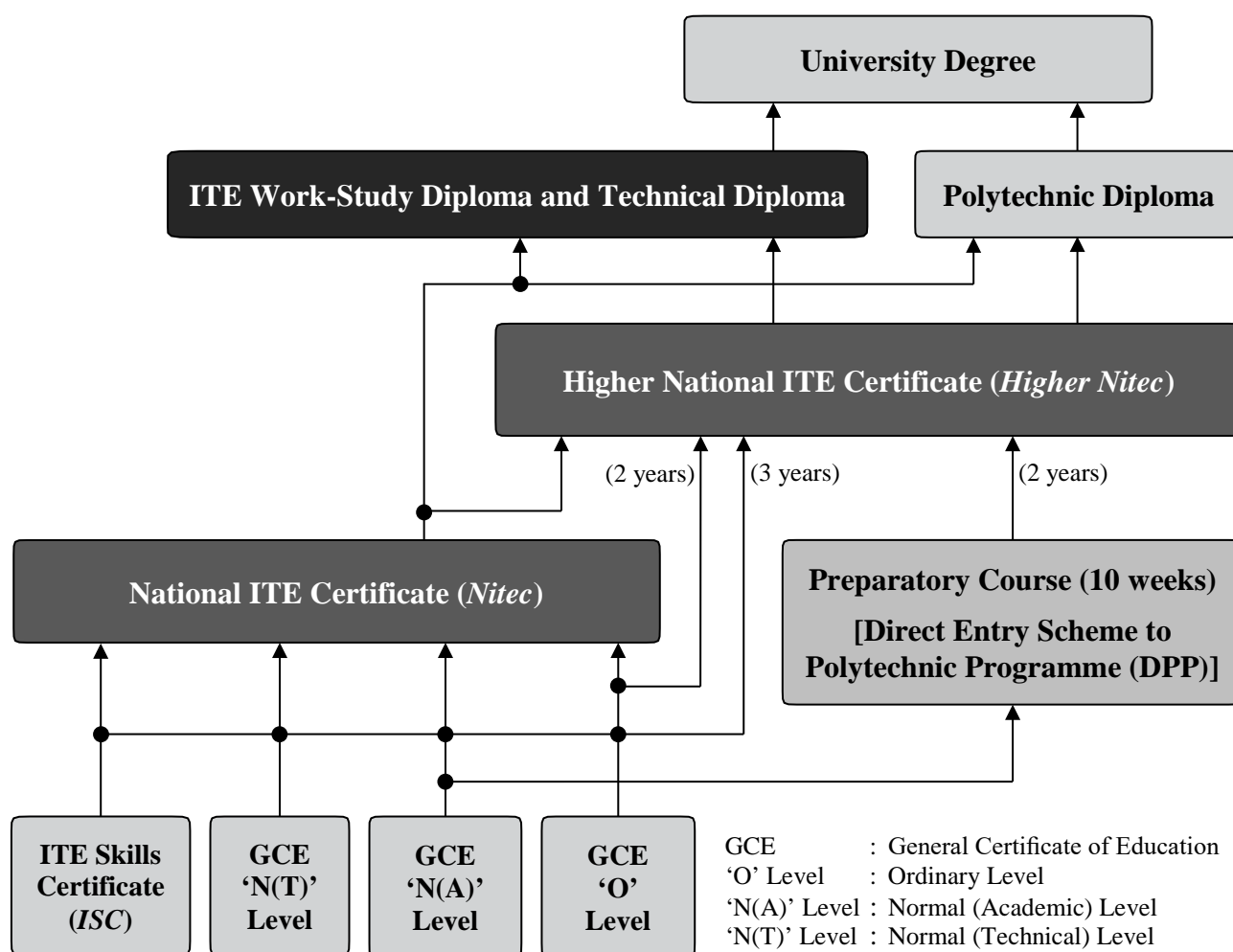
CCA	ITE College Central	ITE College East	ITE College West
<b>Clubs &amp; Societies</b>			
St John Ambulance Brigade	■		
Student Council	■	■	■
Studio Impression	■		
Toastmasters		■ (Speakers' Society Club)	■ (ITE Gavel Club)
Videography Club		■	
Work Safety & Health Club			■
<b>Sports &amp; Games</b>			
Archery	■ (Archery)	■	■ (Archery. Archery Tag under FCT Club)
Badminton	■	■	■
Basketball	■	■	■
Billiards	■		
Bowling	■	■	■
Chess	■ (Board Games Club)	■	■
Cycling	■ (Cycling Club)	■	
Dragon Boat		■	■
ESPORTS	■		
Fencing	■		
Floorball	■	■	■
Frisbee	■	■	■
Handball	■	■	
Inline Skating	■ (Skate Club)		
Martial Arts	■ (Boxing, Karate, Silat, Taekwondo, Wing Chun, Wushu)	■ (Judo, Karate, Taekwondo, Kendo)	■ (Akido, Karate, Kendo, Muay Thai, Taekwondo, Wushu)
Motor Sport Club	■ (Radio Control, Unmanned Aerial System)		■ (Fun Go-Kart)
Netball	■	■	■
Rock Climbing	■	■	■
Rugby		■ (Rugby/Touch Football)	■ (Rugby, Touch Rugby)
Sailing	■ (Rowing, Sailing)		
Sepak Takraw	■	■	
Soccer	■	■ (Men soccer, Women soccer)	■
Swimming	■	■	■ (Swimming, Life-saving)
Table Tennis		■	
Tchoukball	■	■	■
Tennis	■		■
Track & Field / Cross Country	■ (Extreme Runners Club)	■ (Athletics, X-Country)	■
Volleyball	■	■	■
Weightlifting / Strength Club		■ (Weightlifting Club)	■ (Strength & Conditioning Fitness Club, Tug of War Club)
Yoga	■		

For more details on the student activities in the various Colleges, you may wish to visit the following websites:

College	Website
ITE College Central	<a href="https://www.ite.edu.sg/colleges/ite-college-central">https://www.ite.edu.sg/colleges/ite-college-central</a>
ITE College East	<a href="https://www.ite.edu.sg/colleges/ite-college-east">https://www.ite.edu.sg/colleges/ite-college-east</a>
ITE College West	<a href="https://www.ite.edu.sg/colleges/ite-college-west">https://www.ite.edu.sg/colleges/ite-college-west</a>

## PROGRESSION OPPORTUNITIES FOR ITE GRADUATES

ITE graduates who excel in their course of study may apply for progression to a higher-level course.





## **INFORMATION ON TRAINEESHIP**

- \* Traineeship Training System
- \* Traineeship Courses and Entry Requirements
- \* Instructions on Traineeship Application
- \* Online Application for Traineeship Courses
- \* Instructions on Acceptance of Course Offer
- \* Award
- \* Progression Opportunities for ITE Graduates

Scan the QR code to get a copy of our Traineeship Brochure!



## TRAINEESHIP TRAINING SYSTEM

Traineeship is a structured mode of training that enables you to learn valuable skills in an actual work environment and earn a salary at the same time. The training duration varies from 1 to 2 years, depending on the Traineeship course you have chosen.

A Traineeship course comprises 2 components as follows:

### On-the-job training:

You will work under the supervision of an experienced and qualified trainer in the sponsoring company to learn the skills needed for the job.

You will enjoy the following benefits:

- Learn from qualified and experienced trainers
- Acquire life skills through on-the-job training
- Enjoy benefits as other employees in the company
- Gain a head start in your career
- Receive the same national certificate as full-time ITE graduates
- Attain recognition of Traineeship completion
- Have the same opportunities as full-time graduates to upgrade your skills through further education

### Off-the-job training:

For Traineeship courses conducted at ITE Colleges, you will attend theory and practical lessons at the selected ITE College and work at the sponsoring company. For Traineeship courses conducted at an ITE Approved Training Centre (ATC), you will attend theory and practical lessons, and work at the sponsoring company. The lessons may be conducted on a full-time block-release (full-time for a few days or weeks) and/or day-release (once or twice a week) basis.

## TRAINEESHIP COURSES AND ENTRY REQUIREMENTS

GCE 'O' holders can apply for the following traineeship courses under the January 2022 intake:

Course	Course Code	Off-the-Job Training Location Code	Minimum Entry Requirements	Indicative Starting Salary for Training (\$)
<b>ITE Skills Certificate (ISC) – 1 year</b>				
Health Care (Home Care)	T9HCH	ATC	Completed at least Sec 3 'N' education (or equivalent)	1,100 – 1,200
<b>January 2022 Intake for National ITE Certificate (Nitec) Courses – 1 year</b>				
Dental Assisting	T2DES	ATC	2 GCE 'O' Grades (Grade 1-8) in any two subjects	1,100 – 1,800
<b>January 2022 Intake for National ITE Certificate (Nitec) Courses – 2 years</b>				
Business Services	NABSZ	CC-AM CW-CK	2 GCE 'O' Grades (Grade 1-8) in any two subjects	1,200 – 1,400
Dental Technology	T2DET	ATC		1,100 – 1,400
Community Care & Social Services <i>Applicants should possess at least 2 years of relevant working experience.</i>	NACSZ	ATC		1,200 – 1,650
Hospitality Operations	NAHPO	CW-CK		1,400 – 2,000
Mechatronics & Robotics	NAMCR	CW-CK		1,100 – 1,400

Course	Course Code	Off-the-Job Training Location Code	Minimum Entry Requirements	Indicative Starting Salary for Training (\$)
January 2022 Intake for National ITE Certificate ( <i>Nitec</i> ) Courses – 2 years				
Asian Culinary Arts	NAACZ	CW-CK	Completed GCE ‘O’ Level	1,400 – 2,000
Automotive Technology	NAATV	CW-CK ATC		1,200 – 1,500
Beauty & Wellness	NABWZ	ATC		1,100 – 1,200
Built Environment (Mechanical & Electrical Services)	NABEM	CE-SM		1,200 – 1,700
Fabrication Technology (Hull & Structures)	T2STF	ATC		1,100 – 1,300
Fabrication Technology (Marine Pipe)	T2PIF	ATC		
Hair Fashion & Design	NAHFD	ATC		1,100 – 1,200
Marine Technology	T2MRM	ATC		1,100 – 1,300
Motorcycle Technology	T2MOT	ATC		1,200 – 1,400
Retail Services	NARSZ	CW-CK		1,200 – 1,600
April 2022 Intake for Higher National ITE Certificate ( <i>Higher Nitec</i> ) Courses – 2 years				
Service Management	HASMZ	CW-CK	3 GCE ‘O’ Level Grades (Grade 1-7) in English Language, (Grade 1-8) in Mathematics (Elementary/Additional) or Principles of Accounts, and (Grade 1-7) in one other subject.  To be eligible for selection, the applicant must have sat for Mathematics (Elementary/Additional)	1,400 – 1,600

**OFF-THE-JOB TRAINING LOCATIONS:**

CC-AM: ITE College Central  
at Ang Mo Kio Drive

CE-SM: ITE College East  
at Simei Avenue

CW-CK: ITE College West  
at Choa Chu Kang Grove

ATC: Approved Training Centre

**Notes:**

- 1) Applicants for the Automotive Technology; Built Environment (Mechanical & Electrical Services); and Mechatronics & Robotics courses must be free from colour appreciation deficiency. Colour vision test is available over the Internet at <https://colormax.org/color-blind-test/>. Please take the test before submitting your application if you are not sure whether you are free from colour appreciation deficiency.
- 2) Course commencement is subject to a minimum class size. In the event that a class is not able to start, ITE will inform all applicant(s) in the affected course, and assist to place the applicant(s) in the next alternative Traineeship course of his/her choice, subject to availability.

## INSTRUCTIONS ON TRAINEESHIP APPLICATION

The application starts from 3pm on the day of release of the 2021 Singapore-Cambridge GCE 'O' Level Examination results and ends at 5pm on 31 January 2022 for *Nitec* courses, and on 31 March 2022 for *Higher Nitec* course. Please refer to The Straits Times advertisement or ITE website following the release of the 2021 GCE 'O' Level Examination results for the exact application period and more details on the intake.

If you encounter difficulties with your application over the Internet, please call the ITE Customer Service Hotline on 1800 2222 111 or the Industry Training Division on 6590 2399 for assistance.

### **Application for *Nitec* Courses**

You are to submit your application online. You will be required to view the virtual mass briefing video and attend an online pre-interview session with an ITE Officer before attending an interview at the company you are referred to. Please refer to the **verification slip** for the links to make an appointment for the online pre-interview session. Please get ready your Form J, Examination Result Slip and Report Book. Your application will be withdrawn if you do not view the virtual mass briefing video and attend the pre-interview. An applicant must be employed by a participating company in order to join a Traineeship course.

### **Application for *Higher Nitec* Courses**

You are to submit your application at: <https://for.edu.sg/trn-ekiosk>, view the virtual mass briefing video and attend an online pre-interview session with an ITE Officer before attending an interview at the company you are referred to. Please refer to the **confirmation email** with the booking links to make an appointment for the online pre-interview session. Please get ready your Form J, Examination Result Slip and Report Book. Your application will be withdrawn if you do not view the virtual mass briefing video and attend the pre-interview. An applicant must be employed by a participating company in order to join a Traineeship course.

### **Virtual Mass Briefing and Online Pre-Interview Session**

The virtual mass briefing video will be available on ITE website at <https://www.ite.edu.sg/admissions/traineeship> and the pre-interview session will be conducted online. Microsoft Teams is the platform that will be used for the pre-interview, and is available at <https://www.microsoft.com/en-sg/microsoft-365/microsoft-teams/download-app>. Please install the Microsoft Teams app on your device (e.g. laptop, PC, smartphone etc.) before the interview, and ensure that the front-facing camera and microphone permissions are enabled for the app. Your application may be rejected if you do not view the virtual mass briefing video and arrange an online pre-interview session within 1 week of online application date. Vacancies are limited. ITE reserves the right to only serve applicants who have completed their online application, viewed the virtual mass briefing video and attended the online pre-interview session.

You may contact us at 1800 2222 111 during office hours if you need assistance to make an appointment.

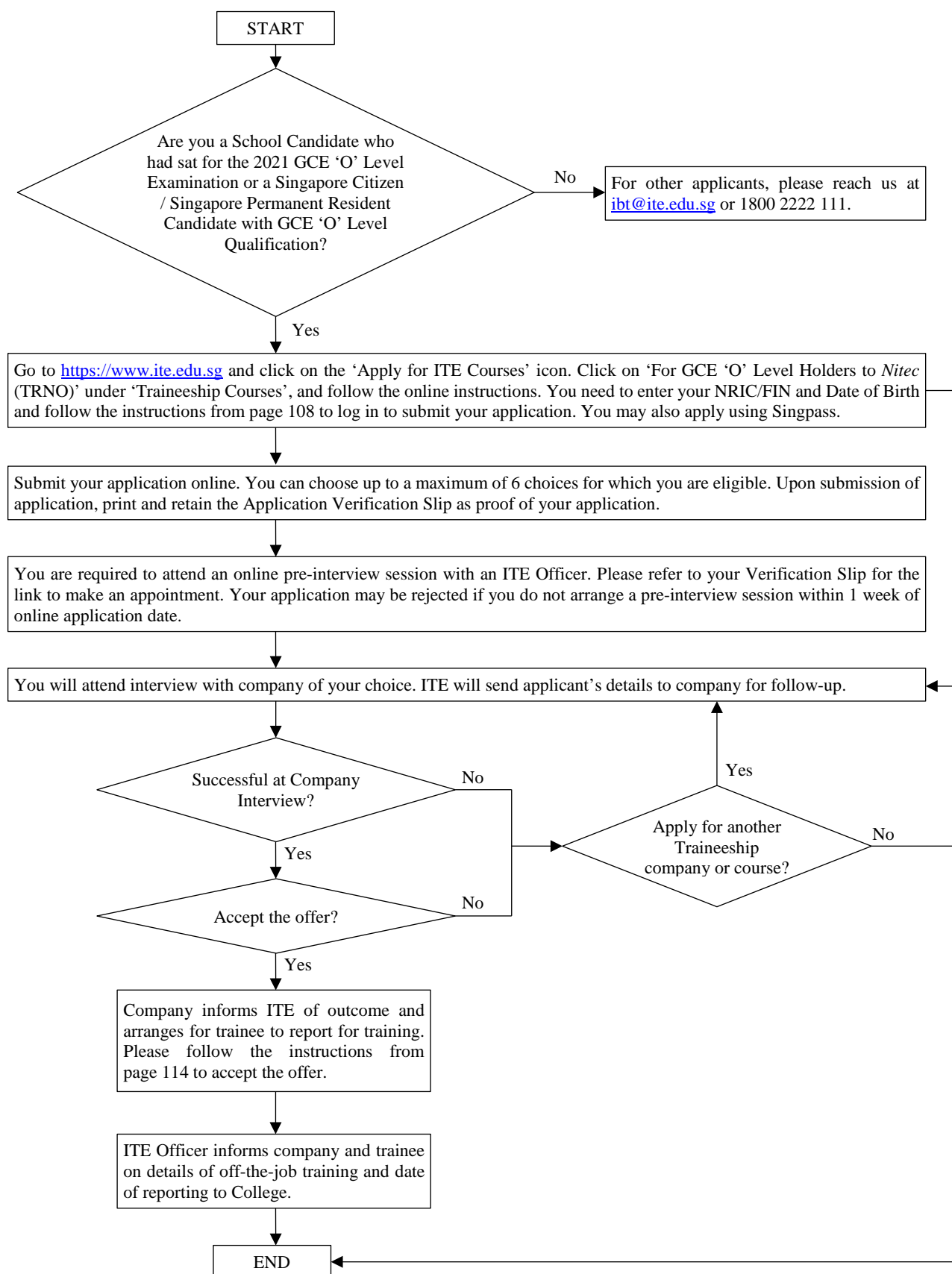
### **Change of Course or Company**

To apply for a change of course or company, please contact the Industry Officers in-charge or email your request to [ibt@ite.edu.sg](mailto:ibt@ite.edu.sg). All applications for change of course or company are subject to vacancy.

## NATIONAL SERVICE (NS) DEFERMENT

National Service (NS) liable males who wish to pursue ITE Traineeship courses in 2022 and were born in the year 2002 or earlier will have to check their eligibility for NS Deferment at the Central Manpower Base (CMPB). Students who are not eligible for NS deferment will need to withdraw from the course that they are enrolled.

## ONLINE APPLICATION FOR TRAINEESHIP COURSES





## Guide to Online Application for Traineeship Courses

Please follow the instructions given carefully. You may also refer to the screenshots (for Steps 1 to 6) on the next page.

- **Microsoft Edge and Google Chrome** are recommended. Mobile devices are not recommended.
- Go to <https://www.ite.edu.sg> and click on the ‘**Apply for ITE Courses**’ link to view the list of intake exercises.
- Under ‘**Traineeship Courses**’, click on ‘**Apply Now**’ next to ‘**For GCE ‘O’ Level Holders to Nitec (TRNO)**’ to link you to the application website.

### Step 1

- Enter your NRIC / FIN and Date of Birth.
- Click ‘**I WANT TO SUBMIT AN APPLICATION**’.  
(or you may also apply using Singpass)

### Step 2

- Read instructions on the screen.
- You must pass the colour vision test if you wish to apply for the **Automotive Technology; Built Environment (Mechanical & Electrical Services); and Mechatronics & Robotics** courses. To find out if you are free from colour appreciation deficiency, go to <https://colormax.org/color-blind-test/> to do a self-check.
- Otherwise, click ‘**NEXT**’ to proceed.

### Step 3a

- Check through the particulars displayed on the screen. You may make changes to your NS status (if required).
- Click ‘**NEXT**’ to continue.

### Step 3b

- Update your address, home & mobile phone numbers and email address. You are advised to provide a valid mobile phone number and email to facilitate correspondence by ITE. If you do not have an email, you can register for an email account online (e.g. Google, Yahoo).
- Click ‘**NEXT**’ to continue.

### Step 3c

- Click ‘**NEXT**’ to continue.

### Step 4

- **Enter your choices in order of preference.** You are allowed to select up to 6 choices. Select your preferred courses and Colleges. Check through your choices.
- After that, click ‘**SUBMIT**’.

### Step 5

- Click ‘**YES – SUBMIT**’ to confirm and submit your application.

### Step 6a

- You will see on the screen a verification slip with the choices you have made and your web ID and password. Click ‘**PRINT**’ at the bottom of the page to **print a copy of the verification slip for your reference**. You will need your web ID and password to make changes to your application.

### Step 6b

- On the verification slip, please look out for the links for viewing the virtual mass briefing video and scheduling of appointment with an ITE officer based on your first choice course. You must view the virtual mass briefing video and attend the pre-interview session for your application to be processed.

*Please note the following:*

- *You are advised to keep your web ID and password confidential.*
- *Your web ID and password are required to view your application results.*
- *If you wish to make changes to your application, please email [ibt@ite.edu.sg](mailto:ibt@ite.edu.sg) within the application period.*

## Screenshots for Steps 1 to 6 of Online Application for Traineeship

**Step 1:** Enter your NRIC/FIN and Date of Birth. Click 'I WANT TO SUBMIT AN APPLICATION'. You may also apply using Singpass.



### Admissions Application Form - TRAINEESHIP(TRNO) Admit Term: 2022 January

The application for Traineeship 'O' (2022 January) is open from 12/01/2022 to 31/01/2022. You can only apply for courses that you are eligible for based on your GCE 'O' Examination results. You are requested to declare all information truthfully. Any false declaration will render you liable to appropriate action, including withdrawal from the course offered. Admission is based on choice and fit of courses. You are advised to select your choice of courses carefully and fill up all the choices, where applicable.

#### Virtual Mass Briefing and Pre-Interview Session with ITE officers

For Traineeship courses, it is **compulsory** for you to view a Mass Briefing video and attend an online pre-interview session with an ITE Officer before attending an interview with a participating company. Upon submission of your application, the pre-interview booking links will be available on your verification slip. If you need to access your verification slip again, please return to this page and enter your NRIC and Date of Birth.

#### Company Interview and Course Commencement

Participating companies may impose additional entry requirements. An applicant must be employed by a sponsoring company in order to join a Traineeship course. Class commencement is subject to meeting a minimum class size. In the event that a class is not able to start, ITE will inform all applicant(s) in the affected course, and assist to place the applicant(s) in the next alternative Traineeship course of his/her choice, subject to availability.

You can apply using your **NRIC/FIN** and **Date of Birth** or using **SingPass**. To apply using **NRIC/FIN** and **Date of Birth**, fill in the details below and then click on "I WANT TO SUBMIT AN APPLICATION".

#### Having issues with your application?

If your application cannot be processed through this form, you may submit your application [HERE](#). If you still encounter difficulties with your application over the Internet, please call the ITE Customer Service Hotline on Tel 1800 2222 111 for assistance.

\*NRIC/FIN

\*Date of Birth  (in DD/MM/YYYY format, example: 31/12/2000)

I WANT TO SUBMIT AN APPLICATION

Or

To apply using Singpass, click on

Log in with singpass

**Step 2:** Read instructions on screen. Click 'NEXT' to proceed.



### Admissions Application Form - TRAINEESHIP(TRNO) Admit Term: 2022 January

#### Important Notes

Applicants for the following courses must ensure that they do not have colour appreciation deficiency:

- 1) Automotive Technology
- 2) Built Environment (Mechanical & Electrical Services)
- 3) Mechatronics & Robotics

Test for colour appreciation deficiency is available [HERE](#)

NEXT

**Step 3a:** Check through the personal particulars displayed on the screen. You may make changes to your NS status, (if required). Click **'NEXT'** to continue.

**ITC Student**

Admissions Application Form - TRAINEESHIP(TRNO) Admit Term: 2022 January

**Personal Details** 1 2 3 4 5

Please fill in the following fields.

\*Complete Name:

NRIC/FIN:

\*Date of Birth:  (example: 31/12/2000)

\*Gender: Female

\*Citizenship Status: Singapore Citizen

\*Nationality: Singapore

\*Race (as in NRIC/FIN):

\*NS Status: Not Applicable

Fields with (\*) cannot be left blank. **Please check through your particulars for accuracy.** If you are unable to update any of the fields and would like to do so, please seek assistance from any of the ITE Colleges.

**National Service (NS) liable males** who wish to pursue ITE Traineeship courses in 2022 and were born in the year 2002 or earlier (and ITE Graduates seeking progression to Higher Nitec courses) will have to check their eligibility for NS Deferment at the Central Manpower Base (CMPB). Students who are not eligible for NS deferment will need to withdraw from the course that they are enrolled.

**NEXT**

**Step 3b:** Update your address, home & mobile phone numbers and email address. Your email address will be used to provide you with details of your application and notification of interview (if shortlisted). Click **'NEXT'** to continue.

**ITC Student**

Admissions Application Form - TRAINEESHIP(TRNO) Admit Term: 2022 January

**Contact Details** 1 2 3 4 5

Please update your contact details.

**Addresses**

Address Type	Address	
Home/Mailing	2 ANG MO KIO DRIVE 567720	<b>edit</b>

**Add A New Address Type**

**Phones**

Phone Type	Telephone	Delete
Mobile Phone	91234567	<b>delete</b>
Home	61234567	

**Add A New Phone Type**

**Email Addresses**

Email Type	Email Address
Personal	hello543@gmail.com

**Add A New Email Type**

**Applicants are strongly advised to provide a valid email account and mobile phone number to facilitate correspondence by ITE. Details of your application, including your password, will be sent to your email account.**

I understand and agree to the following:

(a) the personal data that I provide to ITE shall be treated as confidential. Such data may include but not limited to personal particulars, family data and assessment records;

(b) the personal data shall be used by ITE for communication purposes with regards to administrative issues, security and matters pertaining to myself and any programmes I may sign up for as facilitated by ITE, through the following modes of communication: Voice Call/Phone call, SMS/MMS (text messages), whatsapp or any other data applications (Text messages), Mail and Electronic Mail and Fax;

(c) the personal data shall be used to facilitate the carrying out of activities by ITE as an educational institution, which would include without limitation, publication or release of information that is customary by educational institutions, such as the awarding of prizes, medals, scholarships and other marks of distinction whether internally or otherwise and student or graduation status; and

(d) my data may be used for prescribed evaluation purposes that may include, but is not limited to, evaluation for admissions to institutions of higher learning (eg. the Polytechnics), for the selection and/or disbursement of scholarships/ and/or bursaries/ and/or loans and other support schemes administered by ITE or external organisations.

☒ **Yes, I have checked my contact details and updated them as necessary.**

Your information will be accessed by ITE for communication purposes with regard to administrative issues, security and matters pertaining to you. This may be done through the following modes of communication: Voice call/Phone call, SMS/MMS, Whatsapp or any data applications (text messages), Fax, Mail and Electronic Mail.

**PREVIOUS** **NEXT**

**Step 3c:** Click 'NEXT' to continue.

**iStudent**

Admissions Application Form - TRAINEESHIP(TRNO) Admit Term: 2022 January

Last School / Course Details 1 2 3 4 5

**Entry Qualification**

Entry Qualification: GCE O Level  
Stream: NORMAL ACADEMIC

**Last School Details**

MOE School - Completed GCE Education   
(for private candidates, please indicate your last MOE secondary school)

Graduation Year   
(Please indicate the year of graduation from your last MOE secondary school. If you did not attend a MOE secondary school, please indicate the year which you obtained your qualification.)

PREVIOUS NEXT

**Step 4:** Enter your choices in order of preference. You are allowed to select up to 6 choices. Select your preferred courses and Colleges. Check through your choices. After that, click 'SUBMIT'.

**iStudent**

Admissions Application Form - TRAINEESHIP(TRNO) Admit Term: 2022 January

Choices 1 2 3 4 5

Please select courses accordingly in the order of your choice. The order of your choices and number of choices will determine the course offered (01 for 1st choice, 02 for 2nd choice, 03 for 3rd choice, etc).

Choice Order	Course	College
01	NAACZ Nitec Asian Culinary Arts	CW-CK ITE College West
02	NARSZ Nitec Retail Services	CW-CK ITE College West
03	NAATL Nitec Automotive Technology	ATC Approved Training Centre
04	NAATL Nitec Automotive Technology	CW-CK ITE College West
05	NABWZ Nitec Beauty & Wellness	ATC Approved Training Centre
06	NABSZ Nitec Business Services	EC-AM ITE College Central

For Traineeship courses conducted at ITE Colleges, you will study at the selected ITE College and work at a sponsoring company.

For Traineeship courses conducted at Approved Training Centre (ATC), you will study and work at the sponsoring company.

Previous SUBMIT

**Step 5:** Click 'YES – SUBMIT' to confirm and submit your application.


**iStudent**

Admissions Application Form - TRAINEESHIP(TRNO) Admit Term: 2022 January

You are about to submit your application. Upon clicking "Yes", you will confirm your application. Click "No" to edit your application details.

No - RETURN TO EDIT YES - SUBMIT

**Step 6a:** You will see on the screen a verification slip, showing the choices you have made and your web ID and Password. Click **'PRINT'** at the bottom of the page to print a copy of the verification slip for your reference. You will need your web ID and password to make changes to your application.



---

Admissions Application Form - TRAINEESHIP(TRNO) Admit Term: 2022 January

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**Verification Slip** submitted on :

**PERSONAL DETAILS**

Thank you for applying to ITE. Your submission for course(s) under Traineeship 'O' (2022 January) has been received. You should print a copy of the verification slip for reference by clicking on Print Button at the bottom of the page. After printing the verification slip, you may click on sign out at the top right corner to end this application.

Complete Name  
 NRIC/FIN  
 Country Singapore  
 Bk/House No 2 Street Name ANG MO KIO DRIVE  
 Unit No # Postal 567720  
 Home Phone 61234567 NS Status Not Applicable  
 Mobile 91234567 Email Address hello543@gmail.com

**COURSES APPLIED**

Choice Order	Course	College
01	Nitec Asian Culinary Arts	ITE College West
02	Nitec Retail Services	ITE College West
03	Nitec Automotive Technology	Approved Training Centre
04	Nitec Automotive Technology	ITE College West
05	Nitec Beauty & Wellness	Approved Training Centre
06	Nitec Business Services	ITE College Central

**USER ID AND PASSWORD**

Please use this User ID and Password to view your application.

User ID:  
 Password:

\* Your User ID and Password will also be sent to your email address if provided in your application.  
 You will require your ID and Password to check application status and accept the offer.  
 \*\*Warning: Do not reveal your password to anybody to prevent unauthorised access and transaction over the web.

**ADDITIONAL INFORMATION**

**IMPORTANT:**

**You need to complete the following 4 steps before your application will be processed:**

<b>Step 1:</b> View the virtual Mass Briefing video.	<b>Step 2:</b> Book and attend online pre-interview session with an ITE officer.	<b>Step 3:</b> Download the list of participating companies and salary information.	<b>Step 4:</b> Confirm application by submitting the FormSG on Company Selection.
---	---	--	--

**Step 1: View the virtual Mass Briefing video**

**Step 2: Book an appointment for the online Pre-Interview Session**

Click on the Course Title of your **first choice** course (shown below) to schedule an appointment with an Industry Officer.

Applied & Health Sciences	Business & Services	Engineering	Hospitality
<a href="#">Community Care &amp; Social Services</a>	<a href="#">Beauty &amp; Wellness</a>	<a href="#">Automotive Technology</a>	<a href="#">Asian Culinary Arts</a>
<a href="#">Dental Assisting</a>	<a href="#">Business Services</a>	<a href="#">Built Environment (Mechanical &amp; Electrical Services)</a>	<a href="#">Hospitality Operations</a>
<a href="#">Dental Technology</a>	<a href="#">Hair Fashion &amp; Design</a>	<a href="#">Fabrication Technology (Hull &amp; Structures)</a>	
<a href="#">ISC in Healthcare (Home Care)</a>	<a href="#">Retail Services</a>	<a href="#">Fabrication Technology (Marine Pipe)</a>	
		<a href="#">Marine Technology</a>	
		<a href="#">Mechatronics &amp; Robotics</a>	
		<a href="#">Motorcycle Technology</a>	

**Step 3: Find out which are the participating companies for the respective Traineeship courses**

Click [HERE](#) for more details on the list of participating companies, salary information and work-hours arrangements.

**Step 4: Submission of Result slip, certificate & Selection of Choice(s) of Companies**

The link for selection of companies will be given to you during your online pre-interview session with our ITE industry Officer.

**NOTE:**

Vacancies are limited. ITE reserves the right to serve applicants who have completed their online application and attended the virtual pre-interview session. Your application will be withdrawn if you do not complete the above four (4) steps. Companies may impose additional entry requirements. Applicants must be employed by the companies in order to join the Traineeship course.

For more details, please contact us at 1800 2222 111 during office hours.

**VERIFICATION SLIP :**

If you have been logged out and wish to return to this page, please follow the instruction below:

- 1) Return to the application page for Traineeship
- 2) Enter your NRIC and Birthdate
- 3) Click on the "Verification Slip" button

**IMPORTANT NOTES**

Applicants for the following courses must ensure that they do not have colour appreciation deficiency:

- 1) Automotive Technology
- 2) Built Environment (Mechanical & Electrical Services)
- 3) Mechatronics & Robotics

Test for colour appreciation deficiency is available [HERE](#)

PRINT



**Step 6b:** View the virtual Mass Briefing video at <https://www.ite.edu.sg/admissions/traineeship>. Click on the course title of your first choice course in the table to schedule an appointment for the online pre-interview session with an ITE officer. You must view the virtual mass briefing and attend the pre-interview session for your application to be processed.

**Step 1: View the virtual Mass Briefing video**

**Step 2: Book an appointment for the online Pre-Interview Session**

Click on the Course Title of your **first choice** course (shown below) to schedule an appointment with an Industry Officer.

Applied & Health Sciences	Business & Services	Engineering	Hospitality
<a href="#">Community Care &amp; Social Services</a>	<a href="#">Beauty &amp; Wellness</a>	<a href="#">Automotive Technology</a>	<a href="#">Asian Culinary Arts</a>
<a href="#">Dental Assisting</a>	<a href="#">Business Services</a>	<a href="#">Built Environment (Mechanical &amp; Electrical Services)</a>	<a href="#">Hospitality Operations</a>
<a href="#">Dental Technology</a>	<a href="#">Hair Fashion &amp; Design</a>	<a href="#">Fabrication Technology (Hull &amp; Structures)</a>	
<a href="#">ISC in Healthcare (Home Care)</a>	<a href="#">Retail Services</a>	<a href="#">Fabrication Technology (Marine Pipe)</a>	
		<a href="#">Marine Technology</a>	
		<a href="#">Mechatronics &amp; Robotics</a>	
		<a href="#">Motorcycle Technology</a>	

## INSTRUCTIONS ON ACCEPTANCE OF COURSE OFFER

### Check Your Application Results and Accept Course Offer

The application results will be released from Tue 18 Jan 2022 onwards. You are required to check your application results. If you are offered a Traineeship course, you must accept it online between **Tue 18 Jan 2022 and Fri 11 Feb 2022**. Your training place may be withdrawn and offered to another applicant if you do not accept within the mentioned period. Online acceptance is only applicable for Traineeship courses with off-the-job training locations at ITE campuses. For courses offered by ITE's Approved Training Centres (ATC), online acceptance is not required.

If you encounter difficulties accepting the course offer online, please call or email to any of the Customer & Visitor Centre of ITE Colleges listed on page 117 for assistance within the acceptance period.

- **Microsoft Edge and Google Chrome** are recommended. Mobile devices are not recommended.
- The Internet address for the checking of application results and acceptance of course offer website: <https://istudent.ite.edu.sg>

Please follow the steps below to check your application results and accept course offer:

- 1) Login with your User ID and Password. The login User ID and Password would have been provided to you in the verification slip upon completion of your application.
- 2) Click 'Self-Service' > 'Student Admission' > 'View Application Results' to view your application results.
- 3) If you are offered a course and would like to accept the course offer, you are required to verify / provide your personal particulars and declaration before you can accept the course offer. **Please get ready the information as given in the table below before you proceed to accept the course offer.** You may save the information entered by clicking the 'Save As Draft' button at any time, exit the panel and resume later. **If you do not provide the necessary information and complete the course acceptance process within the course acceptance period, you will be deemed to have forfeited the offer of a training place in the course.**

### Information Required to Complete the Acceptance Process

1	Parent(s) / guardian particulars (if you are not staying with your parent(s), please provide your guardian's particulars)	Fields required are: 1) Name 2) NRIC / FIN 3) Citizenship 4) Contact No. 5) Email (optional)
2	No. of family members in your household (including yourself)	-
3	Total gross household monthly income	In Singapore dollars, round-off to nearest hundred
4	Details of personal particulars	Birth Country, Marital Status, Religion, House Type
5	Details of personal health condition	-

Please call or email to any of the Customer & Visitor Centre of ITE Colleges listed on page 117 or contact our Industry Officers if you encounter difficulties to complete the information for acceptance of course offer during the course acceptance period.

## AWARD

ITE Community Scholarship (ITE CS) (previously known as *Community Development Council & Citizens' Consultative Committee-Institute of Technical Education (CDC & CCC-ITE) Scholarship*)

Singaporean GCE 'O' Level holders who have matriculated for ITE Traineeship courses and who are in the top 10% of the GCE 'O' Level entrants at each intake exercise are eligible for consideration for the ITE Community Scholarship. Successful recipients will be informed by the nearest Community Centre/Club (CC) in the constituency where they live to receive the award. No application is required.

Each scholarship will be awarded for the duration of the course. Renewal in the second year of study is subject to the recipient's performance and conduct during the first year of study. The value of the award is \$1,600 per year.

## PROGRESSION OPPORTUNITIES FOR ITE GRADUATES

ITE Traineeship graduates who excel in their course of study may apply for progression to a higher-level course. Please refer to progression chart on page 102.

### **For More Information**

Please call the ITE Customer Service Hotline on 1800 2222 111. You may also visit the ITE website at <https://www.ite.edu.sg> or email us at [training@ite.edu.sg](mailto:training@ite.edu.sg).

## **LOCATION MAPS OF ITE HEADQUARTERS AND COLLEGES**

- \* ITE HQ / ITE College Central Customer & Visitor Centre at Ang Mo Kio Drive
- \* ITE College East Customer & Visitor Centre at Simei Avenue
- \* ITE College West Customer & Visitor Centre at Choa Chu Kang Grove

## LOCATION OF ITE HEADQUARTERS AND COLLEGES

### • ITE HEADQUARTERS

2 Ang Mo Kio Drive, Singapore 567720

**Customer & Visitor Centre, Block A Level 2**

• Tel: 1800 2222 111

• <https://www.ite.edu.sg>

**Opening hours: 8.30 am to 6.00 pm**

### • ITE COLLEGE CENTRAL

2 Ang Mo Kio Drive, Singapore 567720

**Customer & Visitor Centre, Block A Level 2**

• Tel: 6590 2211

• <https://www.ite.edu.sg/colleges/ite-college-central>

**Opening hours: 8.30 am to 6.00 pm**

#### How to Get There

- Nearest MRT Stations: Ang Mo Kio (NS16)  
Yio Chu Kang (NS15)
- Bus Services to ITE Headquarters and ITE College Central  
SBS Transit: 50, 72, 88, 159 (alight along Ang Mo Kio Avenue 5)  
45 (alight along Ang Mo Kio Avenue 10)



### • ITE COLLEGE EAST

10 Simei Avenue, Singapore 486047

**Customer & Visitor Centre, Administration Block Level 1**

• Tel: 6590 2262

• <https://www.ite.edu.sg/colleges/ite-college-east>

**Opening hours: 8.30 am to 6.00 pm**

#### How to Get There

- Nearest MRT Station: Expo (CG1/DT35)
- Bus Services to ITE College East  
Go-Ahead: 118 (alight along Simei Ave)  
2 (alight along Upper Changi Road)  
12 (alight along Upper Changi Road East)  
SBS Transit: 31 (alight along Simei Ave)  
24, 38 (alight along Upper Changi Road East)



### • ITE COLLEGE WEST

1 Choa Chu Kang Grove, Singapore 688236

**Customer & Visitor Centre, Block 2 Level 2**

• Tel: 6590 2628

• <https://www.ite.edu.sg/colleges/ite-college-west>

**Opening hours: 8.30 am to 6.00 pm**

#### How to Get There

- Nearest MRT Stations: Bukit Panjang (DT1)  
Choa Chu Kang (NS4)
- Nearest LRT Station: Teck Whye LRT (BP4)
- Bus Services to ITE College West  
SBS Transit: 160 (alight along Bukit Batok Road)  
974, 974A (alight along Choa Chu Kang Way)  
SMRT Buses: 67, 67A, 188, 188E, 976, 991 (alight along Choa Chu Kang Way)  
983, 983A (alight along Choa Chu Kang Grove)  
180, 180A, 187, 188, 982E, 985 (alight along Bukit Batok Road)





## FORMS FOR SUCCESSFUL APPLICANTS OF FULL-TIME COURSES

- \* Post-Secondary Education Account Standing Order (PSEA SO) Form
- \* GIRO Application Form for Subsequent Term Fee Payment (i.e. from July 2022 term for 3-Year *Higher Nitec* / 2-Year *Nitec* courses, and from October 2022 term for 2-Year *Higher Nitec* courses)

**Note:**

Successful applicants are required to complete the relevant forms\* in advance and submit them to the posted College by the respective deadlines:

Form	Submission Deadline
For 3-year <i>Higher Nitec</i> and 2-year <i>Nitec</i> courses:	
PSEA SO Form	Mon 24 Jan 2022
GIRO Application Form	
For 2-year <i>Higher Nitec</i> courses:	
PSEA SO Form	Fri 25 Mar 2022
GIRO Application Form	Mon 4 Apr 2022

- \* For more details on which are the form(s) you need to submit, please refer to pages 91 to 92.



## INSTRUCTIONS ON COMPLETION OF FORM

Any cancellations on the form will require a countersign. Do not use correction fluid or correction tape on the form.

### Part 1

This part must be completed by the student.

Note: If the student has a PSEA, deduction of fees will always be made from his/her PSEA first.

### Part 2

This part is to be completed if the student is requesting to use his sibling(s)' PSEA. If the student is using his own PSEA only, this part need not be completed.

- a) Sibling who is/are 21 years old and above need to authorise the usage of his/her PSEA by signing in this part of the form. If any one of the siblings is below 21 years old, parent's authorisation is required by signing Part 3 of this form.
- b) A student may request to deduct funds from up to 3 siblings' PSEA. However, if the student has a PSEA, deduction will first be made from his own account. Any shortfall will then be deducted from the sibling's account labelled "First" under the column heading "Deduction Priority". If there is still shortfall, deduction will be made from the sibling's account labelled "Next", followed by the account labelled "Last". Please see the examples below:

Scenario 1: When the student has PSEA balance of \$200

		Student	Sibling	Sibling	Sibling
PSEA Balance		\$200	\$200	\$400	\$400
Deduction Priority			First	Next	Last
Maximum Amount To Use			100%	25%	50%
Example	Course Fees	Amount Deducted			
A	\$350	\$200	\$ 150		
B	\$500	\$200	\$200	\$ 100	
C	\$1,000	\$ 200	\$200	\$250 ( 25% of \$1000)	\$350

Scenario 2: When the student does not have PSEA or his/her PSEA balance is \$0

		Student	Sibling	Sibling	Sibling
PSEA Balance		-	\$200	\$400	\$400
Deduction Priority			First	Next	Last
Maximum Amount To Use			100%	25%	50%
Example	Course Fees	Amount Deducted			
D	\$250	-	\$200	\$50	
E	\$700	-	\$200	\$175 ( 25% of \$700)	\$325

### Part 3

This part authorises the use of the PSEA by the student and/or Parent/Legal Guardian.

#### a) "By Parent/Legal Guardian"

This section must be signed by a parent/guardian if the student or any sibling whose account is to be used is below 21 years old. A legal guardian is one who is court-appointed, or has been appointed guardian of a child or children by virtue of a will. Please submit the relevant documents to indicate that you are the legal guardian of the child or children.

#### b) "By Student"

This section must be signed by the student, if he is 21 years old or above.



Institute of Technical Education

# APPLICATION FORM FOR INTERBANK GIRO

## PART 1: FOR APPLICANT'S COMPLETION

GIRO Account Type: **Deduction and Payment**

<b>Intake</b>	<b>JAN / APR</b> ( Pls circle accordingly )	<b>Name of Billing Organisation</b>	<b><u>INSTITUTE OF TECHNICAL EDUCATION</u></b>
<b>Date</b>		<b>Student's NRIC/FIN Number</b>	
<b>Name of Bank</b>		<b>Name of Student</b>	

- (a) I/We hereby instruct you to process the instruction of Institute of Technical Education (ITE) to debit my/our account.  
 (b) You are entitled to reject ITE's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.  
 (c) This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through ITE.

## ACCOUNT HOLDER(S) PARTICULARS:

<b>Name(s) of Account Holder(s)</b>	<b>Signature(s)/Thumbprint(s) of Account Holder(s)</b> <i>[For thumbprints, please go to the bank with your identification.]</i>
<b>Bank Account Number</b>	
<b>Contact number(s) of Account Holder(s)</b>	_____ (As in Bank's records)

## PART 2: FOR ITE'S COMPLETION

SWIFT BIC											ITE's Account Number										Student's NRIC/FIN Number									
D	B	S	S	S	G	S	G	X	X	X	0	0	3	9	1	8	7	0	9	2										

SWIFT BIC											Account Number to be Debited																	

## PART 3: FOR BANK'S COMPLETION

To: ITE

This application is hereby **REJECTED** (Please 'X' where applicable) for the following reason(s):

- |  |  |
|--|--|
| <input type="checkbox"/> Signature/Thumbprint <sup>#</sup> differs from Bank's records     | <input type="checkbox"/> Wrong account number                      |
| <input type="checkbox"/> Signature/Thumbprint <sup>#</sup> incomplete/unclear <sup>#</sup> | <input type="checkbox"/> Amendments not countersigned by applicant |
| <input type="checkbox"/> Account operated by signature/Thumbprint <sup>#</sup>             | <input type="checkbox"/> Others: _____                             |

\_\_\_\_\_  
Name of Approving Officer

\_\_\_\_\_  
Authorised Signature

\_\_\_\_\_  
Date

<sup>#</sup> Please delete where inapplicable

## **GENERAL INFORMATION ON INTERBANK GIRO SERVICE**

1. Applicant must ensure:-
  - Completed form is legible.
  - Not to use correction fluid.
  - To countersign beside any amendment(s)/correction(s)/cancellation(s) made. **Counter-signatures must be made by the account holder(s).**
  - To submit a new form in the event of any change in NRIC/FIN number.
2. **You are required to pay fees** during enrolment via other modes (ie. NETS, credit card or cheque payment) even if you submit this form, to confirm your acceptance of the course.
3. For students who applied for PSEA and/or CPF (for Diploma students) for payment of training fees, if your application is:-
  - Approved and course fees are fully paid, no GIRO deduction will be effected.
  - Not approved or the approved amount is insufficient to pay for your course fees, GIRO deduction will be effected for the shortfall.
4. We will mail a notification letter to the home address in the student portal, informing you of the deduction amount and date. **Please ensure sufficient fund is made available in the designated bank account to meet the full payment of fees due.**
5. You may wish to note that:-
  - For any unsuccessful deductions, your Bank may impose bank charges on you.
  - For termination, you must complete the 'Termination of Interbank GIRO' form.
  - 'Deduction' refers to training fees payable to ITE.
6. For any enquiries on GIRO application or termination, you may contact ITE Customer Service Hotline at 1800-2222 111.
7. Please return the **original** completed Application/Termination for Interbank GIRO form to the Customer & Visitor Centre at any of the colleges:-

ITE College Central  
2 Ang Mo Kio Drive  
Singapore 567720

ITE College East  
10 Simei Ave  
Singapore 486047

ITE College West  
1 Choa Chu Kang Grove  
Singapore 688236





